

**EXECUTIVE COMMITTEE MEETING**

*March 13, 2023, 11:00 AM*

**MINUTES**

**Executive Committee Present:**

Brenda Bozeman*	Lavern Coleman	Jan Dawson	Mike Forte
Deb Hays	Jackie Newton	Charlie Rivenbark	

**Executive Committee Absent:**

Teresa Batts                      Lamont Grate

**Other General Membership Delegates Present:**

Carson Durham, IV*	Joseph Hatem, M.D.*	John Gunter*	Glenn Marshall*
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**CFCOG Staff Present:**

Ginger Brick	Wes MacLeod	Holly Pilson	April Radford
Sam Shore	Allen Serkin	Dawn Tucker	

**Guests Present:**

Noel Fox\*                      unidentified guest\*

*Members and others who participated remotely are indicated with an asterisk (\*).*

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**1. Call to Order, Welcome and Roll Call**

Mr. Forte called the meeting to order & welcomed everyone at 11:04 AM.

**2. Invocation and Pledge**

Mr. Coleman led the invocation.

Mr. Forte led the Pledge of Allegiance.

**3. Approval of Agenda**

Mr. Forte asked if there were any amendments to the agenda. Mr. Serkin informed the Executive Committee of an additional action item, updating the position classification and pay plan effective April 1, 2023, needed to be added to the Finance Report. A motion by Mr. Forte, seconded by Ms. Hays, to approve the agenda with the proposed changes carried unanimously. *Ayes: Ms. Bozeman, Mr. Coleman, Ms. Dawson, Mr. Forte, Ms. Hays, and Mr. Rivenbark. Nays: None. Absent: Ms. Batts, Mr. Grate, and Ms. Newton.*

**4. Approval of Minutes**

Mr. Forte asked if there were any corrections to the minutes. A motion by Ms. Hays, seconded by Ms. Dawson, to approve the January 9, 2023, minutes as presented carried unanimously. *Ayes: Ms. Bozeman, Mr. Coleman, Ms. Dawson, Mr. Forte, Ms. Hays, and Mr. Rivenbark. Nays: None. Absent: Ms. Batts, Mr. Grate, and Ms. Newton.*

**5. Finance Reports**

***Ms. Newton joined the meeting in person at 11:11 AM***

Mr. Tucker presented the Budget Report through January 31, 2023. Ms. Hays informed the Executive Committee of her and Ms. Newton's attendance at a meeting in Raleigh on flood resilience. Ms. Hays and Ms. Newton asked for clarification on Workforce Development funds and flood resilience grants the State is offering. Ms. Tucker and Mr. Serkin addressed questions from the Executive Committee. Discussion ensued. A motion by Mr. Rivenbark, seconded by Mr. Coleman, to accept the Budget Report carried unanimously.

*Ayes: Ms. Bozeman, Mr. Coleman, Ms. Dawson, Mr. Forte, Ms. Hays, Ms. Newton, and Mr. Rivenbark. Nays: None. Absent: Ms. Batts, and Mr. Grate.*

Mr. Serkin presented the Position Classification and Pay Plan update. Mr. Serkin and Ms. Tucker addressed questions about the changes to the plan. A motion by Mr. Rivenbark, seconded by Ms. Dawson, to approve the position classification and pay plan carried unanimously. *Ayes: Ms. Bozeman, Mr. Coleman, Ms. Dawson, Mr. Forte, Ms. Hays, Ms. Newton, and Mr. Rivenbark. Nays: None. Absent: Ms. Batts, and Mr. Grate.*

## **6. Staff Reports**

Mr. Serkin presented the Executive Director Report including the Contract Summary. Mr. Serkin addressed questions. No action taken.

Mr. MacLeod presented the Annual Meeting Survey. Discussion ensued. No action taken.

Ms. Pilson presented the Area Agency on Aging report. Ms. Pilson addressed questions. No action taken.

### ***Break for lunch. Mr. Marshall and Mr. Hatem left the meeting at 12:00 PM***

Mr. Serkin presented the Continuum of Care report. Discussion ensued and Mr. Serkin addressed questions. No action taken.

Mr. MacLeod presented the Local Government Services report. Mr. MacLeod informed the Executive Committee that a new Regional Planner and RPO Director has been hired. There were no questions. No action taken.

Ms. Brick presented the Workforce Development report. Ms. Brick addressed questions. No action taken.

## **7. Forum Update**

Mr. Gunter informed the Executive Committee that he was unable to attend the last Forum therefore he had no update to present. No action taken.

## **8. Chairman and Member Comments**

Mr. Forte thanked all for attending and thanked the CFCOG staff for all their dedicated work. Mr. Forte asked the Executive Committee and attending delegates if they had any comments. There were none.

## **9. Adjournment**

Motion by Ms. Newton, second by Mr. Rivenbark to adjourn the meeting. Meeting adjourned at 12:42 PM.

Respectfully submitted,

  
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April D. Radford, Clerk to the Board

  
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Mike Forte, Chairman