

# Cape Fear RPO

**Brunswick County ❖ Columbus County ❖ Pender County**

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RURAL TECHNICAL COORDINATING COMMITTEE

FEBRUARY 5, 2025

# Roll Call

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Introduction	Presentations	Regular Business	Reports / Updates	Conclusion
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# Agenda Review

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1. Call to Order
2. Roll Call
3. Agenda Review
4. Approval of Minutes
5. Public Comment
6. Vacancies and Appointments
7. Presentation: NCDOT IMD
8. Multimodal Planning Grant Resolutions
9. NC Ports Resolution
10. Reports/Updates
11. Open Discussion
12. Adjourn

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# RTCC Meeting Minutes

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Review of the minutes from October 2, 2024.

<a href="#">Introduction</a>	<a href="#">Presentations</a>	<a href="#">Regular Business</a>	<a href="#">Reports / Updates</a>	<a href="#">Conclusion</a>
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# Public Comment Period

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# Review Appointments/Vacancies

## Rural Technical Coordinating Committee (RTCC) COUNTY & MUNICIPAL VOTING ROSTER 2024



SEAT	NAME	POSITION	ALTERNATE	POSITION	TERM
Brunswick County	Helen Bunch	Planner III	Marc Pages	Land Planner	
Brunswick Municipal 1	Mo Meehan	Southport	Nicole Morgan	Boiling Spring Lakes	2024-25
Brunswick Municipal 2	Jeff Repp	St. James	Matt Kirkland	Oak Island	2023-24
Columbus County	Gary Lanier	Econ. Dev. Director	Dylan Bowen	Econ. Dev. Specialist	
Columbus Municipal 1	Robert Lewis	Whiteville	Damon Kempinski	Lake Waccamaw	2023-24
Columbus Municipal 2	Jason Robinson	Chadbourn	Madison Ward	Whiteville EDC	2024-25
Pender County	Adam Moran	Senior Planner	Justin Brantley	Deputy Planning Director	
Pender Municipal 1	Amy Kimes	Surf City	Doug Shipley	Topsail Beach	2023-24
Pender Municipal 2	Ron Meredith	Burgaw	Rob Taylor	Wallace	2024-25

Updated: 12/30/2024

### *Procedures for Municipal Alternates' Participation in RTCC Meetings:*

Alternate 1 will serve as voting member if Voting 1 is absent OR if both Voting 2 and Alternate 2 are absent.

Alternate 2 will serve as voting member if Voting 2 is absent OR if both Voting 1 and Alternate 1 are absent.

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# Review Appointments/Vacancies

Brunswick County Municipal RTCC Representatives			
SEAT	TERM	Option 1	Option 2
Brunswick Municipal 2	2025-2026	Jeff Repp, St. James	Matt Kirkland, Oak Island
Brunswick Municipal Alt. 2	2025-2026	Matt Kirkland, Oak Island	Jeff Repp, St. James

# Review Appointments/Vacancies

Columbus County Municipal RTCC Representatives		
SEAT	TERM	NAME
Columbus Municipal 1	2025-2026	Robert Lewis, Whiteville
Columbus Municipal Alt. 1	2025-2026	Josh Ward, Tabor City
Columbus Municipal 1	2024-2025	Jason Robinson, Chadbourn
Columbus Municipal Alt. 1	2024-2025	Madison Ward, Whiteville EDC



# Review Appointments/Vacancies

## Pender County Municipal RTCC Representatives

SEAT	TERM	NAME
Pender Municipal 1	2025-2026	Amy Kimes, Surf City
Pender Municipal Alt. 1	2025-2026	Doug Shipley, Topsail Beach

# Presentation: Kim Nguyen, IMD

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Integrated Mobility Division  
N.C. DEPARTMENT OF TRANSPORTATION

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# Resolutions of Support: IMD's Multimodal Planning Grant

