

Before Starting the Project Application

To ensure that the Project Application is completed accurately, ALL project applicants should review the following information BEFORE beginning the application.

Things to Remember:

- Additional training resources can be found on the HUD.gov at https://www.hud.gov/program_offices/comm_planning/coc.
- Questions regarding the FY 2023 CoC Program Competition process must be submitted to CoCNOFO@hud.gov.
- Questions related to e-snaps functionality (e.g., password lockout, access to user's application account, updating Applicant Profile) must be submitted to e-snaps@hud.gov.
- Project applicants are required to have a Unique Entity Identifier (UEI) number and an active registration in the Central Contractor Registration (CCR)/System for Award Management (SAM) in order to apply for funding under the Fiscal Year (FY) 2023 Continuum of Care (CoC) Program Competition. For more information see FY 2023 CoC Program Competition NOFO.
- To ensure that applications are considered for funding, applicants should read all sections of the FY 2023 CoC Program NOFO and the FY 2023 General Section NOFO.
- Detailed instructions can be found on the left menu within e-snaps. They contain more comprehensive instructions and so should be used in tandem with navigational guides, which are also found on the HUD Exchange.
- New projects may only be submitted as either Reallocated, Bonus Projects, Reallocated + Bonus or DV Bonus. These funding methods are determined in collaboration with local CoC and it is critical that applicants indicate the correct funding method. Project applicants must communicate with their CoC to make sure that the CoC submissions reflect the same funding method.
- Before completing the project application, all project applicants must complete or update (as applicable) the Project Applicant Profile in e-snaps, particularly the Authorized Representative and Alternate Representative forms as HUD uses this information to contact you if additional information is required (e.g., allowable technical deficiency).
- HUD reserves the right to reduce or reject any new project that fails to adhere to (24 CFR part 578 and application requirements set forth in FY 2023 CoC Program Competition NOFO.



8/23/23

1A. SF-424 Application Type

1. Type of Submission:

2. Type of Application: New Project Application

If Revision, select appropriate letter(s):

If "Other", specify:

3. Date Received: 08/22/2023

4. Applicant Identifier:

a. Federal Entity Identifier:

5. Federal Award Identifier:

6. Date Received by State:

7. State Application Identifier:

1B. SF-424 Legal Applicant

8. Applicant

- a. Legal Name:** Cape Fear Council of Governments
- b. Employer/Taxpayer Identification Number (EIN/TIN):** 56-0949863
- c. Unique Entity Identifier:** L6YMW8MBEU23

d. Address

Street 1: 1480 Harbour Drive

Street 2:

City: Wilmington

County: New Hanover

State: North Carolina

Country: United States

Zip / Postal Code: 28401

e. Organizational Unit (optional)

Department Name: Homeless Services

Division Name:

f. Name and contact information of person to be contacted on matters involving this application

Prefix: Ms.

First Name: Judith

Middle Name:

Last Name: Herring

Suffix:

Title: Homeless Services Director

Organizational Affiliation: Cape Fear Council of Governments

Telephone Number: (910) 395-4553

Extension:

Fax Number: (910) 395-2684

Email: jherring@capefearcog.org

1C. SF-424 Application Details

9. Type of Applicant: D. Special District Government

10. Name of Federal Agency: Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Title: CoC Program

CFDA Number: 14.267

12. Funding Opportunity Number: FR-6700-N-25

Title: Continuum of Care Homeless Assistance
Competition

13. Competition Identification Number:

Title:

1D. SF-424 Congressional District(s)

14. Area(s) affected by the project (state(s) only): North Carolina
(for multiple selections hold CTRL key)

15. Descriptive Title of Applicant's Project: CFCOG HMIS 2023 New Project Application

16. Congressional District(s):

16a. Applicant: NC-007

16b. Project: NC-007
(for multiple selections hold CTRL key)

17. Proposed Project

a. Start Date: 07/01/2024

b. End Date: 06/30/2025

18. Estimated Funding (\$)

a. Federal:

b. Applicant:

c. State:

d. Local:

e. Other:

f. Program Income:

g. Total:

1E. SF-424 Compliance

19. Is the Application Subject to Review By State Executive Order 12372 Process? c. Program is not covered by E.O. 12372.

1F. SF-424 Declaration

By signing and submitting this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete, and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

I AGREE: ☒

21. Authorized Representative

Prefix: Mr.

First Name: Allen

Middle Name:

Last Name: Serkin

Suffix:

Title: Executive Director

Telephone Number: (910) 395-4553
(Format: 123-456-7890)

Fax Number: (910) 395-2684
(Format: 123-456-7890)

Email: aserkin@capefearcog.org

Signature of Authorized Representative: Considered signed upon submission in e-snaps.

Date Signed: 08/22/2023

1G. HUD 2880

Applicant/Recipient Disclosure/Update Report - form HUD-2880
U.S. Department of Housing and Urban Development
OMB Approval No. 2501-0017 (exp. 1/31/2026)

Applicant/Recipient Information

1. Applicant/Recipient Name, Address, and Phone

Agency Legal Name: Cape Fear Council of Governments

Prefix: Mr.

