

The Cape Fear Rural Transportation Planning Organization serves as the intergovernmental organization for local elected officials, the North Carolina Department of Transportation, and residents of Brunswick, Columbus and Pender Counties to work cooperatively to address transportation issues.

**Rural Transportation Advisory Committee (RTAC)
Meeting Minutes
February 10, 2023 • 9:00 AM
Cape Fear Council of Governments • Wilmington, NC**

Voting Members Present

Frank Williams, Brunswick County
Randy Thompson, Brunswick County
Dave DeLong, St. James
Glenn Marshall, Sandy Creek
Terry Mann, Whiteville

Jackie Williams-Rowland, Brunswick
Fred McCoy, Pender County
Jerry Groves, Pender County
Don Helms, Surf City
Vernon Harrell, Burgaw

Others Present

Olivia Dawson, Burgaw
Mark Martin, Oak Island
Steve Stone, Brunswick County
Chad Kimes, NCDOT Div. 3
Adrienne Cox, NCDOT Div. 3
Caitlin Marks, NCDOT Div. 3
Kirsten Spirakis, NCDOT Div. 3
Drew Cox, NCDOT Div. 6

Ken Clark, NCDOT Div. 6
Darius Sturdivant, NCDOT Div. 6
Bill Hammond, NCDOT Div. 6
Nazia Sarder, NCDOT TPD
Sangwoo Sung, NCDOT TPD
Susanne La Fallette-Black, AARP
Allen Serkin, Cape Fear COG
Patrick Flanagan, Cape Fear RPO

I. START-UP

- 1. Call to Order** – RTAC Chair, Frank Williams, called the meeting to order at 9:00 A.M.
- 2. Invocation/Pledge of Allegiance** – Mr. Don Helms led the group in an invocation and the Pledge of Allegiance.
- 3. Roll Call** – Patrick Flanagan took a roll call of all attendees.

The group acknowledged that today marks Patrick's last day with the Cape Fear RPO and thanked him for his hard work in the Cape Fear region. Patrick has accepted the Transit Director role with Carteret County.

4. **Ethics Awareness & Conflict of Interest Statement** – Frank Williams read the ethics awareness statement.
5. **Additions or Corrections to the Agenda** – There were no additions or corrections to the agenda. *Mr. Don Helms made a motion to adopt the agenda as presented. Mr. Terry Mann seconded the motion. A roll call vote was taken.*

Frank Williams, Yes

Dave DeLong, Yes

Glen Marshall, Yes

Terry Mann, Yes

Jackie Williams-Rowland, Yes

Fred McCoy, Yes

Jerry Groves, Yes

Don Helms, Yes

Vernon Harrell, Yes

The motion passed unanimously.

6. **Approval of Minutes** – The November 10, 2022 minutes were considered. *Mr. Don Helms made a motion to approve the minutes. Mr. Fred McCoy seconded the motion. A roll call vote was taken.*

Frank Williams, Yes

Dave DeLong, Yes

Glen Marshall, Yes

Terry Mann, Yes

Jackie Williams-Rowland, Yes

Fred McCoy, Yes

Jerry Groves, Yes

Don Helms, Yes

Vernon Harrell, Yes

The motion passed unanimously.

7. **Public Comment** – There were no comments from the public at this meeting.

8. **Election of Officers** – *Mr. Don Helms made a motion to reelect Frank Williams (RTAC Chair) and Terry Mann (RTAC Vice-Chair). Mr. Fred McCoy seconded the motion. A roll call vote was taken.*

Frank Williams, Yes

Dave DeLong, Yes

Glen Marshall, Yes

Terry Mann, Yes

Jackie Williams-Rowland, Yes

Fred McCoy, Yes

Jerry Groves, Yes

Don Helms, Yes

Vernon Harrell, Yes

The motion passed unanimously.

II. PRESENTATIONS

There were no presentations for this meeting.

III. NEW BUSINESS

9. **Paved Trails & Sidewalks Feasibility Study Resolution of Support** – Boiling Springs Lakes has requested a Resolution of Support from the Cape Fear RPO to include in their Paved Trails & Sidewalks Feasibility Study application to NCDOT. *Mr. Fred McCoy made a motion to approve this Resolution of Support. Mr. Don Helms seconded the motion. A roll call vote was taken.*

Frank Williams, Yes

Dave DeLong, Yes

Glen Marshall, Yes

Terry Mann, Yes

Jackie Williams-Rowland, Yes

Fred McCoy, Yes

Jerry Groves, Yes

Don Helms, Yes

Vernon Harrell, Yes

The motion passed unanimously.

10. **Carbon Reduction Program Project Submittals** – Carbon Reduction Program project submittals are due to Transportation Planning Division by March 17th. There have been four projects submitted to staff for the RTCC to consider for submission. *Mr. Don Helms made a motion to accept the four CRP project submittals. Mr. Terry Mann seconded the motion. A roll call vote was taken.*

Frank Williams, Yes

Dave DeLong, Yes

Glen Marshall, Yes

Terry Mann, Yes

Jackie Williams-Rowland, Yes

Fred McCoy, Yes

Jerry Groves, Yes

Don Helms, Yes

Vernon Harrell, Yes

The motion passed unanimously.

11. **2024-2033 STIP Project Swaps** – The Cape Fear RPO has an opportunity to remove funded projects from the draft STIP and replace them with projects in our area that lost their funding status last year. *Mr. Don Helms made a motion to swap out R-5850 (NC-53 widening from US-117-BUS to Stag Park Road) and*

swap in R-5899 (NC-210 Belt Road roundabout) and R-5900 (NC-50/NC-210 Watts Landing Road roundabout) in the 2024-2033 STIP. Included in this motion is the commitment to prioritize the R-5850 project in P7.0. Mr. Fred McCoy seconded the motion. A roll call vote was taken.

Frank Williams, Yes

Dave DeLong, Yes

Glen Marshall, Yes

Terry Mann, Yes

Jackie Williams-Rowland, Yes

Fred McCoy, Yes

Jerry Groves, Yes

Don Helms, Yes

Vernon Harrell, Yes

The motion passed unanimously.

IV. REPORTS/UPDATES

- Cape Fear RPO
 - NC 210 ECG Feasibility Study – The final public meeting will be February 21st at Surf City Town Hall.
 - CTP updates – Columbus County CTP is headed to a final steering committee meeting before being proposed for adoption. TPD will provide Brunswick County CTP updates.
 - STIP amendments and revisions – There was one change to the STIP: the delay of R-5850.
- NC Ports (Port of Wilmington) – There was no update from the Port.
- NCDOT Division 3 (Brunswick & Pender) – Adrienne Cox gave an update Division 3 projects.
- NCDOT Division 6 (Columbus) – Darius Sturdivant gave an update on Division 6 projects.
- NCDOT Transportation Planning Division (TPD) – Nazia Sarder gave more details on the status of the Brunswick County CTP.
- NC Board of Transportation – There was no update from the Board member.

VI. OTHER

12. Open discussion – The meeting schedule for the rest of the year was discussed. Meetings will be April 21, June 16, September 15, and November 9. Prioritization project submittals will be late summer/early fall. NCDOT was made aware of road shoulder maintenance concerns.

13. Adjourn – *The meeting was adjourned at 10:12 AM.*