

EXECUTIVE COMMITTEE MEETING

Monday, June 12, 2023, 11:00 A.M.

AGENDA

- 1. Call to Order, Welcome & Roll Call**
- 2. Invocation & Pledge**
- 3. Amendments to Agenda *****
- 4. Public Comments**
- 5. Approval of Minutes: May 8, 2023 *(see attachment)* *****
- 6. Public Hearing: FY 2023-2024 Budget Ordinance**
- 7. Finance Reports**
 - a. Budget Report through May 31, 2023 *(see attachment)* ***
 - b. Approval of FY 2023-2024 Budget Ordinance *(see attachment)* ***
- 8. Staff Reports**
 - a. Executive Director
 - i. Contract Summary *(see attachment)*
 - b. Area Agency on Aging
 - c. Homeless Continuum of Care
 - d. Local Government Services
 - e. Workforce Development
- 9. Forum Update**
- 10. Chairman, Member, and Delegate Comments**
- 11. Adjourn**

Next Meeting: Monday, August 14, 2023 at 11:00 A.M.

Items marked with *** are actionable items that require a vote.

Members of the public are invited to view a live video stream of the meeting on our Facebook page. Public comments received by email to main@capefearcog.org or by mail to 1480 Harbour Dr, Wilmington, NC, 28401 at least 24 hours prior to the meeting will be presented to the Executive Committee. For further information Call 910-395-4553.

EXECUTIVE COMMITTEE MEETING

May 8, 2023, 11:00 AM

MINUTES

Executive Committee Present:

Teresa Batts*	Brenda Bozeman	Lavern Coleman	Jan Dawson	Mike Forte
Jackie Newton	Charlie Rivenbark	Dane Scalise		

Executive Committee Absent:

Lamont Grate

Other General Membership Delegates Present:

John Gunter*	Glenn Marshall*	Ryan Merrill*
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CFCOG Staff Present:

Sam Boswell	Ginger Brick	Judy Herring*	Wes MacLeod	Holly Pilson
April Radford	Sam Shore	Allen Serkin	Dawn Tucker	

Guests Present:

Marty Cooke (alt)*	Jay Healy (alt)*
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Members and others who participated remotely are indicated with an asterisk ().*

1. Call to Order, Welcome

Mr. Forte called the meeting to order and welcomed everyone at 11:00 AM.

2. Invocation and Pledge

Ms. Bozeman led the invocation and Pledge of Allegiance.

3. Approval of Agenda

Mr. Forte asked if there were any amendments to the agenda. A motion by Mr. Coleman, seconded by Ms. Bozeman, to approve the agenda as presented carried unanimously. *Ayes: Ms. Batts, Ms. Bozeman, Mr. Coleman, Ms. Dawson, Mr. Forte, Ms. Newton, Mr. Rivenbark, and Mr. Scalise. Nays: None. Absent: Mr. Grate.*

4. Approval of Minutes

Mr. Forte asked if there were any corrections to the minutes. A motion by Mr. Forte, seconded by Ms. Dawson, to approve the March 13, 2023, minutes as presented carried unanimously. *Ayes: Ms. Batts, Ms. Bozeman, Mr. Coleman, Ms. Dawson, Mr. Forte, Ms. Newton, Mr. Rivenbark, and Mr. Scalise. Nays: None. Absent: Mr. Grate.*

5. Appointment of CFCOG Vice-Chair

Mr. Forte took a moment to reflect and honor the passing of Ms. Hays. Mr. Forte welcomed and thanked Mr. Scalise for accepting the seat on the CFCOG Executive Committee. Mr. Rivenbark agreed with Mr. Forte and welcomed Mr. Scalise. Mr. Scalise thanked everyone.

