

The Cape Fear Rural Transportation Planning Organization serves as the intergovernmental organization for local elected officials, the North Carolina Department of Transportation, and residents of Brunswick, Columbus and Pender Counties to work cooperatively to address transportation issues.

Rural Transportation Advisory Committee (RTAC)
Meeting Minutes
April 14, 2022 • 9:00 AM
Cape Fear Council of Governments • Wilmington, NC

Voting Members Present

Frank Williams, Brunswick County
Mike Forte, Brunswick County
Dave DeLong, St. James
Glenn Marshall, Sandy Creek
Terry Mann, Whiteville

Jackie Williams-Rowland, Brunswick
Fred McCoy, Pender County
Don Helms, Surf City
Teresa Batts, Surf City
Grady Hunt, NCDOT BoT

Others Present

Mark Martin, Oak Island
Vernon Harrell, Burgaw
Chad Kimes, NCDOT Division 3
Adrienne Cox, NCDOT Division 3
Bill Kincannon, NCDOT Division 3

Nazia Sarder, NCDOT TPD
Tony Sumter, NCDOT IMD
Chance Lambeth, Congressman Rouzer
Joe Hatem, Southport
Patrick Flanagan, Cape Fear RPO

I. START-UP

- 1. Call to Order** – RTAC Chair, Frank Williams, called the meeting to order at 9:03 A.M.
- 2. Roll Call** – Patrick Flanagan took a roll call of all attendees.
- 3. Invocation/Pledge of Allegiance** – Don Helms led the group in an invocation and the Pledge of Allegiance.
- 4. Ethics awareness & conflict of interest statement** – Frank Williams read the ethics awareness statement.
- 5. Additions or corrections to the agenda** – There were no changes to the agenda. *Mr. Don Helms made a motion to approve the agenda. Mr. Fred McCoy seconded the motion. A roll call vote was taken.*

Frank Williams, Yes
Mike Forte, Yes
Dave DeLong, Yes
Glenn Marshall, Yes
Terry Mann, Yes

Jackie Williams-Rowland, Yes
Fred McCoy, Yes
Don Helms, Yes
Teresa Batts, Yes
Grady Hunt, Yes

The motion passed.

6. **Approval of Minutes** – The February 2, 2022 minutes were considered. *Mr. Fred McCoy made a motion to approve the minutes. Mr. Terry Mann seconded the motion. A roll call vote was taken.*

*Frank Williams, Yes
Mike Forte, Yes
Dave DeLong, Yes
Glenn Marshall, Yes
Terry Mann, Yes*

*Jackie Williams-Rowland, Yes
Fred McCoy, Yes
Don Helms, Yes
Teresa Batts, Yes
Grady Hunt, Yes*

The motion passed.

7. **Public comment** – There were no comments from the public.

II. PUBLIC HEARING

8. **FY 2022-2023 Planning Work Program** – Patrick Flanagan reviewed the proposed budget for next fiscal year. RTAC Chair, Frank Williams, opened the public hearing for the 2022-2023 Cape Fear RPO budget. There were no comments. Frank Williams closed the public hearing.

III. PRESENTATIONS

9. **IIJA Breakdown** – Patrick Flanagan gave an overview of the Infrastructure Investment and Jobs Act (IIJA) presentation that Burt Tasaico, from NCDOT, gave to the Joint Legislative Transportation Oversight Committee (JLTOC). He highlighted additional money North Carolina might receive as well as how much of the money will go to other forms of infrastructure and how much will be competitive grant funding. The group discussed the potential impacts of this funding.

IV. OLD BUSINESS

10. **Remote Participation Policy** – Patrick Flanagan relayed the opinion given by the Cape Fear COG legal counsel on the RTAC bylaws regarding remote meetings. The group concluded the bylaws sufficiently allow for remote participation and determined no additional policy is necessary at this time. *There was no action taken by the RTAC at this time.*

V. NEW BUSINESS

11. **Monarch FY 2023 FTA Section 5310 Grant Funds Resolution** – A resolution in support for Monarch's application for FTA 5310 grant funds was presented. *Mr. Terry Mann made a motion to approve the Monarch resolution and the Pas-TRAN resolution together. Mr. Don Helms seconded the motion. A roll call vote was taken.*

Frank Williams, Yes
Mike Forte, Yes
Dave DeLong, Yes
Glenn Marshall, Yes
Terry Mann, Yes

Jackie Williams-Rowland, Yes
Fred McCoy, Yes
Don Helms, Yes
Teresa Batts, Yes
Grady Hunt, Yes

The motion passed.

12. PAS-TRAN FY 2023 FTA Section 5310 Grant Funds Resolution – This item was addressed in the vote on Item 11.

13. FY 2022-2023 PWP –The FY 2022-2023 Planning Work Program (PWP) was considered by the group. *Mr. Don Helms made a motion to adopt the FY 2022-2023 Planning Work Program. Mr. Mike Forte seconded the motion. A roll call vote was taken.*

Frank Williams, Yes
Mike Forte, Yes
Dave DeLong, Yes
Glenn Marshall, Yes
Terry Mann, Yes

Jackie Williams-Rowland, Yes
Fred McCoy, Yes
Don Helms, Yes
Teresa Batts, Yes
Grady Hunt, Yes

The motion passed.

VI. REPORTS/UPDATES

- Cape Fear RPO
 - NC 210 ECG Feasibility Study: Staff gave an update on the steering committee being formed to assist in the study effort.
 - Multimodal Planning Grants: Staff reminded everyone about the open call for Bicycle and Pedestrian planning grant applications.
 - NCAMPO Conference: Staff reminded everyone about the upcoming conference being held in Wilmington.
 - STIP amendments and revisions: Staff reviewed changes to a Columbus County interchange project in the STIP.
 - Upcoming STIP Webinar: informed the group about upcoming STIP development education webinars being held by NCDOT.
- NC Ports (Port of Wilmington): There was no update from the Port.
- NCDOT Division 3 (Brunswick & Pender): Adrienne Cox gave an update on Division 3 projects.
- NCDOT Division 6 (Columbus): Patrick Flanagan gave an update on the Division 6 projects.
- NCDOT Transportation Planning Division (TPD): Nazia Sarder gave an update on the Columbus County CTP and the Brunswick County model.
- NC Board of Transportation: Grady Hunt gave more information to the group about the upcoming STIP release.

VI. OTHER

- 14. Open discussion** – Frank Williams discussed the letter to become a stakeholder in the Eastern and Central North Carolina Clean Fuels Coalition.
Patrick Flanagan reminded the members to submit their Ethics forms if they had not already done so.
Adrienne Cox reminded everyone that NCDOT Divisions can also provide letters of support for grant applications.
Tony Sumter asked anyone with questions about the IMD grants to feel free to reach out to him for support.
- 15. Adjourn** – *The meeting was adjourned at 9:52 AM*