

The Cape Fear Rural Transportation Planning Organization serves as the intergovernmental organization for local elected officials, the North Carolina Department of Transportation, and residents of Brunswick, Columbus and Pender Counties to work cooperatively to address transportation issues.

## Rural Transportation Advisory Committee (RTAC) Meeting Minutes

November 10, 2022 • 9:00 AM

Cape Fear Council of Governments • Wilmington, NC

### Voting Members Present

Frank Williams, Brunswick County  
Mike Forte, Brunswick County  
Dave DeLong, St. James  
Glenn Marshall, Sandy Creek

Lavern Coleman, Columbus County  
Terry Mann, Whiteville  
Jackie Williams-Rowland, Brunswick

### Others Present

Mark Martin, Oak Island  
Clarice Varen-Faison, Fair Bluff  
Chad Kimes, NCDOT Division 3  
Adrienne Cox, NCDOT Division 3  
Drew Cox NCDOT Division 6  
Ken Clark, NCDOT Division 6

Darius Sturdivant, NCDOT Division 6  
Bill Hammond, NCDOT Division 6  
Nazia Sarder, NCDOT TPD  
Patrick Flanagan, Cape Fear RPO

## I. START-UP

1. **Call to Order** – RTAC Chair, Frank Williams, called the meeting to order at 9:00 A.M.
2. **Roll Call** – Patrick Flanagan took a roll call of all attendees.
3. **Invocation/Pledge of Allegiance** – Mr. Mike Forte led the group in an invocation and the Pledge of Allegiance.
4. **Ethics Awareness & Conflict of Interest Statement** – Frank Williams read the ethics awareness statement.

5. **Additions or Corrections to the Agenda** – There were no additions or corrections to the agenda. *Mr. Mike Forte made a motion to adopt the agenda as presented. Mr. Terry Mann seconded the motion. A roll call vote was taken.*

*Frank Williams, Yes  
Mike Forte, Yes  
Dave DeLong, Yes  
Glenn Marshall, Yes*

*Lavern Coleman, Yes  
Terry Mann, Yes  
Jackie Williams-Rowland, Yes*

*The motion passed unanimously.*

6. **Approval of Minutes** – The September 23, 2022 minutes were considered. *Mr. Terry Mann made a motion to approve the minutes. Mr. Mike Forte seconded the motion. A roll call vote was taken.*

*Frank Williams, Yes  
Mike Forte, Yes  
Dave DeLong, Yes  
Glenn Marshall, Yes*

*Lavern Coleman, Yes  
Terry Mann, Yes  
Jackie Williams-Rowland, Yes*

*The motion passed unanimously.*

7. **Public Comment** – There were no comments from the public at this meeting.

8. **Vacancies and Appointments** – The upcoming vacancies and reappointments were outlined for the group. There was no action taken at this time.

**II. PRESENTATIONS**

9. **Carbon Reduction Program** – Patrick Flanagan gave a presentation on the new Carbon Reduction Program funding opportunity. The level of funding, areas of eligibility, and acceptable project types were discussed. The administration and reimbursement aspects of this funding were highlighted.

**III. NEW BUSINESS**

10. **2023 CFRPO Meeting Schedule** – The proposed dates for the 2023 CFRPO RTAC meetings were presented. The group discussed the two dates that had to be changed to accommodate other schedules. *Mr. Lavern Coleman made a*

*motion to approve the meeting schedule. Mr. Mike Forte seconded the motion. A roll call vote was taken.*

*Frank Williams, Yes  
Mike Forte, Yes  
Dave DeLong, Yes  
Glenn Marshall, Yes*

*Lavern Coleman, Yes  
Terry Mann, Yes  
Jackie Williams-Rowland, Yes*

*The motion passed unanimously.*

**11. Draft FY 2023-2024 PWP** – The draft Planning Work Program (PWP) for the upcoming fiscal year was presented. It is due to NCDOT by February 28 for their review prior to adoption. Changes from the current year’s PWP were highlighted. *Mr. Terry Mann made a motion to approve the draft FY 2023-2024 PWP for submittal to NCDOT for their approval. Mrs. Jackie Williams-Rowland seconded the motion. A roll call vote was taken.*

*Frank Williams, Yes  
Mike Forte, Yes  
Dave DeLong, Yes  
Glenn Marshall, Yes*

*Lavern Coleman, Yes  
Terry Mann, Yes  
Jackie Williams-Rowland, Yes*

*The motion passed unanimously.*

**IV. REPORTS/UPDATES**

- Cape Fear RPO
  - NC 210 ECG Feasibility Study – The first public meeting will be November 14<sup>th</sup> in Surf City.
  - CTP updates – The comments from the public have been incorporated into the plan and the R-5952 project is being removed before the final steering committee meeting will be held for the Columbus County CTP. Brunswick County CTP is back on track.
  - STIP amendments and revisions – There was one change to the STIP: the removal of R-5952.
- NC Ports (Port of Wilmington) – There was no update from the Port.
- NCDOT Division 3 (Brunswick & Pender) – Adrienne Cox gave an update Division 3 projects.
- NCDOT Division 6 (Columbus) – Darius Sturdivant gave an update on Division 6 projects.

- NCDOT Transportation Planning Division (TPD) – Nazia Sarder gave more details on the status of the Brunswick County CTP.
- NC Board of Transportation – There was no update from the Board member.

## **VI. OTHER**

**12. Open discussion** – The schedule for Prioritization 7.0 was discussed. There is a desire for a refresher on how Prioritization works before projects need to be entered. Open the training up for all the members in the RPO area.

**13. Adjourn** – *The meeting was adjourned at 9:56 AM.*