First Name: Allen

Middle Name:

Last Name: Serkin

Suffix:

Title: Executive Director

Organizational Affiliation: Cape Fear Council of Governments

Telephone Number: (910) 395-4553

Extension:

Email: aserkin@capefearcog.org

City: Wilmington

County: New Hanover

State: North Carolina

Country: United States

Zip/Postal Code: 28401

2. Employer ID Number (EIN): 56-0949863

3. HUD Program: Continuum of Care Program

4. Amount of HUD Assistance Requested/Received: \$81,937.00

(Requested amounts will be automatically entered within applications)

5. State the name and location (street address, City and State) of the project or activity.

Refer to project name, addresses and CoC Project Identifying Number (PIN) entered into the attached project application.

Part I Threshold Determinations

1. Are you applying for assistance for a specific project or activity? Yes
(For further information, see 24 CFR Sec. 4.3).

2. Have you received or do you expect to receive assistance within the jurisdiction of the Department (HUD), involving the project or activity in this application, in excess of \$200,000 during this fiscal year (Oct. 1 - Sep. 30)? For further information, see 24 CFR Sec. 4.9. No

Certification

Warning: If you knowingly make a false statement on this form, you may be subject to civil or criminal penalties under Section 1001 of Title 18 of the United States Code. In addition, any person who knowingly and materially violates any required disclosures of information, including intentional non-disclosure, is subject to civil money penalty not to exceed \$10,000 for each violation.

I/We, the undersigned, certify under penalty of perjury that the information provided above is true, correct, and accurate. Warning: If you knowingly make a false statement on this form, you may be subject to criminal and/or civil penalties under Section 1001 of Title 18 of the United States Code. In addition, any person who knowingly and materially violates any required disclosures of information, including intentional nondisclosure, is subject to civil money penalty not to exceed \$10,000 for each violation.

X

Name / Title of Authorized Official: Allen Serkin, Executive Director

Signature of Authorized Official: Considered signed upon submission in e-snaps.

Date Signed: 08/22/2023

1H. HUD 50070

HUD 50070 Certification for a Drug Free Workplace

Applicant Name: Cape Fear Council of Governments
Program/Activity Receiving Federal Grant Funding: CoC Program

Acting on behalf of the above named Applicant as its Authorized Official, I make the following certifications and agreements to the Department of Housing and Urban Development (HUD) regarding the sites listed below:

I certify that the above named Applicant will or will continue to provide a drug-free workplace by:	
a. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the Applicant's workplace and specifying the actions that will be taken against employees for violation of such prohibition.	e. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph d.(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
b. Establishing an on-going drug-free awareness program to inform employees — (1) The dangers of drug abuse in the workplace (2) The Applicant's policy of maintaining a drug-free workplace; (3) Any available drug counseling, rehabilitation, and employee assistance programs; and (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.	f. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph d.(2), with respect to any employee who is so convicted — (1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
c. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph a.;	g. Making a good faith effort to continue to maintain a drugfree workplace through implementation of paragraphs a. thru f.
d. Notifying the employee in the statement required by paragraph a. that, as a condition of employment under the grant, the employee will — (1) Abide by the terms of the statement; and (2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;	

2. Sites for Work Performance.

The Applicant shall list (on separate pages) the site(s) for the performance of work done in connection with the HUD funding of the program/activity shown above: Place of Performance shall include the street address, city, county, State, and zip code. Identify each sheet with the Applicant name and address and the program/activity receiving grant funding.)

Workplaces, including addresses, entered in the attached project application.
 Refer to addresses entered into the attached project application.

I certify that the information provided on this form and in any accompanying documentation is true and accurate. I acknowledge that making, presenting, submitting, or causing to be submitted a false, fictitious, or fraudulent statement, representation, or certification may result in criminal, civil, and/or administrative sanctions, including fines, penalties, and imprisonment.

X

WARNING: Anyone who knowingly submits a false claim or makes a false statement is subject to criminal and/or civil penalties, including confinement for up to 5 years, fines, and civil and administrative penalties. (18 U.S.C. §§ 287, 1001, 1010, 1012; 31 U.S.C. §3729, 3802)

Authorized Representative

Prefix: Mr.

First Name: Allen

Middle Name

Last Name: Serkin

Suffix:

Title: Executive Director

Telephone Number: (910) 395-4553
(Format: 123-456-7890)

Fax Number: (910) 395-2684
(Format: 123-456-7890)

Email: aserkin@capefearcog.org

Signature of Authorized Representative: Considered signed upon submission in e-snaps.

Date Signed: 08/22/2023

CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Statement for Loan Guarantees and Loan Insurance

The undersigned states, to the best of his or her knowledge and belief, that:

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions. Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required statement shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate:

X

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Applicant's Organization: Cape Fear Council of Governments

Name / Title of Authorized Official: Allen Serkin, Executive Director

Signature of Authorized Official: Considered signed upon submission in e-snaps.

Date Signed: 08/22/2023

1J. SF-LLL

DISCLOSURE OF LOBBYING ACTIVITIES
Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352.
Approved by OMB0348-0046

HUD requires a new SF-LLL submitted with each annual CoC competition and completing this screen fulfills this requirement.

Answer "Yes" if your organization is engaged in lobbying associated with the CoC Program and answer the questions as they appear next on this screen. The requirement related to lobbying as explained in the SF-LLL instructions states: "The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action."

