



Cape Fear Homeless CoC Board Meeting

May 18th, 2023 11am to 1pm

Dark Red Text = Vote Required

X Denotes Conflict of Interest Present

I. Welcome and Introductions/Attendance – Kyle Abrams, Board Chair

II. Agenda, Consent Agenda & Minutes - All

A. Approve Agenda for 5.18.23 Meeting

B. Meeting Minutes from Board Meeting 3.16.23 and Annual Meeting 5.2.23

III. New Business

A. Board Responsibilities – Kyle Abrams

B. CoC Director Responsibilities – Kyle Abrams

C. CoC Director Title Change

D. Committee Report – Leslie Smiley, Chair of Ranking Committee

E. Committee Report – Andrea Stough, Chair of Coordinated Entry Committee

F. Strategic Planning – Judy Herring

IV. Old Business

V. Public Comment

VI. Adjournment

UPCOMING MEETINGS:

- CFHCoC Membership Monthly Meeting – June 6th @ 9am - hybrid
- CFHCoC Board of Directors – July 20th @ 11:00am - hybrid



Cape Fear Homeless CoC Board Meeting

Consent Agenda

May 18th, 2023

I. Sub-Committee Reports

- A. Veterans Strategy Committee – Met April 27th at 11am. Betsy Graham with NHC Veteran Services presented about her organization. We also started working on action items from our strategic Plan.
- B. Oversight Committee – The Oversight Committee met in February to discuss the follow-up to the monitoring audit completed at CFHIL by Judy. She requested a response to the findings but never received it. Based on this, the Oversight Committee recommends that CFHIL be ineligible for future HUD or ESG funding until all requested documents are submitted and the 2022 monitoring visit by the CoC is considered completed. We will notify the CoC when a meeting is scheduled.
- C. Coordinated Entry – Met April 17th. Committee members review and make revisions where appropriate on joint documents prior to next meeting. Continue to work towards proposed finish of revisions by June committee meeting. Propose May 9th as restart date. Have training prior to meeting as a kickstart
- D. By-Law Committee - Our committee has not met as there are currently no new additions and/or changes for Governance and Structure.
- E. Housing Choice Voucher Committee – Met May 11th. The group continued reviewing the current MOU between the CoC and Wilmington Housing Authority to clarify roles and responsibilities and ensure that the process of submitting documentation and tracking vouchers is clear and efficient.
- F. Ranking Committee – Met May 9th. The committee began reviewing the narrative questions for the COC scorecard. The recommended changes to the COC Written Standards will be sent out to the Board for their review prior to the 5/18/23 meeting. Judy asked that the committee make a recommendation to the Board at the 5/18/23 meeting regarding community priority categories so they can be shared with potential applicants prior to the expected NOFO drop date of 6/5/23. Jamie Stokley had to resign from the committee as she plans on applying for either ESG or COC funds. Chianti Johnson from COW joined the committee today to start familiarizing herself with the COC and the Ranking Committee. The Ranking Committee would also like to recommend for the Board's approval the following community priority categories for the 2023ESG Grant competition: Homelessness Prevention, Street Outreach,

Emergency Shelter and HMIS. While applicants may submit applications for funding in all ESG eligible categories, the committee is recommending that applicants be incentivized to apply in these categories through points awarded for submitting project applications for one of the focus categories.

- G. HMIS Committee – HMIS Committee did not meet in April. Our next meeting is May 24th at 2pm. The meeting will be virtual.
- H. Structure Committee - Our committee has not met as there are currently no new updates.

**Meeting Minutes NC 506 Cape Fear Homeless
Continuum of Care Board Meeting**

DRAFT for Approval

March 16, 2023

Recording Link:

- I. Meeting was Called to order by Michele Bennett, Chair.

In Attendance:

Judy Herring, Michele Bennett, Meg McBride, Anne Best, Kyle Abrams, Andrea Stough, Leslie Smiley, Dawn Ferrer, Tommy Taylor, Cecelia Peers, LaCretia Keith, Tufanna Bradley, Jessica Biel, Laura Bullock, Mari McKenzie

Not In Attendance: Drew Huver, Thom Moton, David Stanley

Public Attendees:

Joe Byrnes, Robert Campbell, Katrina Knight, Deb Hayes, Yolanda Daniels, John Fennell, Kerry Dunaway, Allen Serkin, Paul Witmer, Brian Fike, Vikki Hines

- A. Approve Agenda for 3.16.23

a. Motion made by Meg McBride, 2nd by Tommy Taylor, motion passes

- B. Approve Meeting Minutes from 1.9.23

a. Motion made by Tufanna Bradley with corrections, 2nd by Mari McKenzie, motion passes