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**RPO staff has drafted several Resolutions of Support for communities preparing applications for NCDOT IMD's Multimodal Planning Grant Program. Those communities are the towns of Burgaw, Chadbourn, Surf City, and Tabor City.**

*RPO staff requests a motion to recommend approval of these resolutions to the RTAC, who will meet on Friday, February 14<sup>th</sup> at 9:00 AM.*

# Resolutions of Support: NC Ports

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**The Cape Fear RPO has been asked by the North Carolina State Ports Authority to submit a Resolution of Support for their application to USDOT's FY25 Port Infrastructure Development (PID) Grant Program.**

*RPO staff requests a motion to recommend approval of this resolution to the RTAC, who will meet on Friday, February 14<sup>th</sup> at 9:00 AM.*

# CFRPO Staff Report

## Revisions to the 2024-2033 STIP.

- See agenda packet.

## Draft 2026-2035 STIP.

## Draft FY25-26 PWP.

2025 CFRPO Meeting Schedule	
RTCC	RTAC
WED – 2/5/25	FRI – 2/14/25
WED – 4/2/25	FRI – 4/11/25
WED – 6/4/25	FRI – 6/13/25
WED – 8/6/25	FRI – 8/15/25
WED – 10/1/25	FRI – 10/10/25
WED – 11/5/25	FRI – 11/14/25

# CFRPO Staff Report

Draft 2026-2035 STIP Highlights		
Project ID	Description	Notes
R-5947	Widen NC 211 from Sunset Harbor Rd to NC 906 (Midway Rd).	<u>Current STIP</u> : Listed but not funded. <u>Draft STIP</u> : Removed.
U-5932	Convert intersection of US 17 and NC 211 to interchange.	<u>Current STIP</u> : Funded for design (PE). <u>Draft STIP</u> : Removed.
R-2561C	Widen NC 87 from NC 11 to US 74/76.	<u>Current STIP</u> : Funded for design (PE). <u>Draft STIP</u> : Removed.
R-5850	Widen NC 53 from US 117 Bypass to Stag Park Rd.	<u>Current STIP</u> : Listed but not funded. <u>Draft STIP</u> : Removed.
R-5877	Intersection improvements at US 17 and NC 210 near Surf City.	<u>Current STIP</u> : Listed but not funded. <u>Draft STIP</u> : Removed.

# CFRPO Staff Report

## Draft 2026-2035 STIP Highlights

Project ID	Description	Notes
AP-0006	Columbus Co. Municipal Airport: Extend Runway	Project funded for design (preliminary engineering).
AP-0007	Columbus Co. Municipal Airport: Improve runway safety area and widen runway.	Project funded for design (preliminary engineering).

# CFRPO Staff Report

## Draft FY25-26 PWP.

The North Carolina Department of Transportation has allocated Federal SPR (State Planning and Research) funds as detailed in the table below:

FY 2026 Cape Fear RPO Allocation				
5% local match	15% State funds (Local Match Assistance per NCGS 136-214)	80% Federal SPR funds	Total maximum reimbursable amount from NCDOT (State and Federal)	Total not-to-exceed work plan Federal + State+ local match
\$7,650	\$22,950	\$122,400	\$145,350	\$153,000