Answer "No" if your organization is NOT engaged in lobbying.

Does the recipient or subrecipient of this CoC grant participate in federal lobbying activities (lobbying a federal administration or congress) in connection with the CoC Program? No

Legal Name: Cape Fear Council of Governments

Street 1: 1480 Harbour Drive

Street 2:

City: Wilmington

County: New Hanover

State: North Carolina

Country: United States

Zip / Postal Code: 28401

11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

I certify that this information is true and complete. ☒

Authorized Representative

Prefix: Mr.

First Name: Allen

Middle Name:

Last Name: Serkin

Suffix:

Title: Executive Director

Telephone Number: (910) 395-4553
(Format: 123-456-7890)

Fax Number: (910) 395-2684
(Format: 123-456-7890)

Email: aserkin@capefearcog.org

Signature of Authorized Representative: Considered signed upon submission in e-snaps.

Date Signed: 08/22/2023

IK. SF-424B

(SF-424B) ASSURANCES - NON-CONSTRUCTION PROGRAMS

OMB Number: 4040-0007
Expiration Date: 02/28/2022

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

- | | |
|----|---|
| 1. | Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application. |
| 2. | Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives. |
| 3. | Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain. |
| 4. | Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency. |
| 5. | Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F). |
| 6. | Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism, (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application. |
| 7. | Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases. |
| 8. | Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds. |

- | | |
|-----|--|
| 9. | Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327~333), regarding labor standards for federally-assisted construction subagreements. |
| 10. | Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more. |
| 11. | Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93~205). |
| 12. | Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system. |
| 13. | Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.). |
| 14. | Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance. |
| 15. | Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance. |
| 16. | Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures. |
| 17. | Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations." |
| 18. | Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program. |
| 19. | Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award. |

As the duly authorized representative of the applicant, I certify: ☒

Authorized Representative for: Cape Fear Council of Governments

Prefix: Mr.

First Name: Allen

Middle Name:

Last Name: Serkin

Suffix:

Title: Executive Director

Signature of Authorized Certifying Official: Considered signed upon submission in e-snaps.

Date Signed: 08/22/2023

1L. SF-424D

Are you requesting CoC Program funds for No
construction costs in this application?

No SF-424D is required. Select "Save and Next" to move to the next screen.

2A. Project Subrecipients

This form lists the subrecipient organization(s) for the project. To add a subrecipient, select the  icon. To view or update subrecipient information already listed, select the view  option.

Total Expected Sub-Awards: \$0

Organization	Type	Sub-Award Amount
This list contains no items		

2B. Experience of Applicant, Subrecipient(s), and Other Partners

1. Describe your organization's (and subrecipient(s) if applicable) experience in effectively utilizing federal funds and performing the activities proposed in the application.

The Cape Fear Council of Governments (CFCOG) is a regional government entity that originated in 1978 and provides services to the Brunswick, Columbus, New Hanover and Pender Counties in Southeastern NC. The CFCOG is a long-standing recipient of federal funds through the Workforce Innovation and Opportunity Act and Older Adults Act, overseeing the regional Workforce Center programs, Area Agency on Aging, and Senior Centers. The CFCOG is a grant recipient of the Department of Defense. The CFCOG has been both the Collaborative Applicant and HMIS Lead Agency for the Cape Fear Homeless Continuum of Care since 2015. The CFCOG has been the recipient of HUD CoC Planning funds since FY15. The CFCOG serves as the fiscal agent on behalf of the CoC and is the sub-recipient of NC State ESG funds. Current CFCOG staff include the Finance Director who worked in financial management for the Wilmington Housing Authority prior to joining the CFCOG 8 years ago. The Homeless Services Director has experience managing funding from various HUD programs including HCVP programs as well as Rural Development grants and experience with LIHTC compliance. These experiences ensure the CFCOG is proficient in the management of federal funds and performing activities in accordance with federal regulations. The Executive Director has extensive experience working with municipalities and County governments throughout the region.

2. Describe your organization's (and subrecipient(s) if applicable) experience in leveraging Federal, State, local and private sector funds.

The CFCOG manages a variety of State, federal and local government grant funds as well as receives dues from all local municipalities within its catchment area and fees for local government services. It provides a variety of local government services by contract including planning services for various municipalities in the region and municipalities outside of its catchment area as well. Recipients of these services are billed for the costs of services based on the contract terms and at a rate relative to the types of service provided. In FY21-22, the CFCOG, as the designated Area Agency on Aging (AAA) for Brunswick, Columbus, New Hanover and Pender Counties, administered and monitored over \$5.7 million in Home and Community Care Block Grant funds and other funding for community-based services that enables older adults to live independently in their own homes and provide a variety of programs to support senior populations in the region. Federal, state, and local funds make services possible through grant agreements with Boards of County Commissioners and community service providers. The CFCOG also administers and monitors the federal workforce programs authorized by the Workforce Innovation and Opportunities Act help job seekers as well as employers and supports the Cape Fear Workforce Development Consortium and Cape Fear Workforce Development Board in their planning and oversight of workforce activities in the region. The program administered over \$3.8 million in WIOA funding in FY21-22. These programs are in addition to the HUD planning grant, the ESG grants and subrecipients, grants from the City of Wilmington and New Hanover County, CARES Act funds for non-congregant emergency shelter and most recently Permanent Supportive Housing funds for a scattered site PSH project for chronically homeless families and individuals.

