

EXECUTIVE COMMITTEE MEETING

Monday, June 13, 2022 • 11:00 A.M.

AGENDA

- 1. Call to Order, Welcome & Roll Call**
- 2. Invocation & Pledge**
- 3. Amendments to Agenda *****
- 4. Public Comments**
- 5. Approval of Minutes: May 9, 2022 (see attachment) *****
- 6. Public Hearing: FY 2022-2023 Budget Ordinance**
- 7. Finance Reports**
 - a. FY 2021-2022 Budget Report through April 30, 2022 (see attachment) ***
 - b. FY 2021-2022 Budget Ordinance Amendment #6 (see attachment) ***
 - c. FY 2022-2023 Budget Ordinance (see attachment) ***
- 8. Staff Reports**
 - a. Executive Director
 - i. Contract Summary (see attachment)
 - b. Area Agency on Aging
 - c. Homeless Continuum of Care
 - d. Local Government Services
 - e. Workforce Development
- 9. Forum Update**
- 10. Chairman, Member, and Delegate Comments**
- 11. Adjourn**

Next Meeting: Monday, August 8, 2022 at 11:00 A.M.

Items marked with *** are actionable items that require a vote.

This meeting will be a remote meeting pursuant to SL 2020-3. Members of the public are invited to view a live video stream of the meeting at www.capefearcog.org/live. Public comments received by email to main@capefearcog.org or by mail to 1480 Harbour Dr, Wilmington, NC, 28401 at least 24 hours prior to the meeting will be presented to the Executive Committee. For further information Call 910-395-4553.

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EXECUTIVE COMMITTEE MEETING

May 9, 2022, • 11:00 AM

MINUTES

Executive Committee Present:

Teresa Batts*	Brenda Bozeman*	Jan Dawson	Mike Forte
Lamont Grate*	Julia Olson-Bozeman*	Charlie Rivenbark	Brent Watts*

Executive Committee Absent:

George Brown

Other General Membership Delegates Present:

John Gunter* Ryan Merrill*

CFCOG Staff Present:

Ginger Brick	Patrick Flanagan	Judy Herring	Holly Pilson
Wes MacLeod	April Radford	Allen Serkin	Dawn Tucker

Guest Present:

Noel Fox*

This meeting was a remote meeting held during a declared emergency pursuant to N.C.G.S. §166A-19.24. Members and others who participated by simultaneous communication are indicated with an asterisk ().*

1. Call to Order, Welcome and Roll Call

Mr. Forte called the meeting to order & welcomed everyone at 11:02 AM.

Mr. Serkin did roll call to confirm quorum. *Present: Ms. Batts, Ms. Bozeman, Ms. Dawson, Mr. Forte, Mr. Grate, Ms. Olson-Bozeman, Ms. Bozeman, Mr. Rivenbark, and Mr. Watts. Absent: Mr. Brown.*

2. Invocation and Pledge

Ms. Dawson led the invocation and Pledge of Allegiance.

3. Approval of Agenda

Mr. Forte asked for approval of the agenda. Motion by Ms. Dawson, second by Mr. Grate, to approve the agenda carried unanimously by roll call vote. *Ayes: Ms. Batts, Ms. Dawson, Mr. Forte, Mr. Grate, Ms. Olson-Bozeman, Ms. Bozeman, Mr. Rivenbark, and Mr. Watts. Nays: None. Absent: Mr. Brown.*

4. Approval of Minutes

Mr. Forte asked if there were any corrections to the minutes. Motion by Mr. Grate, second by Ms. Bozeman, to approve the February 14, 2022, minutes as written. The motion carried unanimously by roll call vote. *Ayes: Ms. Batts, Ms. Dawson, Mr. Forte, Mr. Grate, Ms. Olson-Bozeman, Ms. Bozeman, Mr. Rivenbark, and Mr. Watts. Nays: None. Absent: Mr. Brown.*

5. 2023 Annual Meeting date

Mr. Serkin presented the executive committee with a proposed date of Thursday, February 23, 2023, for the 2023 Annual Meeting. Motion by Mr. Rivenbark, second by Ms. Dawson, to approve the Annual Meeting date The motion carried unanimously by roll call vote. *Ayes: Ms. Batts, Ms. Dawson, Mr.*

Forte, Mr. Grate, Ms. Olson-Boseman, Ms. Bozeman, Mr. Rivenbark, and Mr. Watts. Nays: None. Absent: Mr. Brown.