TASK CODE	WORK CATEGORY	RPO PROGRAM FUNDS			
		LOCAL	State	FEDERAL	TOTAL
		5%	15%	80%	100%
<b>I. DATA COLLECTION AND ASSESSMENT</b>					
I-1	<b>DATA COLLECTION AND ASSESSMENT</b>	\$ 675	\$ 2,025	\$ 10,800	\$ 13,500
I-1.1	Highway				
I-1.2	Other Modes				
I-1.3	Socioeconomic				
I-1.4	Title VI				
<b>II. TRANSPORTATION PLANNING</b>					
II-1	<b>COMPREHENSIVE TRANSPORTATION PLAN (CTP) DEVELOPMENT</b>	\$ 400	\$ 1,200	\$ 6,400	\$ 8,000
II-1.1	Develop CTP Vision				
II-1.2	Conduct CTP Needs Assessment				
II-1.3	Analyze Alternatives and Environmental Screening				
II-1.4	Develop Final Plan				
II-1.5	Adopt Plan				
II-2	<b>PRIORITIZATION</b>	\$ 700	\$ 2,100	\$ 11,200	\$ 14,000
II-2.1	Project Prioritization				
II-3	<b>PROGRAM AND PROJECT DEVELOPMENT</b>	\$ 200	\$ 600	\$ 3,200	\$ 4,000
II-3.1	STIP Participation				
II-3.2	Merger / Project Development				
II-4	<b>GENERAL TRANSPORTATION PLANNING</b>	\$ 1,600	\$ 4,800	\$ 25,600	\$ 32,000
II-4.1	Regional and Statewide Planning				
II-4.2	Special Studies, Projects and Other Trainings				
II-4.2.1	Special Study #1 - insert name of consultant-led study here	\$ -	\$ -	\$ -	\$ -
II-4.2.2	Special Study #2 - insert name of consultant-led study here	\$ -	\$ -	\$ -	\$ -
<b>III. ADMINISTRATION OF TRANSPORTATION PLANNING AND POLICIES</b>					
III-1	<b>ADMINISTRATIVE ACTIVITIES</b>	\$ 1,750	\$ 5,250	\$ 28,000	\$ 35,000
III-1.1	Administrative Documents				
III-1.2	TCC / TAC Work Facilitation; Ethics Compliance				
III-1.3	Program Administration				
<b>IV. DIRECT COSTS</b>					
IV-1	<b>PROGRAMMATIC DIRECT CHARGES</b>	\$ 500	\$ 1,500	\$ 8,000	\$ 10,000
IV-1.1	Program-wide Direct Costs				
IV-2	<b>ADVERTISING</b>	\$ 5	\$ 15	\$ 80	\$ 100
IV-2.1	News Media Ads				
IV-3	<b>LODGING, MEALS, INCIDENTALS</b>	\$ 75	\$ 225	\$ 1,200	\$ 1,500
IV-3.1	Hotel Costs				
IV-3.2	Meal Costs				
IV-3.3	Incidentals				
IV-4	<b>POSTAGE</b>	\$ 5	\$ 15	\$ 80	\$ 100
IV-4.1	Mailings				
IV-5	<b>REGISTRATION / TRAINING</b>	\$ 25	\$ 75	\$ 400	\$ 500
IV-5.1	Conference Registration				
IV-5.2	Meeting / Workshop / Training Fees				
IV-6	<b>TRAVEL</b>	\$ 250	\$ 750	\$ 4,000	\$ 5,000
IV-6.1	Mileage Reimbursement				
IV-6.2	Car Rental Costs				
IV-6.3	Other Travel Expenses				
<b>V. INDIRECT COSTS</b>					
V-1	<b>INDIRECT COSTS</b>	\$ 1,465	\$ 4,395	\$ 23,440	\$ 29,300
V-1.1	Incurred Indirect Costs				
<b>RPO OPERATIONAL EXPENSE TOTAL</b>		\$ 7,650	\$ 22,950	\$ 122,400	\$ 153,000