3. Describe your organization's (and subrecipient(s) if applicable) financial management structure.

The Cape Fear Council of Governments' leadership includes an Executive Director and governed by a governing board comprised of a county commissioner from each of the four member counties and 5 municipal representatives selected by the 44 member jurisdictions. This ensures that the COG understands the needs of the entire region and working to meet those needs as they arise. The CFCOG has a Finance Officer who ensures that the organization follows generally accepted accounting principles. The CFCOG utilizes a modified accrual method of accounting. The CFCOG aligns its personnel and accounting practices with the counties it serves and with guidance from the NC School of Government. The CFCOG finance department consists of a director who is a CPA and an experienced accounting professional with local government experience. In 2022-23, the CFCOG upgraded to new accounting software that reduces the reliance on manual processes and increases the capacity and flexibility of our financial system. Each department within the CFCOG has a department director that is responsible for ensuring that the department adheres to its budget, carries out the activities assigned to the department and its staff, and maintains compliance with all funding sources.

**4. Are there any unresolved HUD monitoring or No
OIG audit findings for any HUD grants (including
ESG) under your organization?**

3A. Project Detail

- 1. CoC Number and Name:** NC-506 - Wilmington/Brunswick, New Hanover, Pender Counties CoC
- 2. CoC Collaborative Applicant Name:** Cape Fear Council of Governments
- 3. Project Name:** CFCOG HMIS 2023 New Project Application
- 4. Project Status:** Standard
- 5. Component Type:** HMIS
- 6. Is your organization, or subrecipient, a victim service provider defined in 24 CFR 578.3?** No
- 7. Is this new project application requesting to transition from eligible renewal project(s) that was awarded to the same recipient and fully eliminated through reallocation in this CoC Program Competition? (Attachment Requirement)** No
- 8. Will funds requested in this new project application replace state or local government funds (24 CFR 578.87(a))?** No
- 10. Is this project applying for Rural costs on screen 6A?** No

3B. Project Description

1. Provide a description that addresses the entire scope of the proposed project.

The Cape Fear Council of Governments is the Homeless Management Information System (HMIS) Lead Agency for NC 506, the Cape Fear Homeless Continuum of Care. The use of an Homeless Management Information System is required by HUD and project costs allow the CoC to meet the basic requirement of maintaining a functional system but also improving system reporting long-term. This project provides funding to support the HMIS system administration for the CoC, including providing staff costs, licensing costs and hardware costs to support the implementation and operation of the system. The current staff was hired with COVID related CARES Act funding and the CoC needs to provide funding to retain a local system administrator (LSA) to provide day-to-day oversight of the system, improve the quality of data, administer user training and support as well as facilitate Point-in-Time data collection, System Performance measures, the Longitudinal System Analysis and local data reporting for the NC 506 catchment area. The grant will support the cost of a local system administrator to assist the Lead Agency staff with data analysis and provide day-to-day quality control. The HMIS system also contains our Coordinated Entry System (CES) assessment and data collection system. Providing funding for the system and the LSA is essential to the successfully managing the CES as well as supporting the activities of the CE/HMIS Specialist (internally titled the CE Supportive Services Specialist), who is the CoC's primary point of contact for assessments, referrals and management of the CE process.

2. For each primary project location, or structure, enter the number of days from the execution of the grant agreement that each of the following milestones will occur if this project is selected for conditional award.

Project Milestones	Days from Execution of Grant Agreement	Days from Execution of Grant Agreement	Days from Execution of Grant Agreement	Days from Execution of Grant Agreement
	A	B	C	D
Begin hiring staff or expending funds	30			
Begin program participant enrollment				
Program participants occupy leased or rental assistance units or structure(s), or supportive services begin				
Leased or rental assistance units or structure, and supportive services near 100% capacity				
Closing on purchase of land, structure(s), or execution of structure lease				
Start rehabilitation				
Complete rehabilitation				
Start new construction				

Complete new construction				
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4. Will your project participate in the CoC's Coordinated Entry (CE) process or recipient organization is a victim service provider, as defined in 24 CFR 578.3 and uses an alternate CE process that meets HUD's minimum requirements? Yes

3C. HMIS Expansion

1. Is this a “Project Expansion” of an eligible renewal project? No

4A. HMIS Standards

1. Is the HMIS currently programmed to collect all Universal Data Elements (UDEs) as set forth in the FY 2022 HMIS Data Standard Manual? Yes
2. Does HMIS produce all HUD-required reports and provide data needed for HUD reporting? (i.e., Annual Performance Report (APR)/CoC reporting, Consolidated Annual Performance and Evaluation Report (CAPER)/ESG reporting, Longitudinal System Analysis (LSA)/Annual Homeless Assessment Report, System Performance Measures (SPM), and Data Quality Table, etc.). Yes
3. Is your HMIS capable of generating all reports required by Federal partners including HUD, VA, and HHS? Yes
4. Does HMIS provide the CoC with an unduplicated count of program participants receiving services in the CoC? Yes
5. Describe your organizations process and stakeholder involvement for updating your HMIS Governance Charters and HMIS Policies and Procedures.

