EXECUTIVE COMMITTEE MEETING

October 10, 2022 • 11:00 AM

MINUTES

Executive Committee Present:

Brenda Bozeman

Mike Forte

Teresa Batts*

George Brown

Jan Dawson*

Lamont Grate*

Julia Olson-Boseman* Charlie Rivenbark

Executive Committee Absent:

Brent Watts

Other General Membership Delegates Present:

J. Alan Holden*

Glenn Marshall*

CFCOG Staff Present:

Patrick Flanagan

Judy Herring

Holly Pilson

Wes MacLeod

April Radford

Allen Serkin

Dawn Tucker

Guest Present:

Noel Fox*

This meeting was a remote meeting held during a declared emergency pursuant to N.C.G.S. §166A-19.24. Members and others who participated by simultaneous communication are indicated with an asterisk (*).

1. Call to Order, Welcome and Roll Call

Mr. Forte called the meeting to order & welcomed everyone at 11:00 AM.

2. Invocation and Pledge

Mr. Brown led the invocation and Pledge of Allegiance.

Mr. Serkin did roll call to confirm quorum. Present: Ms. Bozeman, Mr. Forte, Ms. Batts, Mr. Brown, Mr. Grate, Ms. Olson-Boseman and Mr. Rivenbark. Absent: Mr. Grate and Mr. Watts.

3. Approval of Agenda

Mr. Forte asked if there were any amendments to the agenda, there being none Mr. Forte asked for a motion to approve the agenda. Motion by Mr. Rivenbark, second by Ms. Bozeman to approve the agenda carried unanimously by roll call vote. Ayes: Ayes Ms. Bozeman, Mr. Forte, Ms. Batts, Mr. Brown, Ms. Dawson, Ms. Olson-Boseman and Mr. Rivenbark. Nays: None. Absent: Mr. Grate and Mr. Watts.

4. Approval of Minutes

Mr. Forte asked if there were any corrections to the minutes. Motion by Mr. Brown, second by Mr. Rivenbark, to approve the August 8, 2022, minutes as written. The motion carried unanimously by roll call vote. Ayes: Ayes Ms. Bozeman, Mr. Forte, Ms. Batts, Mr. Brown, Ms. Dawson, Ms. Olson-Boseman and Mr. Rivenbark. Nays: None. Absent: Mr. Grate and Mr. Watts.

5. Finance Report

Mr. Tucker presented the Budget Report through August 31, 2022. There were no questions. Motion by Mr. Rivenbark, second by Mr. Brown, to accept the Budget Report carried unanimously by roll call Ayes: Ayes Ms. Bozeman, Mr. Forte, Ms. Batts, Mr. Brown, Ms. Dawson, Mr. Grate, Ms. Olson-Boseman and Mr. Rivenbark. Nays: None. Absent: Mr. Watts.

Mr. Grate joined the meeting at 11:04 AM.

Ms. Tucker then presented the Budget Ordinance Amendment #2. There were no questions. Motion by Mr. Forte, second by Mr. Rivenbark, to approve budget ordinance amendment #2 carried unanimously by roll call vote. Ayes: Ayes Ms. Bozeman, Mr. Forte, Ms. Batts, Mr. Brown, Ms. Dawson, Mr. Grate, Ms. Olson-Boseman and Mr. Rivenbark. Nays: None. Absent: Mr. Watts.

Mr. Serkin presented the Position Classification and Pay Plan. Mr. Serkin addressed questions. Motion by Mr. Rivenbark, seconded by Mr. Brown to approve position classification and pay plan carried unanimously by roll call vote. Ayes: Ayes Ms. Bozeman, Mr. Forte, Ms. Batts, Mr. Brown, Ms. Dawson, Mr. Grate, Ms. Olson-Boseman and Mr. Rivenbark. Nays: None. Absent: Mr. Watts.

6. Staff Reports

Mr. Serkin presented the Executive Director Report including the Contract Summary. Mr. Serkin addressed questions. No action taken.

Mr. Serkin asked the board to approve pay study. After discussion a motion by Mr. Rivenbark, second by Mr. Brown, to approve the use of \$7,000 to pay Piedmont Triad Regional Council for pay study carried unanimously by roll call vote. Ayes: Ayes Ms. Bozeman, Mr. Forte, Ms. Batts, Mr. Brown, Ms. Dawson, Mr. Grate, Ms. Olson-Boseman and Mr. Rivenbark. Nays: None. Absent: Mr. Watts.

Mr. Serkin informed the executive committee that the Town of Fair Bluff and Lumber River COG approached the Cape Fear COG about the possibility of the Cape Fear COG handling an affordable housing grant on behalf of the Town of Fair Bluff. After discussion the board requested more information and research before any decision is made. No action taken.

Mr. Serkin asked whether the executive committee had a preference on the meal for the Annual Meeting and Awards Banquet. The executive committee asked the Cape Fear COG Staff to use their discretion and choose the menu. No action taken.

Ms. Pilson presented the Area Agency on Aging report. There were no questions. No action taken.

Ms. Herring joined the meeting in person at 12:03 PM.

Ms. Olson-Boseman left the meeting at 12:07 PM.

Mr. Serkin addressed the WHQR report on the COC & Cape Fear COG. Discussion ensued.

Ms. Herring presented the COC report. Discussion ensued and Ms. Herring addressed questions. No action taken.

Mr. Brown asked to interrupt the to state that he had to leave and wanted to express his appreciation and thank the executive committee and Cape Fear COG staff for the years of working together.

Mr. Serkin presented a certificate of appreciation to Mr. Brown.

Mr. Brown left the meeting at 12:30 P.M.

Mr. MacLeod presented the LGS report. There were no questions. No action taken.

7. Forum Update

Mr. Serkin presented the Forum Update on behalf of Mr. Gunter. There were no questions. No action taken.

8. Chairman and Member Comments

Mr. Forte expressed his thanks to both Mr. Brown and Ms. Olson-Boseman. There were no other comments

9. Closed Session

Motion by Mr. Rivenbark, second by Ms. Bozeman to go into closed session to discuss a personnel matter per NCGS 143-318.11(a)(6).

Discussion tabled until the December 12, 2022, meeting. No action was taken in closed session.

10. Adjournment

Motion by Mr. Rivenbark, second by Ms. Bozeman to adjourn the meeting, Meeting adjourned at 1:10 PM.

Respectfully submitted,

April D. Radford, Clerk to the Board

Mike Forte, Chairman