- II. New Business

- A. Andrea Stough made a motion to approve Kyle Abrams as the new Secretary of the Board, 2nd by Tufanna Bradley, motion passes.
- B. Michele reminded the Board and public attendees that Board Nominations are due by April 18th. There will be a vetting period after that, but before the May 2nd Annual Meeting.
- C. Tufanna presented on the Getting Home program. She will share the all the numbers she reported on during the meeting to Judy to share with the CoC. She shared Katelyn Maddox is the program lead. A few numbers that were reported were:
- a) 61 individuals accessed shelter

- b) 5 individuals housed
 - c) 11 people found employment
 - d) 11 people unified with family
 - e) 27 users of the Bin Den
- D. Annual Meeting will be held on May 2nd at the Brunswick Senior Building from 9am to 12pm. Pastor Rob Campbell will be the Key Note speaker. There will be a Data discussion, Nominations and the Executive Committee will be voted on, and there will be snacks. Board Members must attend.
- E. Kyle made a presentation on the Strategic Plan the Veterans Strategy Committee has been working on. It involves goals, outcomes and action items to achieve these goals. Kyle Abrams made a motion to approve the plan, Leslie Smiley 2nd, motion passes.
- F. Kyle made a presentation Permanent Supportive Housing data. PIT Count data from 2010 to 2022 was used to show that our overall homeless population has decreased by 50% since 2010. The data shows that when permanent Supportive Housing becomes available the Chronically homeless population has decreased.
- G. Laura discussed the upcoming forum on homelessness that Vigilant Hope is hosting at the Harrelson Center on March 20th at 6:30pm. There will be a presentation on the data of homelessness, projects already going on to combat homelessness, and a panel including government officials, local service providers and an individual with lived experience.
- H. Audrey Hart with the Emergency Management department presented on what services they provide. Audrey discussed what homeless services are provide in extreme weather and what services they provide. This includes Cooling Stations, Shelter, White Flag, provided supplies to other shelters. She explained that Emergency Management helps during extreme weather, hurricanes, natural disasters, and hazmat situations. The Emergency Management Committee meets virtually every other month from January to June, then during Hurricane season they meet every month.

III. Public Comment

- A. Allen Serkin, Executive Director of the Cape Fear Council of Governments, feels PSH rental assistance isn't overly expensive, actually very affordable. Tenant assistance is paying for profit companies and private landlords in our community, creating a cycle of investment in the community. We need to look at how we divide our Federal Funds.

B. Katrina Knight, Executive Director of Good Shepherd Center, announces that the Cape Fear Housing Coalition is hosting their annual breakfast on March 23rd at UNCW. Please RSVP ahead of time. The author of The Affordable City will be speaking. Katrina also feels our community has done a good job educating elected officials. However, the city presented what they plan to do with HOME-ARP funds and a City Council member disagreed with Housing First Best Practices and PSH., which is concerning to her. She encourages people to reach out to the City Council in support of the City Staff's plan.

1. Michele encouraged attendees to email city council in support of the plan.
2. Andrea Stough made a motion that the CoC sends correspondence to the Wilmington City Council in support of the City Staff's plan. Meg McBride 2nd, motion passes unanimously. Michele will write the letter.

C. Pastor Rob Campbell, with New Beginnings Church, feels we need to do a better job of building relationships with government staff that are on the Board.

IV. Adjournment - Motion to Adjourn was made by Leslie Smiley, 2nd by Mari McKenzie at 12:48pm

Minutes respectfully submitted by:

Kyle Abrams

Kyle Abrams, Secretary
3.16.23

**Meeting Minutes NC 506 Cape Fear Homeless
Continuum of Care Annual Meeting**

DRAFT for Approval

May 2nd, 2023

- I. Meeting was Called to order by Meg McBride, Vice Chair. 9:17am
 - Motion by Executive Committee to open voting for new Board Members, seconded by Jason Black
 - Pastor Campbell was our key note speaker
 - Board Members voted by the membership: Kyle Abrams, Dawn Ferrer, Cecelia Peers, Jason Black, Connie Morris, Laurie Kidd, Jamie Stokley, and Rob Campbell
 - Motion by Executive Committee for the Chair is Kyle Abrams, Vice Chair is Meg McBride, and Secretary is LaCretia Keith. Seconded by Andrea Stough, approved by the Board of Directors.
 - Judy Herring presented on CoC related Data
 - 15-minute Break at 10:25am
 - Reconvened at 10:40am
 - Judy Herring presented on the 2023 PIT Count
 - Kyle Abrams presented on CoC Committees
 - Judy Herring presented on the Strategic Planning process.
- II. Adjournment - Motion to Adjourn was made by Mari McKenzie, 2nd by Jessica Biel at 11:17am

Minutes respectfully submitted by:

Kyle Abrams

Kyle Abrams, Secretary

5.2.23