NC 506 is a member of a multi-CoC partnership, for the implementation of the WellSky Community Services software, known as NC HMIS. Like CoCs, this is a collaborative entity that entered into an agreement with each other and with the Michigan Coalition Against Homelessness (MCAH) to share the costs of the software. The member CoCs also share common philosophies regarding data management and data ownership. NC HMIS is current made up of 7 North Carolina CoCs who, in collaboration with MCAH, established a common governance charter for the HMIS system and use common policies and procedures. Much of the policy and procedure development was originally done by MCAH, when the choice was made to join the implementation with them in about 2013. However, the policies and procedures evolved and are amended by the implementation in a collaborative manner. Each CoC has representation on the NC HMIS Governance Committee (GC), including a primary and alternate representative, and a Local System Administrator that participates in training and consultation with other NC HMIS members. The GC meets monthly and discusses data and privacy issues, costs, and reporting needs for the implementation. The members of NC HMIS are currently participating in Strategic Planning, including investigating other software options, and are working cooperatively on a data warehousing plan with other software implementations in the State to create a state-wide data warehousing option that allows for collective reporting of de-identified data for the benefit of State as a whole. While each CoC has locally specific policies and procedures in addition to those commonly agreed upon as a part of NC HMIS, the cooperatively developed processes and procedures serve as the basis for overall system administration. NC 506 also has an HMIS committee that meets bi-monthly and provides local oversight of the system and supports the Lead Agency, the LSA and reports to the CoC's membership and the Board of Directors. All members of the CoC are eligible, and encouraged, to participate in the HMIS committee and provide feedback on the HMIS system. The NC 506 HMIS Committee is currently reviewing other software options both as a single CoC and in cooperation with the NC HMIS collaborative. We are all sensitive to the need for better data quality and the ability to report on data in a way that meet the needs for our communities. The NC 506 community, as well as all other NC HMIS members, are concerned about who the tools we use impact vulnerable populations and underserved communities, and we work cooperatively to improve the system as much as possible.

6. Who is responsible for insuring the HMIS implementation meets all privacy and security standards as required by HUD and other federal partners?

The software vendor, Wellsky, is responsible for implementing HUD data standards, including periodic changes, and maintaining compliance with HUD required privacy and security standards. The NC HMIS implementation works in cooperation with MCAH to monitor and ensure the software is updated to meet HUD requirements and follow up with Wellsky when there are concerns about updates and privacy. Each CoC's LSA is also responsible for ensuring compliance, including providing feedback, pointing out errors and identifying concerns about discrepancies/potential discrepancies in the system that impact compliance both to NC HMIS & MCAH. NC 506 specifically relies on the LSA to monitor the system and licensed users to ensure the system is being used in compliance with NC HMIS data privacy, protection and sharing guidelines. The LSA also monitors the system for potential breaches, possible abuse of system access and improper use of the system to obtain data as well as failure to use the system in accordance with NC HMIS and NC 506 requirements for contribution of data.

7. Does the HMIS Lead conduct Privacy and Security Training and follow up on privacy and security standards? Yes

8. What is the CoC's policy and procedures for managing a breach of Personally Identifiable Information (PII) in HMIS?

The Cape Fear Homeless Continuum of Care members, Board of Directors and all associated Staff of member organizations recognize the need to maintain the confidentiality of personal Information. NC 506's written policy includes the PII of applicants, clients, former clients, employees, independent contractors, and volunteers. PII may reside in hard copy or electronic records, including the Homeless Management Information System (HMIS); both forms of PII fall within the scope of this policy. PII includes information that allows identification of an individual either directly or indirectly; can be manipulated by a reasonably foreseeable method to identify a specific individual; and/or can be linked with other available information to identify a specific person. The CoC maintains the confidentiality of PII to which it may have access and restricts access to those with a demonstrated/documented need to know or as indicated by an Authorization to Release of Information form signed by the individual, or the legal representative of the individual, whose information may be shared. We collect personal information/PII only when appropriate to provide services or for another specific purpose of our organization with the informed consent of the individuals involved, including: To provide, locate, or coordinate services to clients; to operate our organization, including administrative functions such as legal, audits, personnel, oversight, and management functions; to comply with government reporting obligations; and when required by law. In the event a breach is detected, the individual user whose user ID is connected to the breach will lose access to the system, as their licenses will be suspended until a review of the breach can be completed. Action will be escalated dictated by the results of the review. Violation of the CoC's policy will result in actions that may include, but are not limited to, removal of license(s) to use the HMIS, termination of employment for agency staff; formal grievances to the CoC's Oversight Committee, removal from Board and/or Committee positions; and termination of CFHCoC membership. An agency who is found to be in breach of the policy by allowing users to misuse data, share log-ins or other violations of CoC/NC HMIS policy will be locked out of the system by having all user licenses suspended.

4B. HMIS Training

Indicate the last training date or proposed training date for each HMIS training, as applicable.