6. Finance Report

Mr. Serkin presented the Pay Plan amendment. Motion by Ms. Bozeman, second by Ms. Batts, to approve the Pay Plan amendment carried unanimously by roll call vote. *Ayes: Ms. Batts, Ms. Dawson, Mr. Forte, Mr. Grate, Ms. Olson-Boseman, Ms. Bozeman, Mr. Rivenbark, and Mr. Watts. Nays: None. Absent: Mr. Brown.*

Mr. Serkin presented the auditors contract to the executive committee for approval. Motion by Mr. Rivenbark, second by Ms. Dawson, to approve the auditor contract carried unanimously by roll call vote. *Ayes: Ms. Batts, Ms. Dawson, Mr. Forte, Mr. Grate, Ms. Olson-Boseman, Ms. Bozeman, Mr. Rivenbark, and Mr. Watts. Nays: None. Absent: Mr. Brown.*

Ms. Tucker presented the budget report through March 31, 2022. Ms. Tucker addressed questions from the Executive Committee. Motion by Mr. Rivenbark, second by Ms. Bozeman, to approve the budget report carried unanimously by roll call vote. *Ayes: Ms. Batts, Ms. Dawson, Mr. Forte, Mr. Grate, Ms. Olson-Boseman, Mr. Bozeman, Mr. Rivenbark, and Mr. Watts. Nays: None. Absent: Mr. Brown.*

Ms. Tucker presented the budget ordinance amendment for May 31, 2022. Ms. Pilson addressed questions from the Executive Committee. Motion by Ms. Dawson, second by Mr. Rivenbark, to approve budget ordinance amendment carried unanimously by roll call vote. *Ayes: Ms. Batts, Ms. Dawson, Mr. Forte, Mr. Grate, Ms. Olson-Boseman, Ms. Bozeman, Mr. Rivenbark, and Mr. Watts. Nays: None. Absent: Mr. Brown.*

Mr. Serkin presented the proposed FY22/23 budget and asked for approval of public hearing announcement set for Monday, June 13, 2022. Mr. Serkin and Ms. Tucker addressed questions from the executive committee. Motion by Mr. Rivenbark, seconded by Ms. Dawson, to approve the budget hearing carried unanimously by roll call vote. *Ayes: Ms. Batts, Ms. Dawson, Mr. Forte, Mr. Grate, Ms. Olson-Boseman, Ms. Bozeman, Mr. Rivenbark, and Mr. Watts. Nays: None. Absent: Mr. Brown.*

7. Staff Reports

Mr. Serkin presented the contract summary and executive director report to the Executive Committee. Mr. Serkin addressed questions from the Executive Committee. Discussion ensued. No action was needed from the Executive Committee to approve the contract summary.

Ms. Pilson presented the Area Agency on Aging report. There were no questions.

Mr. MacLeod presented the Local Government Services report. There were no questions.

Ms. Herring joined the meeting in person at 11:58AM.

Ms. Herring presented the Continuum of Care report. Ms. Herring addressed questions from the Executive Committee.

Ms. Brick presented the Workforce Development report. There were no questions.

8. Forum Update

Mr. Serkin presented the Forum Update on behalf of Mr. Gunter.

9. Chairman and Member Comments

Mr. Forte stated his appreciation for all the work put into the proposed budget and thanked the board for their membership. There were no further comments.

10. Adjournment

Motion by Mr. Rivenbark, second by Ms. Dawson to adjourn the meeting. Meeting adjourned.

Meeting adjourned at 12:20PM.

Respectfully submitted,

April D. Radford, Clerk to the Board

Mike Forte, Chairman

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CAPE FEAR COUNCIL OF GOVERNMENTS
Cash Balance and
Budget/Expenditure Comparison
FY 2021-2022 (as of April 30, 2022) **UNAUDITED**

Cash Balance

Cash Balance in Bank	175,855
North Carolina Cash Management Investments	<u>615,542</u>
Total Cash on Hand	\$ 791,397

Budget & Actual Revenues

Departments	Adjusted Budget	Jul - Apr Revenues	Reserve Balance	Remaining Budget	Percent Received
Continuum of Care	\$ 631,117	\$ 262,610	\$ 91,922	\$ 276,585	49%
Local Gov Services	\$ 2,018,162	280,730	1,318,750	418,682	40%
Area Agency on Aging	\$ 8,375,920	4,155,299	2,117,224	2,103,396	66%
Workforce Development	\$ 6,532,102	2,813,881	1,298,911	2,419,310	54%
General Fund	42,000	187,241		(145,241)	446%
Total Revenues	<u>\$ 17,599,300</u>	<u>\$ 7,699,761</u>	<u>\$ 4,826,807</u>	<u>\$ 5,217,973</u>	<u>60%</u>