# NC Ports Update

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**Stephanie Ayers**

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# Ferry Update

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# NCDOT Division 3 Report

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Division Planning Engineer

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# NCDOT Division 6 Report

**Philip Hart**

Division Planning Engineer

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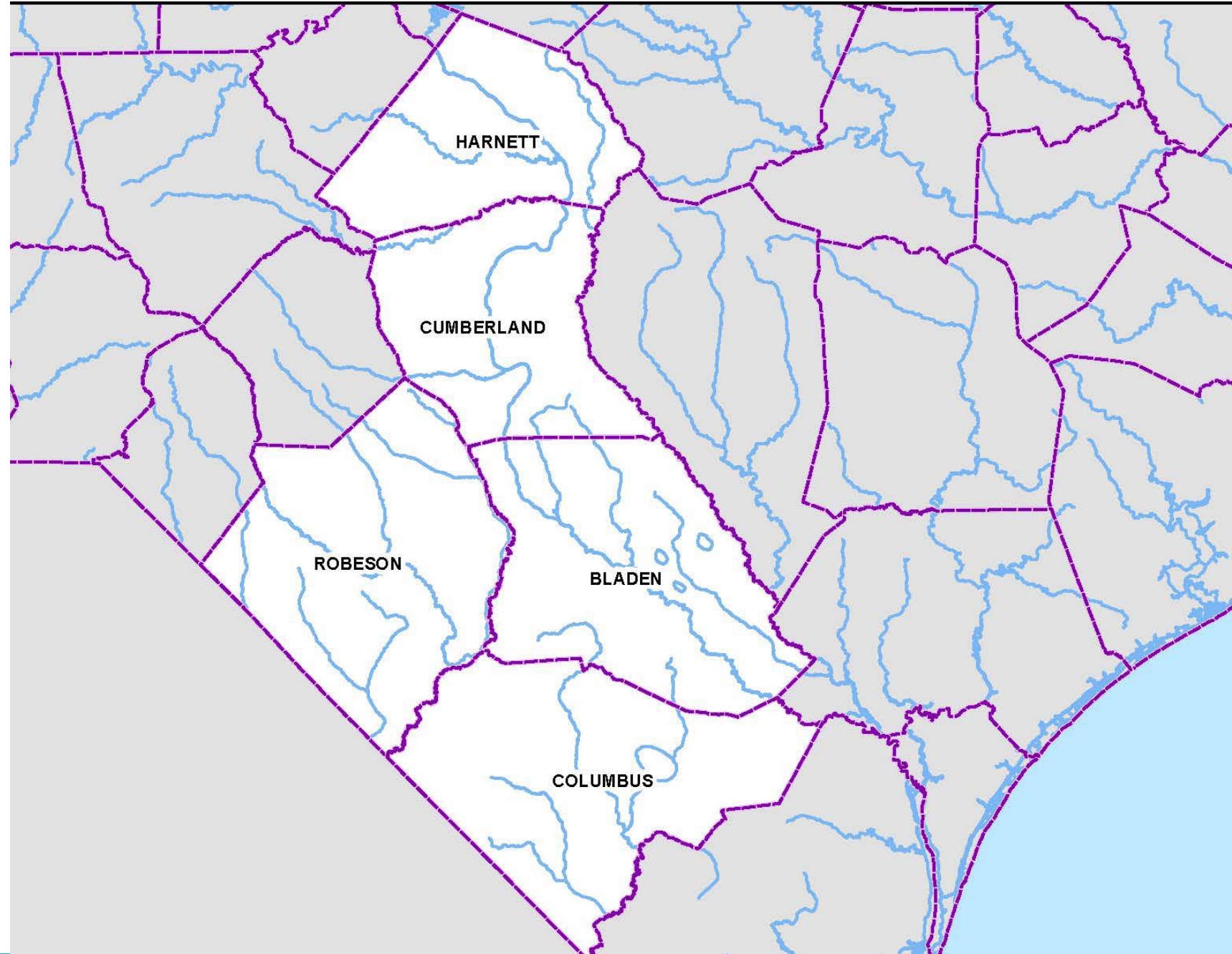
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**Bill Hammond**

Corridor Development Engineer

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# NCDOT TPD Report

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# NCDOT IMD Report

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Integrated **Mobility** Division

N.C. DEPARTMENT OF TRANSPORTATION

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# Wilmington MPO Report

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**WILMINGTON URBAN AREA**  
METROPOLITAN PLANNING ORGANIZATION

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# Grand Strand MPO Report

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# Open Discussion

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General questions, comments, and other discussions.

# Adjourn

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The RTCC will next meet on **Wednesday, April 2<sup>nd</sup> at 10:30am.**

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