 	
Activity	Enter date of last training or proposed next training (mm/yyyy)
Basic Computer Training	
HMIS Software Training for Sys Admin	07/2023
HMIS Software Training	05/2023
Data Quality Training	05/2023
Security Training	01/2023
Privacy/Ethics Training	01/2023
HMIS PIT Count Training	01/2023
Other (must specify)	
Privacy & Security must be completed annually.	
HMIS trainings always available online.	

6A. Funding Request

1. Will it be feasible for the project to be under grant agreement by September 30, 2025? Yes

2. What type of CoC funding is this project applying for in this CoC Program Competition? Reallocation + CoC Bonus

3. Does this project propose to allocate funds according to an indirect cost rate? Yes

Indirect cost rate proposals should be submitted as soon as the applicant is notified of a conditional award. Conditional award recipients will be asked to submit the proposal rate during the e-snaps post-award process.

Applicants with an approved indirect cost rate must submit a copy of the approval with this application.

3a. Complete the indirect cost rate table below

Cognizant Agency	Indirect Cost Rate	Direct Cost Base	Plan approved by cognizant agency or will use 10% de minimis rate
US Dept. of Housing & Urban Development	26%	\$1,510,847	Approved Rate

4. Select a grant term: 1 Year

* 5. Select the costs for which funding is requested:

HMIS	<input checked="" type="checkbox"/>
VAWA	<input checked="" type="checkbox"/>
Rural	<input type="checkbox"/>

The VAWA BLI is permanently checked. This allows any project to shift funds up to a 10% shift from another BLI if VAWA emergency transfer costs are needed.

6. If conditionally awarded, is this project requesting an initial grant term greater than 12 months? No
(13 to 18 months)

6H. HMIS Budget

Instructions:

Enter the quantity and total budget request for each HMIS cost. The request entered should be equivalent to the cost of one year of the relevant HMIS activity. The system populates a list of eligible costs associated with the implementation of an HMIS and for which CoC funds can be requested.

Quantity Detail: This is a required field. A quantity AND description must be entered for each requested cost. Enter the quantity in detail (eg. .75 FTE hours and benefits for staff, utility types, monthly allowance for food and supplies) for each HMIS cost for which funding is being requested. Please note that simply stating "1FTE" is NOT providing "Quantity AND Detail" and restricts understanding of what is being requested. Failure to enter adequate "Quantity AND Detail" may result in conditions being placed on the award and a delay of grant funding.

Annual Assistance Requested: This is a required field. For each grant year, enter the amount funds requested for each activity.

Total Annual Assistance Requested: This field is automatically calculated based on the sum of the annual assistance requests entered for each activity.

Grant term: This field is populated based on the grant term selected on Screen "6A. Funding Request" and will be read only.

Total Request for Grant Term: This field is automatically calculated based on the total amount requested for each eligible cost multiplied by the grant term.

All total fields will be calculated once the required field has been completed and saved.

Additional Resources can be found at the HUD Exchange:
<https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources>

A quantity AND description must be entered for each requested cost.

Eligible Costs	Quantity AND Description (max 400 characters)	Annual Assistance Requested
1. Equipment	1-Computer, 1-phone, 1- docking port	\$2,537
2. Software	1 license ea. for Tableau & similar software	\$500
3. Services	Supplemental Training, Technical Support, Reporting as needed	\$1,000
4. Personnel	1 - HMIS Local System Administrator salary & fringe	\$65,000
5. Space & Operations	1- Office, prorated utilities, as needed transportation/travel for LSA Training	\$4,900
Total Annual Assistance Requested:		\$73,937
Grant Term:		1 Year
Total Request for Grant Term:		\$73,937

Click the 'Save' button to automatically calculate totals.

VAWA Budget

VAWA Budget

New in FY2023, the Violence Against Women Act (VAWA) has clarified the use of CoC Program funds for VAWA eligible cost categories. These VAWA cost categories can be added to a new project application to create a CoC VAWA Budget Line Item (BLI) in e-snaps and eLOCCS. The new BLI will be added to grant agreements and utilized the same as other CoC Program BLIs in e-snaps and eLOCCS. Eligible CoC VAWA costs can be identified in one or both of the following CoC VAWA categories. Examples of eligible costs in these cost categories are identified as follows:

- A. VAWA Emergency Transfer Facilitation. Examples of eligible costs include the costs of assessing, coordinating, approving, denying, and implementing a survivor's emergency transfer(s). Additional details of eligible costs include:
- Moving Costs. Assistance with reasonable moving costs to move survivors for an emergency transfer(s).
 - Travel Costs. Assistance with reasonable travel costs for survivors and their families to travel for an emergency transfer(s). This may include travel costs to locations outside of your CoC's geography.
 - Security Deposits. Grant funds can be used to pay for security deposits of the safe unit the survivor is transferring to via an emergency transfer(s).
 - Utilities. Grant funds can be used to pay for costs of establishing utility assistance in the safe unit the survivor is transferring to.
 - Housing Fees. Grant funds can be used to pay fees associated with getting survivors into a safe unit via emergency transfer(s), including but not limited to application fees, broker fees, holding fees, trash fees, pet fees where the person believes they need their pet to be safe, etc.
 - Case Management. Grant funds can be used to pay staff time necessary to assess, coordinate, and implement emergency transfer(s).
 - Housing Navigation. Grant funds can be used to pay staff time necessary to identify safe units and facilitate moves into housing for survivors through emergency transfer(s).
 - Technology to make an available unit safe. Grant funds can be used to pay for technology that the individual believes is needed to make the unit safe, including but not limited to doorbell cameras, security systems, phone, and internet service when necessary to support security systems for the unit, etc.
- B. VAWA Confidentiality Requirements. Examples of eligible costs for ensuring compliance with VAWA confidentiality requirements include:
- Monitoring and evaluating compliance.
 - Developing and implementing strategies for corrective actions and remedies to ensure compliance.
 - Program evaluation of confidentiality policies, practices, and procedures.
 - Training on compliance with VAWA confidentiality requirements.
 - Reporting to CoC Collaborative Applicant, HUD, and other interested parties on compliance with VAWA confidentiality requirements.
 - Costs for establishing methodology to protect survivor information.
 - Staff time associated with maintaining adherence to VAWA confidentiality requirements.