Motion by Mr. Forte to appoint Ms. Bozeman as Vice-Chair, seconded by Mr. Rivenbark carried unanimously. *Ayes: Ms. Batts, Ms. Bozeman, Mr. Coleman, Ms. Dawson, Mr. Forte, Ms. Newton, Mr. Rivenbark, and Mr. Scalise. Nays: None. Absent: Mr. Grate.*

6. 2023 Annual Meeting Date

Ms. Serkin informed the committee that the Brunswick Senior Resource Center has been tentatively booked on February 29, 2024, for the 2023 Annual Meeting and requested the committee approve the date. Motion by Ms. Dawson, seconded by Mr. Rivenbark to approve February 29, 2024, for the 2023 Annual Meeting carried unanimously. *Ayes: Ms. Batts, Ms. Bozeman, Mr. Coleman, Ms. Dawson, Mr. Forte, Ms. Newton, Mr. Rivenbark, and Mr. Scalise. Nays: None. Absent: Mr. Grate.*

Mr. Cooke left meeting at 11:10 AM

7. Finance Reports

Mr. Serkin presented the auditor's contract and agreement letter for approval. Ms. Tucker and Mr. Serkin answered questions from the Executive Committee. Motion by Ms. Dawson, seconded by Ms. Bozeman to approve auditor's contract and agreement letter carried unanimously. *Ayes: Ms. Batts, Ms. Bozeman, Mr. Coleman, Ms. Dawson, Mr. Forte, Ms. Newton, Mr. Rivenbark, and Mr. Scalise. Nays: None. Absent: Mr. Grate.*

Mr. Tucker presented the Budget Report through March 31, 2023. There were no questions. Motion by Mr. Rivenbark, seconded by Mr. Coleman to approve the Budget Report through March 31, 2023, carried unanimously. *Ayes: Ms. Batts, Ms. Bozeman, Mr. Coleman, Ms. Dawson, Mr. Forte, Ms. Newton, Mr. Rivenbark, and Mr. Scalise. Nays: None. Absent: Mr. Grate.*

Mr. Cooke rejoined the meeting at 11:14 AM

Mr. Serkin presented the FY 23/24 Proposed Budget in the amount of \$13,897,744 for consideration of approval on June 12, 2023. Mr. Serkin and Ms. Tucker answered questions from the Executive Committee. Ms. Newton requested we look into the public notice also be advertised in the Pender Post. Motion by Mr. Rivenbark, seconded by Ms. Newton to approve the June 12, 2023, public hearing carried unanimously. *Ayes: Ms. Batts, Ms. Bozeman, Mr. Coleman, Ms. Dawson, Mr. Forte, Ms. Newton, Mr. Rivenbark, and Mr. Scalise. Nays: None. Absent: Mr. Grate.*

8. Staff Reports

Mr. Serkin presented the Executive Director Report including the Contract Summary. Mr. Serkin informed the Executive Committee Ms. Radford has been assisting Pender County as their Interim Clerk. Ms. Newton expressed her appreciation of the help from Ms. Radford and Mr. Serkin for allowing Ms. Radford to assist. Mr. Serkin introduced Mr. Sam Boswell, the new Regional Planner and RPO Director. Mr. Boswell comes from Kerr-Tarr COG in the same position. Mr. Boswell gave a brief history of his experience and expressed his appreciation for joining CFCOG.

Mr. Serkin invited Mr. Scalise to a CFCOG Orientation at his convenience.

Mr. Serkin updated the Executive Committee that the CFCOG offices leases are up for renewal, and he anticipates the lease renewal will be on the next agenda for approval of the Executive Committee.

Mr. Serkin announced the Pay Plan is moving forward and looking forward to receiving the results soon. Mr. Serkin informed the Executive Committee an email was recently sent to the COG Directors about the Southeast Regional Commission about money appropriated to the commission for the infrastructure bill. A notice of about \$4.5 million funding opportunity to North Carolina for grants for infrastructure and non-infrastructure projects. Mr. Serkin addressed questions.

A bipartisan Congressional letter requesting funding for the Southeast Regional Commission in the farm bill has been circulated. Mr. Serkin will share the letter with the Executive Committee.

Mr. Serkin announced the statewide COG Association's Legislative Day is May 17th in Raleigh. Mr. Forte and Mr. Serkin will be attending the day to advocate for COG's. Ms. Newton asked if the event was open to all committee members, Mr. Serkin invited all the committee to attend. Discussion ensued. Ms. Pilson answered questions.

No action taken.