Budget & Actual Expenditures

Departments	Beginning Budget	Jul - Apr Expenditures	Reserve Balance	Remaining Budget	Percent Expended
Continuum of Care	\$ 85,000	\$ 74,815		\$ 10,185	88%
COVID Motel Shelter Program	50,000	29,361		20,639	59%
NHC-Non-County Agency Funding	27,000	16,817		10,183	62%
ESG - CARES	135,108	62,773		72,335	46%
ESG - HMIS	254,559	65,450	76,014	113,096	37%
ESG - ADM	23,724	17,017		6,707	72%
HUD - PLANNING	55,727	37,835	15,908	1,984	95%
Continuum of Care	<u>631,117</u>	<u>304,067</u>	<u>91,922</u>	<u>235,129</u>	<u>56%</u>
Planning Services	1,672,878	210,920	1,318,750	143,208	60%
Rural Planning Org	235,969	106,593		129,376	45%
MOTSU Follow Up	35,380	11,724		23,656	33%
EDA Disaster Recovery	27,920	27,920		-	100%
EDA CARES	46,015	46,015		-	100%
Local Gov Services	<u>2,018,162</u>	<u>403,171</u>	<u>1,318,750</u>	<u>296,241</u>	<u>58%</u>
Aging Planning & Admin.	362,241	244,866		117,375	68%
Ombudsman & Elder Abuse	221,185	169,059		52,126	76%
Project Care	109,000	94,175		14,825	86%
Family Caregiver Support	130,113	92,718		37,395	71%
AAA Funds to Counties	4,241,808	2,886,649		1,355,159	68%
COVID-19 Vaccine Funds	87,047	57,915		29,132	67%
AAA CARES	522,676	521,881		795	100%
AAA SAA	277,854	114,196		163,658	41%
AAA ARP	2,423,996	15,130	2,117,224	291,642	5%
Area Agency on Aging	<u>8,375,920</u>	<u>4,196,589</u>	<u>2,117,224</u>	<u>2,062,106</u>	<u>67%</u>
WIOA - Admin	582,728	261,337	203,510	117,881	69%
WIOA - Adult	2,060,121	947,339	192,561	920,221	51%
WIOA - Dislocated Worker	1,252,079	625,233	47,002	579,844	52%
WIOA - IWTG	67,925	8,771	40,418	18,736	32%
WIOA - Youth	2,241,204	874,715	762,603	603,886	59%
WIOA-IFA	88,057	88,057		-	100%
WIOA-NDWG COVID	103,731	49,400	52,818	1,514	97%
WIOA-Finish Line Grant	136,256	23,548		112,708	17%
Workforce Development	<u>6,532,102</u>	<u>2,878,401</u>	<u>1,298,911</u>	<u>2,354,789</u>	<u>55%</u>
General Operations	42,000	10,949	-	31,051	26%
General Fund	<u>42,000</u>	<u>10,949</u>	<u>-</u>	<u>31,051</u>	<u>26%</u>
Total Expenditures	<u>\$ 17,599,300</u>	<u>\$ 7,793,178</u>	<u>\$ 4,826,807</u>	<u>\$ 4,979,316</u>	<u>61%</u>
Administration	446,737	332,906	-	113,831	75%

*Administrative costs are allocated to and included in the department, program or project budgets.

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**CAPE FEAR COUNCIL OF GOVERNMENTS
FISCAL YEAR 2021-2022 BUDGET ORDINANCE AMENDMENT #6**

WHEREAS, the Cape Fear Council of Governments (Council) is a regional council of governments organized pursuant to N.C.G.S. 160A-470 through 478;

WHEREAS, the Council is designated by the State of North Carolina as the Lead Regional Organization for Region O, serving Brunswick, Columbus, New Hanover, and Pender counties;

WHEREAS, the Executive Committee is the governing board of the Council;

WHEREAS, a regional council of governments is a public authority subject to N.C.G.S. 159, Article 3, the Local Government Budget and Fiscal Control Act; and

WHEREAS, N.C.G.S. 159-8(a) requires a public authority to operate under an annual balanced budget ordinance;

NOW, THEREFORE, BE IT ORDAINED by Executive Committee of the Cape Fear Council of Governments that the budget ordinance for the fiscal year beginning July 1, 2021 and ending June 30, 2022 is hereby amended as follows:

SECTION 1: The following General Fund appropriations and revenues are amended as follows:

	Original Budget	Prior Amended Budget	Amendment #6	Amended Budget
Expenditures by Department:				
Local Governments Services	\$585,377	\$ 2,018,162		\$ 2,018,162
Aging Services	5,137,196	8,411,973	4,824.00	8,416,797
Workforce Development	7,758,538	6,235,082		6,235,082
Homeless Continuum of Care	468,284	631,117	15,130.00	646,247
General Government	42,000	42,000	-	42,000
General Fund Total Expenditures	<u>\$13,991,395</u>	<u>\$17,338,334</u>	<u>\$19,954</u>	<u>\$17,358,288</u>
Revenues by Source:				
Federal	\$93,965	\$ 91,107		\$91,107
Fed/State Pass Thru	13,338,523	15,229,881	4,824.00	15,234,705
State	48,263	48,263		48,263
Member Assessment	42,000	42,000		42,000
Local Aging Share	60,377	60,611		60,611
Local RPO Share	80,018	80,018		80,018
Local COC Share	115,300	162,000	15,130.00	177,130
Fee-For-Service	200,704	1,624,454		1,624,454
Misc.		-		-
Fund Balance Utilization	12,245	-		-
General Fund Total Revenues	<u>\$13,991,395</u>	<u>\$17,338,334</u>	<u>\$19,954</u>	<u>\$17,358,288</u>

SECTION 2: The Budget Officer is hereby authorized to transfer appropriations within any of the parts in Section 1 without the approval of the Executive Committee.