Enter the estimated amount(s) you are requesting for this project's Emergency Transfer Facilitation costs and VAWA Confidentiality Requirements costs for one or both of these eligible CoC VAWA cost categories. The CoC VAWA BLI Total amount can be expended for any eligible CoC VAWA cost identified above.

Eligible Costs	Annual Assistance Requested
Estimated budget amount for VAWA Emergency Transfer Facilitation:	
Estimated budget amount for VAWA Confidentiality Requirements:	\$1,000

CoC VAWA BLI Total:	\$1,000
Grant Term	1 Year
Total Request for Grant Term	\$1,000

Click the 'Save' button to automatically calculate totals.

6I. Sources of Match

The following list summarizes the funds that will be used as Match for this project. To add a Match source to the list, select the  icon. To view or update a Match source already listed, select the  icon.

Summary for Match

Total Amount of Cash Commitments:	\$20,484
Total Amount of In-Kind Commitments:	\$0
Total Amount of All Commitments:	\$20,484

1. Will this project generate program income described in 24 CFR 578.97 to use as Match for this project? No

Type	Source	Name of Source	Amount of Commitments
Cash	Government	Local Government ...	\$20,484

Sources of Match Detail

1. **Type of Match commitment:** Cash
2. **Source:** Government
3. **Name of Source:** Local Government Entities
(Be as specific as possible and include the office
or grant program as applicable)
4. **Amount of Written Commitment:** \$20,484

6J. Summary Budget

The following information summarizes the funding request for the total term of the project. However, administrative costs can be entered in 8. Admin field below.

Eligible Costs (Light gray fields are available for entry of the previous grant agreement, GIW, approved GIW Change Form, or reduced by reallocation)	Annual Assistance Requested (Applicant)	Grant Term (Applicant)	Applicant CoC Program Costs Requested
1a. Acquisition (Screen 6B)			\$0
1b. Rehabilitation (Screen 6B)			\$0
1c. New Construction (Screen 6B)			\$0
2a. Leased Units (Screen 6C)	\$0	1 Year	\$0
2b. Leased Structures (Screen 6D)	\$0	1 Year	\$0
3. Rental Assistance (Screen 6E)	\$0	1 Year	\$0
4. Supportive Services (Screen 6F)	\$0	1 Year	\$0
5. Operating (Screen 6G)	\$0	1 Year	\$0
6. HMIS (Screen 6H)	\$73,937	1 Year	\$73,937
7. VAWA	\$1,000	1 Year	\$1,000
8. Rural (Only for HUD CoC Program approved rural areas)	\$0	1 Year	\$0
9. Sub-total of CoC Program Costs Requested			\$74,937
10. Admin (Up to 10% of Sub-total in #9)			\$7,000
11. HUD funded Sub-total + Admin. Requested			\$81,937
12. Cash Match (From Screen 6I)			\$20,484
13. In-Kind Match (From Screen 6I)			\$0
14. Total Match (From Screen 6I)			\$20,484
15. Total Project Budget for this grant, including Match			\$102,421

Click the 'Save' button to automatically calculate totals.

7A. Attachment(s)

Document Type	Required?	Document Description	Date Attached
1) Subrecipient Nonprofit Documentation	No		
2) Other Attachment(s)	No		
3) Other Attachment(s)	No		

Attachment Details

Document Description:

Attachment Details

Document Description:

Attachment Details

Document Description:

7D. Certification

**Applicant and Recipient Assurances and Certifications - form HUD-424B (Title)
U.S. Department of Housing and Urban Development OMB Approval No.
2501-0017
(expires 01/31/2026)**

As part of your application for HUD funding, you, as the official authorized to sign on behalf of your organization or as an individual must provide the following assurances and certifications. The Responsible Civil Rights Official has specified this form for use for purposes of general compliance with 24 CFR §§ 1.5, 3.115, 8.50, and 146.25, as applicable. The Responsible Civil Rights Official may require specific civil rights assurances to be furnished consistent with those authorities and will specify the form on which such assurances must be made. A failure to furnish or comply with the civil rights assurances contained in this form may result in the procedures to effect compliance at 24 CFR §§ 1.8, 3.115, 8.57, or 146.39. By submitting this form, you are stating that to the best of your knowledge and belief, all assertions are true and correct.