Ms. Pilson presented the Area Agency on Aging report. The Ombudsman program was monitored and went well. Ombudsmen assist residents of 50+ facilities in the region. AAA has two more monitoring to come, Adult Day Care and Evidence Based Help Promotion. Ms. Pilson announced participation in Pender County for two Scam/Fraud events, in Brunswick County for Shredding and Fraud and Education events, will be in New Hanover County for the Senior Health Fair next week, and will be at Columbus County for the Senior Picnic presenting on Fraud education. Ms. Pilson announced the 30th Anniversary Party for the STHL will be this Friday in Brunswick County by Ms. Katheryn Lawler and the state celebration of the STHL will be June 6th at the Museum of Natural History in Raleigh. Ms. Pilson announced Governor Cooper's signed Executive Order 280 a Commitment to build an Aging Friendly State was signed. No action taken.

Ms. Herring entered the meeting at 11:45 AM

Ms. Herring presented the Continuum of Care report. CoC Annual Reporting regarding the PIT and HIC are completed. The reports can be found on the CoC portion of the CFCOG website. This year was the highest number of individuals experiencing homelessness. The increase is probably due to the end of the COVID eviction moratorium as well as the increased cost of housing in our region.

CoC Annual Meeting was last week. Kyle Abrahams of Good Shepard is the new Chair. Pender County's seat on the CoC Board is currently vacant.

Two large internal pushes are in process. Ms. Herring is working with HUD for the Strategic Planning for the next three years is in progress and pushing to expand the access points in the three-county area for the Coordinated Entry System. Grant season to start on June 5th and CoC NOFO grant from HUD sometime towards the end of May or early June. Hoping to have them completed by June 30th. No questions. No action taken.

Mr. MacLeod presented the Local Government Services report. Mr. MacLeod announced the CFCOG is partnering with UNC-SOG and the City of Wilmington for a BOA Workshop on May 10th. Mr. MacLeod expressed his pleasure at having Mr. Boswell on staff as the RPO Director. Completed LUP's with Kure Beach and Surf City. There are a few ongoing LUP's in process. Mr. MacLeod informed the Executive Committee that the LGS provides BOA, Planning, LUP, any LGS services training for free to each member government once a year. Mr. MacLeod answered questions. No action taken.

Ms. Brick presented the Workforce Development report. Ms. Brick announced WD is in the process of the wards cycle for contract agencies. The Adult Dislocated Program has been awarded; the Youth Program will be awarded May 31st. The Workforce Development Board will have a four-hour work retreat at the May 31st meeting and the Consortium Board will be invited to this retreat meeting, Ms. Brick will send an email invitation to the four County Board Representatives. The WDB needs Private Sector representatives, there are currently 3 vacant seats on the WDB. Ms. Brick announced her staff has been invited the Washington DC to present at the Department of Labor Employment Training Association. Workforce Development has partnered with Excite Credit Union for Small Business Programs and offering participants loans. Ms. Brick addressed questions. No action taken.

9. Forum Update

Mr. Gunter welcomed Ms. Boswell to the area and informed the Executive Committee that there had been no Forum since the Executive Committee last met, therefore, he had no update to present. Mr. Gunter also mentioned the COD Legislative Day and that there would be Forum members participating. Mr. Gunter

mentioned Water and Sewer Senate bill 515 and will forward the email to Mr. Serkin. No questions. No action taken.

10. Chairman and Member Comments

Mr. Forte Welcomed Mr. Scalise to the COG. Mr. Scalise expressed his gratitude for being on the Executive Committee. Mr. Forte stated he was looking forward to a great year and approving the Budget.

thanked all for attending and thanked the CFCOG staff for all their dedicated work. Mr. Forte asked the Executive Committee and attending delegates if they had any comments. There were none.

11. Adjournment

Motion by Mr. Rivenbark to adjourn the meeting. The meeting adjourned at 12:09 PM.

