

**CAPE FEAR  
WORKFORCE  
DEVELOPMENT  
CONSORTIUM**  
SUCCESS THROUGH PARTNERSHIP

## **Intention to Bid PY 2023 Workforce Innovation & Opportunity Act Youth Services**

The Cape Fear Workforce Development Board is procuring for the delivery of services in Brunswick, Columbus, New Hanover and Pender Counties. Services are scheduled to begin July 1, 2023 and end June 30, 2024. We require that bidders submit an intent to bid form (non-binding) on or before Tuesday, April 4, 2023, by 4:00 p.m. Forms may be mailed, emailed or hand delivered. An Intent to Bid form received after 4:00 p.m. will not be considered. Submission of an Intent to Bid form is required to participate in the Request for Proposal (RFP) process. The proposals will be for one the programs listed below:

- Youth programs in New Hanover and Pender counties

There will be a bidder's conference as listed below. All parties interested in bidding are encouraged, but not required, to attend this conference.

<b>Program/Service</b>	<b>Date/Time</b>	<b>Location</b>
Title I Youth Services	April 4, 2023 10:00 am – 12:00 pm	Cape Fear Council of Governments' Conference Room, 1480 Harbour Drive, Wilmington, NC (910) 395-4553

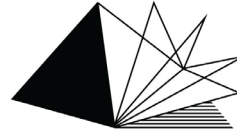
All Bidders are encouraged to attend. However, bidders may participate via Zoom. If you would like to participate telephonically, please request via email to Brian Jackson at [Bjackson@CapeFearCOG.org](mailto:Bjackson@CapeFearCOG.org) no later than Friday, March 31, 2023. The mandatory Intent to Bid form will be accepted at the Bidders' Conference. Bidders should become familiar with the Cape Fear WDB "Request for Proposal" prior to the conference and be prepared to discuss any questions or issues requiring clarification.

An organization must bid on and provide the services in the county or counties selected on the attached form.

Thank you for your interest in providing services to customers in the Cape Fear Workforce Development Area.

---

*Equal Opportunity Employer/Program  
Auxiliary Aids and Services are Available Upon Request to Individuals with Disabilities*



**CAPE FEAR  
WORKFORCE  
DEVELOPMENT  
CONSORTIUM**  
SUCCESS THROUGH PARTNERSHIP

**LETTER OF INTENT to BID FORM  
WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA)  
Program Year 2023 (July 1, 2023 – June 30, 2024)**

Through the completion of this form, our organization is acknowledging an interest to participate in the Cape Fear Workforce Development Board’s Request for Proposal procurement process to provide Programmatic (Youth) services as outlined in the 2023 Request for Proposal under the Workforce Innovation and Opportunity Act (WIOA).

The counties listed below are open for competitive bid through a Letter of Intent in the CFWDB’s service area. Please indicate with “YES” in the table below which county/counties and which program/services your organization is interested in submitting a bid.

County	Youth Services
New Hanover County	
Pender County	

Authorized representatives of our organization have received and read the accompanying 2023 Request for Proposal regarding the provision of program services and/or One-Stop Operator services and we believe our organization is qualified to bid upon these services. We understand that receipt of this completed form by 4:00 p.m. on April 4, 2023, is a prerequisite for our organization’s participation in the CFWDB’s Request for Proposal process.

You may print or type the information in the table below:

<b>Organization Name:</b>
<b>Address:</b>
<b>Telephone Number:</b>
<b>Email:</b>
<b>Signatory Authority Name/Title (Print or Type):</b>

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

*Equal Opportunity Employer/Program  
Auxiliary Aids and Services are Available Upon Request to Individuals with Disabilities*