1. Has the legal authority to apply for Federal assistance, has the institutional, managerial and financial capability (including funds to pay the non-Federal share of program costs) to plan, manage and complete the program as described in the application and the governing body has duly authorized the submission of the application, including these assurances and certifications, and authorized me as the official representative of the application to act in connection with the application and to provide any additional information as may be required.

2. Will administer the grant in compliance with Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000(d)) and implementing regulations (24 CFR part 1), which provide that no person in the United States shall, on the grounds of race, color or national origin, be excluded from participation in, be denied the benefits of, or otherwise be subject to discrimination under any program or activity that receives Federal financial assistance OR if the applicant is a Federally recognized Indian tribe or its tribally designated housing entity, is subject to the Indian Civil Rights Act (25 U.S.C. 1301-1303).

3. Will administer the grant in compliance with Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), as amended, and implementing regulations at 24 CFR part 8, the American Disabilities Act (42 U.S.C. §§ 12101 et seq.), and implementing regulations at 28 CFR part 35 or 36, as applicable, and the Age Discrimination Act of 1975 (42 U.S.C. 6101-07) as amended, and implementing regulations at 24 CFR part 146 which together provide that no person in the United States shall, on the grounds of disability or age, be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination under any program or activity that receives Federal financial assistance; except if the grant program authorizes or limits participation to designated populations, then the applicant will comply with the nondiscrimination requirements within the designated population.

4. Will comply with the Fair Housing Act (42 U.S.C. 3601-19), as amended, and the implementing regulations at 24 CFR part 100, which prohibit discrimination in housing on the basis of race, color, religion sex (including gender identity and sexual orientation), disability, familial status, or national origin and will affirmatively further fair housing; except an applicant which is an Indian tribe or its instrumentality which is excluded by statute from coverage does not make this certification; and further except if the grant program authorizes or limits participation to designated populations, then the applicant will comply with the nondiscrimination requirements within the designated population.

5. Will comply with all applicable Federal nondiscrimination requirements, including those listed at 24 CFR §§ 5.105(a) and 5.106 as applicable.

6. Will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended (42 U.S.C. 4601) and implementing regulations at 49 CFR part 24 and, as applicable, Section 104(d) of the Housing and Community Development Act of 1974 (42 U.S.C. 5304(d)) and implementing regulations at 24 CFR part 42, subpart A.

7. Will comply with the environmental requirements of the National Environmental Policy Act (42 U.S.C. 4321 et seq.) and related Federal authorities prior to the commitment or expenditure of funds for property.

8. That no Federal appropriated funds have been paid, or will be paid, by or on behalf of the applicant, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, and officer or employee of Congress, or an employee of a Member of Congress, in connection with the awarding of this Federal grant or its extension, renewal, amendment or modification. If funds other than Federal appropriated funds have or will be paid for influencing or attempting to influence the persons listed above, I shall complete and submit Standard Form-LLL, Disclosure Form to Report Lobbying. I certify that I shall require all subawards at all tiers (including sub-grants and contracts) to similarly certify and disclose accordingly. Federally recognized Indian Tribes and tribally designated housing entities (TDHEs) established by Federally-recognized Indian tribes as a result of the exercise of the tribe's sovereign power are excluded from coverage by the Byrd Amendment, but State-recognized Indian tribes and TDHs established under State law are not excluded from the statute's coverage.

Name of Authorized Certifying Official: Allen Serkin

Date: 08/22/2023

Title: Executive Director

Applicant Organization: Cape Fear Council of Governments

PHA Number (For PHA Applicants Only):

I/We, the undersigned, certify under penalty of perjury that the information provided above is true and correct. **WARNING:** Anyone who knowingly submits a false claim or makes a false statement is subject to criminal and/or civil penalties, including confinement for up to 5 years, fines, and civil and administrative penalties. (18 U.S.C. §§287, 1001, 1010, 1012, 1014; 31 U.S.C. §3729, 3802).

X

8B. Submission Summary

Applicant must click the submit button once all forms have a status of Complete.

Page	Last Updated
1A. SF-424 Application Type	No Input Required
1B. SF-424 Legal Applicant	08/17/2023
1C. SF-424 Application Details	No Input Required

New Project Application FY2023	Page 45	08/22/2023
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1D. SF-424 Congressional District(s)	08/21/2023
1E. SF-424 Compliance	08/17/2023
1F. SF-424 Declaration	08/17/2023
1G. HUD 2880	08/17/2023
1H. HUD 50070	08/17/2023
1I. Cert. Lobbying	08/17/2023
1J. SF-LLL	08/17/2023
IK. SF-424B	08/17/2023
1L. SF-424D	08/17/2023
2A. Subrecipients	No Input Required
2B. Experience	08/22/2023
3A. Project Detail	08/20/2023
3B. Description	08/22/2023
3C. HMIS Expansion	08/20/2023
4A. HMIS Standards	08/20/2023
4B. HMIS Training	08/21/2023
6A. Funding Request	08/21/2023
6H. HMIS Budget	08/22/2023
VAWA Budget	No Input Required
6I. Match	08/22/2023
6J. Summary Budget	No Input Required
7A. Attachment(s)	No Input Required
7D. Certification	08/20/2023