Respectfully submitted,

April D. Radford, Clerk to the Board

Mike Forte, Chairman

CAPE FEAR COUNCIL OF GOVERNMENTS
Cash Balance and
Budget/Expenditure Comparison
FY 2022-2023 (as of May 31, 2023) **UNAUDITED**

Cash Balance

Cash Balance in Bank	153,022
North Carolina Cash Management Investments	676,012
Total Cash on Hand	\$ 829,034

Budget & Actual Revenues

Departments	Adjusted Budget	Jul - May Revenues	Reserve Balance	Remaining Budget	Percent Received
Continuum of Care	\$ 812,508	\$ 390,775	\$ 144,371	\$ 277,362	58%
Local Gov Services	\$ 1,810,738	556,444	899,678	354,616	61%
Area Agency on Aging	\$ 7,463,464	4,811,357	172,553	2,479,554	66%
Workforce Development	\$ 5,264,151	2,599,662	1,169,787	1,494,701	63%
General Fund	42,000	203,050	141,962	(19,088)	110%
Total Revenues	\$ 15,392,861	\$ 8,561,287	\$ 2,528,351	\$ 4,606,234	67%

Budget & Actual Expenditures

Departments	Beginning Budget	Jul - May Expenditures	Reserve Balance	Remaining Budget	Percent Expended
Continuum of Care	\$ 91,172	\$ 84,367		\$ 6,805	93%
COVID Motel Shelter Program	30,845	30,845		-	100%
NHC-Non-County Agency Funding	3,522	3,522		-	100%
ESG - CARES	43,155	16,027	16,627	10,501	60%
ESG - HMIS	283,287	153,537	99,314	30,436	83%
ESG - ADM	15,396	9,631	6,633	(867)	110%
HUD - Perm. Supportive Housing	241,120	117,685	5,750	117,685	50%
HUD - CE Assessor	54,375	13,715	6,740	33,920	29%
HUD - PLANNING	49,635	34,886	9,307	5,442	87%
Continuum of Care	812,508	464,214	144,371	203,923	69%
Planning Services	365,256	271,810		93,445	74%
Rural Planning Org	212,969	188,308		24,661	88%
Disaster Recovery	331,250	36,856	194,750	99,644	27%
MOTSU Follow Up	22,479	8,243	13,806	429	95%
LGS Special Projects	294,816	104,198	187,010	3,608	97%
LGS-ARPA	583,969	40,539	504,112	39,318	51%
Local Gov Services	1,810,738	649,955	899,678	261,105	71%
Aging Planning & Admin.	403,892	303,568	23,303	77,021	80%
Ombudsman & Elder Abuse	220,603	202,947		17,656	92%
Project Care	109,000	91,099		17,901	84%
Family Caregiver Support	122,204	113,412		8,792	93%
AAA Funds to Counties	4,234,333	3,605,380		628,953	85%
COVID-19 Vaccine Funds	2,432	2,432		-	100%
AAA ARP	2,371,000	544,355	149,250	1,677,396	25%
Area Agency on Aging	7,463,464	4,863,192	172,553	2,427,719	67%
WIOA - Admin	528,972	331,762	165,654	31,556	91%
WIOA - Adult	1,442,748	840,519	253,956	348,273	71%
WIOA - Dislocated Worker	983,246	544,714	211,454	227,078	71%
WIOA - IWTG	68,000	-		68,000	0%
WIOA - Youth	1,758,399	933,948	538,723	285,728	77%
BSR Grant	20,000	10,300		9,700	52%
Infrastructure Grant	10,502	10,501		0	100%
WF ARPA Grant	450,000	1,805	-	448,195	0%
WIOA-Finish Line Grant	2,284	2,284		-	100%
Workforce Development	5,264,151	2,675,834	1,169,787	1,418,530	65%
General Operations	42,000	12,009	-	29,991	29%
General Fund	42,000	12,009	-	29,991	29%
Total Expenditures	\$ 15,392,861	\$ 8,665,204	\$ 2,386,389	\$ 4,341,268	67%
Administration	465,042	409,606	-	55,436	88%

*Administrative costs are allocated to and included in the department, program or project budgets.



CAPE FEAR COUNCIL OF GOVERNMENTS

PROPOSED FISCAL YEAR 2023-2024 BUDGET

DRAFT

5/3/2023



I am pleased to present the proposed FY 2023-2024 annual budget document for Cape Fear Council of Governments (CFCOG). As required by North Carolina law, the budget is balanced with projected revenues equal to appropriated expenditures. The budget anticipates a general fund balance equal to 21% of annual operating expenditures. The Council is in sound fiscal shape with adequate reserves.

