

EXECUTIVE COMMITTEE MEETING

August 14, 2023, 11:00 AM

MINUTES

Executive Committee Present:

Teresa Batts*	Brenda Bozeman	Jan Dawson	Mike Forte
Jackie Newton*	Charlie Rivenbark	Dane Scalise	

Executive Committee Absent:

Lavern Coleman	Lamont Grate
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Other General Membership Delegates Present:

John Gunter*	Joseph Hatem*	Glenn Marshall*	Ryan Merrill*
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CFCOG Staff Present:

Ginger Brick	Judy Herring	Wes MacLeod	April Radford
Allen Serkin	Dawn Tucker	Noel Fox, atty*	

Guests Present:

Rich Alt	Marty Cooke (alt)*	Karen Mosteller (alt)*
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Members and others who participated remotely are indicated with an asterisk ().*

1. Call to Order, Welcome

Mr. Forte called the meeting to order and welcomed everyone at 11:00 AM. Mr. Serkin did roll call to confirm quorum.

2. Invocation and Pledge

Ms. Bozeman led the invocation and Pledge of Allegiance.

3. Approval of Agenda

Mr. Forte asked if there were any changes to the agenda. Being none, Mr. Forte asked a motion to approve the agenda. Motion by Mr. Rivenbark, seconded by Ms. Bozeman, to approve the agenda carried unanimously. *Ayes: Ms. Batts, Ms. Bozeman, Ms. Dawson, Mr. Forte, Ms. Newton, Mr. Rivenbark, and Mr. Scalise. Nays: None. Absent: Mr. Coleman and Mr. Grate.*

4. Approval of Minutes

Mr. Forte asked if there were any corrections to the minutes. Being none, Mr. Forte asked for a motion to approve the Minutes. A motion by Mr. Rivenbark, seconded by Ms. Dawson, to approve the June 12, 2023, minutes as presented carried unanimously *Ayes: Ms. Batts, Ms. Bozeman, Ms. Dawson, Mr. Forte, Ms. Newton, Mr. Rivenbark, and Mr. Scalise. Nays: None. Absent: Mr. Coleman and Mr. Grate.*

5. Finance Reports

Ms. Tucker presented the Budget Report through June 30, 2023. Ms. Tucker, Mr. Serkin, and Mr. MacLeod addressed questions from the Executive Committee. Motion by Mr. Rivenbark, seconded by Ms. Dawson, to approve the Budget Report carried unanimously. *Ayes: Ms. Batts, Ms. Bozeman, Ms. Dawson, Mr. Forte, Ms. Newton, Mr. Rivenbark, and Mr. Scalise. Nays: None. Absent: Mr. Coleman and Mr. Grate.*

6. WMPO PROTECT Resolution of Support

Mr. Serkin presented a resolution in support of the WMPO Resilience Improvement Planning Grant Application Through USDOT Protect Program. Mr. Serkin explained the purpose of the grant. Discussion ensued. Motion by Mr. Rivenbark, seconded by Ms. Dawson to approve the support of the resolution carried unanimously. *Ayes: Ms. Batts, Ms. Bozeman, Ms. Dawson, Mr. Forte, Ms. Newton, Mr. Rivenbark, and Mr. Scalise. Nays: None. Absent: Mr. Coleman and Mr. Grate.*

7. Staff Reports

Mr. Serkin presented the contract summary. There were no questions. No action was taken.

Mr. Serkin reminded the Executive Committee of the upcoming staff evaluations and that the Executive Committee performs his evaluation. Mr. Forte stated that he would create an evaluation form for the Executive Committee to use for Mr. Serkin's evaluation. Mr. Forte will email each Executive Committee member the form. Ms. Fox recommended the evaluation be reviewed in closed session at the October meeting.

Mr. Serkin asked the Executive Committee for guidance on potentially allowing H2Go join the CFCOG as an affiliate member. Mr. Serkin informed the Executive Committee that as an affiliate member H2Go would not have a delegate therefore would have no vote in decision made by the Executive Committee and Board Members. Mr. Serkin addressed questions. The Executive Committee requested due diligence be completed before they could make an informed decision. No action taken.

Ms. Brick entered the meeting in the conference room at 11:25 AM

Ms. Pilson presented the Area Agency on Aging report. She informed the Executive Committee new contracts are underway and new registration forms for reporting are in use. She informed the Executive Committee of upcoming events, Scam Jam at the New Hanover County Senior Resource Center on September 12th and the Caregiver Conference at Winter Park Baptist Church on August 17th. She informed the board of updates to the website for support groups and social media. She informed the Executive Committee that ARPA funds have been approved to use for EAPN. Ms. Pilson addressed questions. No action was taken.

Ms. Herring entered the meeting at 11:30 AM

Ms. Herring presented the Homeless Services report. She reported that it is grant season and she is completing grants for Emergency Solutions, Street Outreach, Rapid Rehousing, and more. She informed the Executive Committee August 21st is the deadline for the grants. She informed the Executive Committee that the CoC Board approved the HUD grant due September 28th. The grant contains \$163,000 through ESG and approximately \$500,000 for HUD.

Mr. Serkin informed the Executive Committee that Ms. Herring has submitted her resignation and will be leaving the CFCOG. The CFCOG will be interviewing for a new Homeless Services Director. Ms. Herring has agreed to help the CFCOG part-time though grant season. The Executive Committee thanked Ms. Herring for her service and wished her well. There were no questions. No action was taken.

Mr. MacLeod presented the Local Government Services report. He announced they have not replaced Mr. Shore yet. He informed the Executive Committee that LGS is working on projects for all four counties within the CFCOG region. There were no questions. No action was taken.

Ms. Brick presented the Workforce Development report. She informed the Executive Committee of potential budget cuts to the youth programs. She informed the Executive Committee that the Cape Fear Workforce Development Board would be meeting this coming Thursday and invited them to attend the meeting. She informed the Executive Committee that Cape Fear Manufactures have 50 manufacturers involved in Career

Pathways. She informed the Executive Committee Career Pathways helps with job certification especially in construction and healthcare and they hope to add films to the program. My Future NC promotes credentials in high growth jobs, and she has shared the information with the four county representatives and will happily share with the municipality members of they'd like to receive the information. There were no questions. No action was taken.

8. Forum Update

Mr. Gunter presented the forum update. He informed the Executive Committee of the deadline to complete the loan and grant funding for the Division of Water Infrastructure's Fall 2023 Drinking Water, Wastewater, and Stormwater Loan and Grant Funding Application is 5:00 PM October 2, 2023, and requested the CFCOG share the email with our members. No questions. No action was taken.

9. Chairman and Member Comments

Mr. Forte thanked all the Executive Committee members and other Board members in attendance for their time and dedication to the region. Mr. Forte thanked the CFCOG staff for their work.

Mr. Rivenbark informed the Executive Committee that he saw the movie "Sounds of Freedom" this weekend and highly recommended all-in attendance to watch the movie a true story about human trafficking.

Mr. Forte asked the Executive Committee and attending delegates if they had any comments. There were none.

Mr. Forte reminded the Executive Committee that the next meeting is Monday, October 9, 2023, at 11:00 AM.

10. Adjournment

Motion by Mr. Rivenbark to adjourn the meeting. The meeting adjourned at 12:08 PM.

Respectfully submitted,

April D. Radford, Clerk to the Board

Mike Forte, Chairman