

EXECUTIVE COMMITTEE MEETING

December 12, 2022 • 11:00 AM

MINUTES

Executive Committee Present:

Teresa Batts*	Brenda Bozeman	Jan Dawson
Mike Forte	Jackie Newton	Charlie Rivenbark

Executive Committee Absent:

Lamont Grate Brent Watts

Other General Membership Delegates Present:

J. Alan Holden* Glenn Marshall*

CFCOG Staff Present:

Judy Herring	Brian Jackson	Wes MacLeod	April Radford
Sam Shore	Allen Serkin	Dawn Tucker	

Guests Present:

Deb Hays Robbie Bittner* Noel Fox*

Members and others who participated remotely are indicated with an asterisk ().*

1. Call to Order, Welcome and Roll Call

Mr. Forte called the meeting to order & welcomed everyone at 11:00 AM.

2. Invocation and Pledge

Ms. Dawson led the invocation

Mr. Rivenbark led the Pledge of Allegiance.

Mr. Serkin did roll call to confirm quorum. *Present: Ms. Bozeman, Mr. Forte, Ms. Dawson, Ms. Newton, and Mr. Rivenbark. Absent: Ms. Batts, Mr. Grate and Mr. Watts.*

3. Approval of Agenda

Mr. Forte asked if there were any amendments to the agenda. There being none, a motion by Mr. Rivenbark, seconded by Ms. Dawson, to approve the agenda carried unanimously. *Ayes: Ms. Bozeman, Mr. Forte, Ms. Dawson, Ms. Newton, and Mr. Rivenbark. Nays: None. Absent: Ms. Batts, Mr. Grate and Mr. Watts.*

4. Auditor Report

Mr. Bittner from PBMAres/RSM presented the auditor's report and the financial and compliance report.

Ms. Batts joined the meeting remotely at 11:11 AM

There were no questions. A motion by Mr. Rivenbark, seconded by Ms. Bozeman, to accept the auditor's report and financial and compliance report carried unanimously. *Ayes: Ms. Batts, Ms. Bozeman, Mr. Forte, Ms. Dawson, Ms. Newton, and Mr. Rivenbark. Nays: None. Absent: Mr. Grate and Mr. Watts.*

5. Approval of Minutes

Mr. Forte asked if there were any corrections to the minutes. A motion by Ms. Dawson, seconded by Mr. Rivenbark, to approve the October 10, 2022, minutes with the corrected spelling of Ms. Dawson's name carried unanimously. *Ayes: Ms. Batts, Ms. Bozeman, Mr. Forte, Ms. Dawson, Ms. Newton, and Mr. Rivenbark. Nays: None. Absent: Mr. Grate and Mr. Watts.*

6. Finance Reports

Mr. Tucker presented the Budget Report through October 31, 2022. Ms. Tucker and Mr. Serkin addressed questions from the executive committee. A motion by Mr. Rivenbark, seconded by Ms. Dawson, to accept the Budget Report carried unanimously *Ayes: Ms. Batts, Ms. Bozeman, Mr. Forte, Ms. Dawson, Ms. Newton, and Mr. Rivenbark. Nays: None. Absent: Mr. Grate and Mr. Watts.*

Ms. Tucker then presented Budget Ordinance Amendment #3. There were no questions. A motion by Mr. Rivenbark, seconded by Ms. Dawson, to approve the budget ordinance amendment carried unanimously. *Ayes: Ms. Batts, Ms. Bozeman, Mr. Forte, Ms. Dawson, Ms. Newton, and Mr. Rivenbark. Nays: None. Absent: Mr. Grate and Mr. Watts.*

7. 2023 Meeting Schedule

Mr. Forte presented the draft 2023 Executive Committee meeting schedule. Mr. Serkin explained the dates and times of the suggested meetings. A motion by Ms. Newton, seconded by Mr. Rivenbark, to adopt the 2023 Executive Committee meeting calendar carried unanimously. *Ayes: MS. Batts, Ms. Bozeman, Mr. Forte, Ms. Dawson, Ms. Newton, and Mr. Rivenbark. Nays: None. Absent: Mr. Grate and Mr. Watts.*

Adopted 2023 Meeting Schedule:

Monday, January 9, 2023, 11:00 AM - Executive Committee
Thursday, February 23, 2023, 6:30 PM - Annual Meeting
Monday, March 13, 2023, 11:00 AM - Executive Committee
Monday, May 8, 2023, 11:00 AM - Executive Committee
Monday, June 12, 2023, 11:00 AM - Executive Committee
Monday, August 14, 2023, 11:00 AM - Executive Committee
Monday, October 9, 2023, 11:00 AM - Executive Committee
Monday, December 11, 2023, 11:00 - Executive Committee

8. 2023 Executive Committee Nominations

Mr. Forte requested volunteers to serve on a nominating committee. Mr. Forte, Mr. Rivenbark, and Ms. Batts volunteered and agreed to present nominations at the next meeting. No action taken.

9. Staff Reports

Mr. Serkin presented the Executive Director Report including the Contract Summary. Mr. Serkin addressed questions. No action taken.

Ms. Herring joined the meeting in person at 12:03 PM.

Mr. Serkin presented the Area Agency on Aging report. There were no questions. No action taken.

Ms. Herring presented the Continuum of Care report. Discussion ensued and Ms. Herring addressed questions. No action taken.

Mr. MacLeod presented the Local Government Services report. Mr. MacLeod addressed questions. No action taken.

Ms. Bozeman left the meeting at 12:30 PM

Break for lunch at 12.35 PM

Resumed meeting 12:45 PM

Mr. Jackson presented the Workforce Development report. There were no questions. No action taken.

10. Forum Update

Mr. Gunter presented the Forum Update. There were no questions. No action taken.

11. Chairman and Member Comments

Mr. Forte thanked all for attending and welcomed Ms. Newton and Ms. Hays. Mr. Rivenbark wished all a Merry Christmas. Ms. Dawson expressed her gratitude to the CFCOG staff.

12. Closed Session for Personnel Matter

A motion by Mr. Forte, seconded by Ms. Dawson, to go into closed session to discuss a personnel matter per NCGS 143-318.11(a)(6) carried unanimously. *Ayes: Ms. Batts, Mr. Forte, Ms. Dawson, Ms. Newton, and Mr. Rivenbark. Nays: None. Absent: Ms. Bozeman, Mr. Grate and Mr. Watts.*

A motion by Mr. Rivenbark, seconded by Ms. Dawson, to return to open session carried unanimously. *Ayes: Ms. Batts, Mr. Forte, Ms. Dawson, Ms. Newton, and Mr. Rivenbark. Nays: None. Absent: Ms. Bozeman, Mr. Grate and Mr. Watts.*

A motion by Mr. Rivenbark, seconded by Ms. Dawson, to increase Mr. Serkin's salary grade from 28D to 28F effective immediately carried unanimously. *Ayes: Ms. Batts, Mr. Forte, Ms. Dawson, Ms. Newton, and Mr. Rivenbark. Nays: None. Absent: Ms. Bozeman, Mr. Grate and Mr. Watts.*

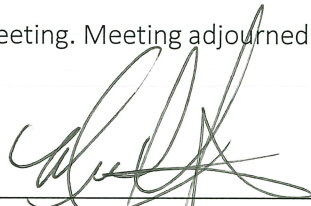
13. Adjournment

Motion by Mr. Forte, second by Ms. Newton to adjourn the meeting. Meeting adjourned at 1:45 PM.

Respectfully submitted,



April D. Radford, Clerk to the Board



Mike Forte, Chairman