Each program director worked with the Executive Director and Finance Director to develop their respective program budgets. This proposed budget document is the result of careful consideration by our staff based on best estimates of program revenues and appropriate expenditures to continue our operations. Overall, the budget reflects conservative revenue projections where final funding allocations are outstanding. Like our member governments, we develop our budget with a view towards providing the highest level of service at the least cost to the taxpayers.

The total proposed appropriation for FY 23-24 is \$13,897,744, representing a nearly \$900,000 (6%) decrease from the \$14,787,535 appropriation adopted for the prior fiscal year. This decrease is primarily due to (1) overbudgeting Workforce Development funding by more than \$500,000 during the current (FY 2022-23) fiscal year, which was corrected in the October budget amendment, (2) spending down special multi-year funding sources, and (3) reduced expected carry-forward amount from the current fiscal year. Specific changes related to each program are summarized as follows:

Local Government Services +30%..... +\$302,010

Increase is primarily due to additional projected technical assistance service contracts with members and to resiliency assistance funds added to the current (FY 2022-23) budget after initial adoption.

Area Agency on Aging.....-5% -\$403,540

Decrease is primarily due to spending down multi-year allocation of ARPA funds related to aging services. Most non-ARPA programs are expected to see slightly increased allocations due to the increasing share of older adults in our region. Final allocations were not available during the budgeting process and a budget amendment will be required once final award amounts are provided.

Workforce Development-19%-\$1,030,601

Decrease is primarily due correcting overbudgeted numbers from the prior year and from reductions in expected program carryforward funds resulting from decreasing allocations. Final formula allocations were not available during the budgeting process and a budget amendment will be required once award amounts are provided.

Homeless Continuum of Care (COC) +38%..... +\$249,340

Increase is primarily due to increased carryforward amounts from current grants and expected additional federal (HUD) and State (ESG) program competition awards resulting in part from decreased participation from local partners.

General Government-17% -\$7,000

No changes proposed.

CFCOG Total.....-6%-\$889,791

Workforce Development and Area Agency on Aging decreases are partially offset by increases in Local Government Services and Homeless Continuum of Care programs. Overall, the budget reflects conservative revenue projections which may increase when final allocations are known.

Administrative Overhead (Indirect) +7% +\$31,258

Increase is due primarily to general cost inflation, including personnel costs. Overhead costs are included in the LGS, AAA, WFD and CoC budgets as allocated costs. This allocation method is based on cost accounting principles and is reviewed annually by program funding sources, monitors and auditors. The method allocates expenditures and shared expenses that cannot be reasonably be directly charged to specific programs.

Personnel (Salaries and Fringe Benefits)

The total of all salaries and fringes, including temporary personnel, is approximately 16.5% of the total Council budget. A 5% cost of living salary adjustment for all personnel is included in the proposed budget. In addition, a merit pool for superior performance and longevity pay are proposed pursuant to the Personnel Policy. Any pay adjustments that may occur will be implemented November 1st if final funding allocations allow and after an amendment to the Pay Plan. Pay classifications are assigned separately by the adopted Position Classification and Pay Plan. The Council has an excellent staff and retention of our personnel is critical to the success of the organization as qualified candidates with relevant skills and experience are difficult to find.

Revenues

The Council is funded primarily through federal and State grants. Federal funds are awarded both directly from federal agencies and passed through State agencies as subawards. Variations in grant cycles and funding notice timelines means final funding levels are often not known until October. Certain funding allocations expire annually, and some allow unspent balances to carryforward to subsequent fiscal years. Federal and State funding levels are projected based on a combination of final funding notices supplied by granting agencies and estimates based on prior year funding levels (conservatively estimated until final funding notices are provided).

Federal funds in the proposed budget are awarded directly by the US Department of Housing and Urban Development (HUD) and the Department of Defense. State funds and federal subawards in the proposed budget are awarded by the NC Department of Commerce, Department of Health and Human Services, Department of Transportation, and Department of Insurance. Additional federal and State funds are subawarded by the NC Association of Regional Council of Governments.

Local funds in the proposed budget are obtained from dues and grant matching funds from member governments and from fee-for-service contracts. Dues are calculated using a base assessment of \$300 plus eighteen cents per capita for municipalities or nine cents per capita (unincorporated) for counties. Local matching funds are assessed to members to meet federal matching requirements for the Area Agency on Aging and the Rural Transportation Planning Organization.

Local funds from fee-for-service contracts include recurring funding commitments to support administrative operations of the Homeless Continuum of Care and non-recurring contracts to provide single-purpose services to member governments. Non-recurring contracts in the proposed budget include outside-agency funding from New Hanover County to support the Permanent Supportive Housing program and technical assistance contracts for services provided by our Local Government Services staff for a wide variety of services. LGS services to member jurisdictions include major

deliverables like land use plans, development ordinance revisions, and utility asset management plans, as well as technical services like facilitation, mapping and land use administration.

Revenues represented in this budget include a significant amount of pass-through funds paid to county aging services providers and homeless prevention agencies, as well as significant funding paid for contracted services, primarily for Workforce Development activities.

Summary

This budget reflects a lot of fine tuning to absorb increased operating costs and expanding program demands as well as local, State and federal funding changes. We rely heavily on State and federal grants, but also depend upon the continued financial support of our member governments. We hope to continue the positive trends into the future and will aggressively be seeking new opportunities to better serve our region and local government members.

As you review the document, please feel free to ask any questions and seek additional information about any part of the budget at any time. We are committed to serving our region together so that each member will realize the local benefits of regional cooperation.

Respectively submitted,



Allen Serkin
Executive Director

COMPARATIVE BUDGET ANALYSIS

	FY 22-23 Approved	FY 23-24 Proposed	Change \$	%
Local Government Services:				
Revenues:				
NCDOT	186,375	106,375		
Service Contracts	417,742	433,933		
Direct Federal Grants	23,512	12,314		
Dues/Match/Other	373,394	750,412		
Department Revenue	1,001,023	1,303,034		
Expenditures:				
Local Government Services	451,483	472,791		
Transportation Planning	212,969	135,370		
Disaster Recovery/ARPA	313,059	682,558		
MOTSU JLUS Implementation	23,512	12,314		
Department Expenditure	1,001,023	1,303,033	\$ 302,010	30%
			0	
Area Agency on Aging:				
Revenues:				
State/Federal Funds	7,630,862	7,225,939		
Local Match	81,234	82,617		
Department Revenue	7,712,096	7,308,556		
Expenditures:				
Planning and Administration	668,079	532,470		
LTC Ombudsman and Elder Abuse	221,186	246,411		
Family Caregiver Support Program	126,113	130,204		
Project CARE	109,000	111,000		
Provider Contracts	6,587,718	6,288,471		
Department Expenditure	7,712,096	7,308,556	\$ (403,540)	-5%
			-	
Workforce Development:				
Revenues:				
WIOA Funds	5,371,546	4,340,945		
Department Revenue	5,371,546	4,340,945		
Expenditures:				
Administration	521,301	432,021		
Adult Program	1,813,000	1,088,611		
Dislocated Worker Program	1,114,000	845,039		
Youth Program	1,858,245	1,475,274		
Other	65,000	500,000		
Department Expenditure	5,371,546	4,340,945	\$ (1,030,601)	-19%
			-	

COMPARATIVE BUDGET ANALYSIS

Homeless COC:

Revenues:

Local: Administration	150,000	86,500
Local: Match		89,775
HUD Direct	319,631	527,515
ESG-HMIS	178,984	194,112
ESG-Administration	12,255	12,308
Department Revenue	660,870	910,210

Expenditures:

COC Administration	120,000	86,500
Coordinated Entry	73,500	151,250
HUD-Planning and PSH	276,131	466,040
ESG-HMIS	178,984	194,112
ESG-Administration	12,255	12,308
Department Expenditure	660,870	910,210

\$ 249,340 38%

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General Government

Revenues:

Misc.& Dues	42,000	35,000
Department Revenue	42,000	35,000

Expenditures:

Miscellaneous	42,000	35,000
Department Expenditure	42,000	35,000

\$ (7,000) -17%

Total Revenues

\$ 14,787,535 \$ 13,897,745

Total Expenditures

\$ 14,787,535 \$ 13,897,744 \$ (889,791) -6%

Administrative Overhead from Programs \$ 464,895 \$ 496,153 \$ 31,258 7%

MEMBER ASSESSMENTS

County/ Municipality	Pop. July '20	Pop. July '21	Pop. Change	Dues/Match 22-23	Dues/Match 23-24	Change
1 Brunswick County	66,138	68,042	1,904	\$ 35,805	\$ 36,789	\$ 984
2 Bald Head Island	268	282	14	349	351	2
3 Belville	2,406	2,462	56	736	743	7
4 Boiling Spring Lakes	5,943	6,163	220	1,376	1,409	33
5 Bolivia	149	152	3	327	327	-
6 Calabash	2,011	2,121	110	664	682	18
7 Carolina Shores	4,588	4,849	261	1,131	1,173	42
8 Caswell Beach	395	403	8	371	373	2
9 Holden Beach	921	968	47	467	474	7
10 Leland	22,908	25,459	2,551	4,449	4,883	434
11 Navassa	1,367	1,452	85	548	561	13
12 Northwest	703	746	43	427	434	7
13 Oak Island	8,396	8,855	459	1,821	1,894	73
14 Ocean Isle Beach	867	922	55	457	466	9
15 Sandy Creek	248	259	11	345	347	2
16 Shallotte	4,185	4,347	162	1,058	1,082	24
17 Southport	3,971	4,226	255	1,031	1,061	30
18 St. James	6,529	7,011	482	1,482	1,562	80
19 Sunset Beach	4,175	4,300	125	1,056	1,074	18
20 Varnamtown	525	531	6	395	396	1
Brunswick Total	136,693	143,550	6,857	\$ 54,295	\$ 56,081	\$ 1,786
21 Columbus County	36,278	36,120	(158)	\$ 23,617	\$ 23,829	\$ 212
22 Boardman	166	166	-	330	330	-
23 Bolton	519	637	118	393	415	22
24 Brunswick	973	929	(44)	475	467	(8)
25 Cerro Gordo	131	131	-	323	324	1
26 Chadbourn	1,574	1,571	(3)	581	583	2
27 Fair Bluff	709	713	4	427	428	1
28 Lake Waccamaw	1,296	1,325	29	532	539	7
29 Sandyfield	430	429	(1)	377	377	-
30 Tabor City	3,781	3,643	(138)	977	956	(21)
31 Whiteville	4,766	4,705	(61)	1,151	1,147	(4)
Columbus Total	50,623	50,369	(254)	\$ 29,183	\$ 29,395	\$ 212
32 New Hanover County	99,023	100,614	1,591	\$ 39,889	\$ 41,149	\$ 1,260
33 Carolina Beach	6,564	6,584	20	1,482	1,485	3
34 Kure Beach	2,191	2,208	17	694	697	3
35 Wilmington	115,451	118,063	2,612	21,084	21,551	467
36 Wrightsville Beach	2,473	2,474	1	745	745	-
New Hanover Total	225,702	229,943	4,241	\$ 63,894	\$ 65,627	\$ 1,733
37 Pender County	52,227	53,532	1,305	\$ 29,909	\$ 30,898	\$ 989
38 Atkinson	296	306	10	353	355	2
39 Burgaw	3,088	4,203	1,115	966	1,057	91
40 St. Helena	417	425	8	375	377	2
41 Surf City	3,533	3,848	315	697	993	296
42 Topsail Beach	461	480	19	383	386	3
44 Watha	181	184	3	333	333	-
Pender Total	60,203	62,978	2,775	\$ 33,016	\$ 34,399	\$ 1,383
45 Holly Ridge	4,171	4,503	332	\$ 1,052	\$ 1,111	\$ 59
46 North Topsail Beach	1,005	1,037	32	481	487	6
43 Wallace	3,413	3,439	26	909	919	10
Affiliate Members	8,589	8,979	390	\$ 2,442	\$ 2,517	\$ 75
GRAND TOTAL	481,810	495,819	14,009	\$ 182,830	\$ 188,019	\$ 5,189

**CAPE FEAR COUNCIL OF GOVERNMENTS
FISCAL YEAR 2023-2024 BUDGET ORDINANCE**

WHEREAS, the Cape Fear Council of Governments (Council) is a regional council of governments organized pursuant to N.C.G.S. 160A-470 through 478;

WHEREAS, the Council is designated by the State of North Carolina as the Lead Regional Organization for Region O, serving Brunswick, Columbus, New Hanover, and Pender counties;

WHEREAS, the Executive Committee is the governing board of the Council;

WHEREAS, a regional council of governments is a public authority subject to N.C.G.S. 159, Article 3, the Local Government Budget and Fiscal Control Act; and

WHEREAS, N.C.G.S. 159-8(a) requires a public authority to operate under an annual balanced budget ordinance;

NOW, THEREFORE, BE IT ORDAINED by Executive Committee of the Cape Fear Council of Governments that the following amounts are hereby appropriated for the operation of said Council of Governments for the fiscal year beginning July 1, 2023 and ending June 30, 2024;

SECTION 1: Funds are appropriated as follows:

Expenditures by Department:

Local Governments Services	\$1,303,033
Aging Services	7,308,556
Workforce Development	4,340,945
Homeless Continuum of Care	910,210
General Government	35,000
Total Expenditures	<u>\$13,897,744</u>

Revenues by Source:

Federal	\$539,829
Fed/State Pass Thru	12,224,746
State	337,491
Member Assessment	35,000
Local Aging Share	82,617
Local LGS Share	67,854
Local COC Share	176,275
Fee-For-Service	433,932
Total Revenues	<u>\$13,897,744</u>

SECTION 2: The Budget Officer is hereby authorized to transfer appropriations within any of the parts in the budget schedule referenced in Section 1 without the approval of the Executive Committee.

Adopted this 12th day of June 2023.

Mike Forte, Chairman

April D. Radford, Clerk

CFCOG Contract Summary
Contracts Entered Since Prior Report

Dept.	Program	Contract Name or Description	Other Party	\$ to CFCOG	\$ to Other Party	Start Date	End Date	Funding Availability Clause (Y/N)	Prior Reimbursement Clause (Y/N)	CFCOG Matching Funds (Y/N)
WFD	Formula	EDSI Youth *Reduction	Educational Data Systems, Inc.		\$ 518,000.00	7/1/2022	6/30/2023	N/A	N/A	N/A
COC	HMIS	NC HMIS MCAH Annual Contract *Reduction	Michigan Coalition Against Homelessness		\$ 15,892.56	7/1/2022	6/30/2023	N/A	N/A	N/A
COC	COC	CoC PSH/HMIS Grant *Extension	US Dept. of HUD			9/1/2022	12/31/2023	N/A	N/A	N/A
WFD	Facilities	Workforce Center Pest Control	Healthy Home Pest Control		\$ 449.00	10/1/2022	9/30/2023	N	N	N
WFD	Facilities	Workforce Center Janitorial Services	Jan-Pro		\$ 13,929.90	10/1/2022	9/30/2023	N	N	N
LGS	LGS	Lumberton Ordinance Review & Update	Lumber River COG	\$ 48,000.00		5/1/2023	6/30/2024	N/A	N/A	N
LGS	LGS	Southport Build-Out Analysis	City of Southport	\$ 14,500.00		5/1/2023	12/31/2023	N/A	N/A	N
COC	PSH	PSH Rental Assistance Client: HMIS #585895	Morris Property Management		\$ 11,820.00	5/5/2023	5/4/2024	Y	N	N
COC	PSH	PSH Rental Assistance Client: HMIS #402233	1519 Lake Branch Dr. Wilmington LLC		\$ 8,652.00	5/31/2023	5/30/2024	Y	N	N
				\$ 62,500.00	\$ 568,743.46					

DEPARTMENTS

AAA: Area Agency on Aging
ADM: Administration
CoC: Homeless Continuum of Care
LGS: Local Government Services
WD: Workforce Development

PROGRAMS

EBHB: Evidence-Based Health Promotion (OAA Title III-D)
ESG: Emergency Solutions Grant (HUD)
FCSP: Family Caregiver Support Program
Formula: WIOA Formula Funds
HCCBG: Home & Community Care Block Grant
LCA: Local Contact Agency
MIPPA: Medicare Improvements for Patients & Providers Act
OMB: Long-term Care Ombudsman
PSH: Permanent Supportive Housing

OTHER ACRONYMS

DHHS: NC Dept. of Health & Human Services
HMIS: Homeless Management Information System
WIOA: Workforce Innovation and Opportunity Act