Adopted this 13th day of June 2022.

Mike Forte, Chairman

April D. Radford, Clerk




CAPE FEAR COUNCIL OF GOVERNMENTS

PROPOSED FISCAL YEAR 2022-2023 BUDGET

DRAFT

5/4/2022



I am pleased to present the proposed FY 2022-2023 annual budget document for Cape Fear Council of Governments (CFCOG). As required by North Carolina law, the budget is balanced with projected revenues equal to appropriated expenditures. The budget anticipates a general fund balance equal to 19% of annual operating expenditures. The Council is in sound fiscal shape with adequate reserves.

Each program director worked with the Finance Director to develop their respective program budgets. This proposed budget document is the result of careful consideration by our staff based on best estimates of program revenues and appropriate expenditures to continue our operations. Overall, the budget reflects conservative revenue projections where final funding allocations are outstanding. Like our member governments, we develop our budget with a view towards providing the highest level of service at the least cost to the taxpayers.

The total proposed appropriation for FY 22-23 is \$14,787,535, representing a nearly \$800,000 (6%) increase over the \$13,991,935 appropriation proposed for the prior fiscal year. This increase is primarily due to special pandemic-related program funding, some of which will be carried forward from the current fiscal year and have been incorporated into the current budget since initial adoption, and some of which are new American Rescue Plan Act (ARPA) funds. Specific changes related to each program are summarized as follows:

Local Government Services +71 %.....+\$415,646

Increase is due to additional projected technical assistance service contract with members and new contracts related to appropriations from the General Assembly through the NC Assoc. of Regional Councils of Government to assist local governments with pandemic and disaster recovery. Additional temporary staff are budgeted to assist with pandemic and disaster recovery efforts.

Area Agency on Aging..... +50%...+\$2,574,900

Increase is due to higher allocations of State and federal funds resulting from the growing number of persons 60 years old or older in our region, additional State funding appropriated for Aging services from the General Assembly, and ARPA funds related to aging services. Most of the additional funds will be passed directly to the counties or to their designated service providers.

Workforce Development-31 %-\$2,386,992

Decrease is due to an expected significant reduction in formula allocations resulting from the low regional unemployment rate. Final formula allocations were not available during the budgeting process and a budget amendment will be required once award amounts are provided. Decreases will be reflected in smaller contracts with workforce contractors and, therefore, fewer services provided in the region.

Homeless Continuum of Care (COC) +41 %.....+\$192,586

Increase is due to expected additional local funding and from additional HUD program competition awards resulting from decreased participation from local partners. Most additional program competition funds are expected to be subawarded or contracted to local providers.

General Government +0%.....+\$0

No changes proposed.

CFCOG Total..... +6%.....+\$796,140

Increase overall is mostly due to increases in Local Government Services and Homeless Continuum of Care programs, as Area Agency on Aging increases are offset by Workforce Development reductions. Overall, the budget reflects conservative revenue projections.

Administrative Overhead (Indirect) +4% +\$18,185

Increase is due primarily to general cost inflation, including personnel costs. Overhead costs are included in the LGS, AAA, WFD and CoC budgets as allocated costs. This allocation method is based on cost accounting principles and is reviewed annually by program funding sources, monitors and auditors. The method allocates expenditures and shared expenses that cannot be reasonably be directly charged to specific programs.

Personnel (Salaries and Fringe Benefits)

The total of all salaries and fringes, including temporary personnel, is approximately 16% of the total Council budget. A 5% cost of living salary adjustment for all personnel is included in the proposed budget. In addition, a merit pool for superior performance and longevity pay are proposed pursuant to the Personnel Policy. Any pay adjustments that may occur will be implemented November 1st if final funding allocations allow and after an amendment to the Pay Plan. Pay classifications are assigned separately by the adopted Position Classification and Pay Plan. Funds for a position classification and pay study is included in the budget. The Council has an excellent staff and retention of our personnel is critical to the success of the organization as qualified candidates with relevant skills and experience are difficult to find.

Revenues

The Council is funded primarily through federal and State grants. Federal funds are awarded both directly from federal agencies and passed through State agencies as subawards. Variations in grant cycles and funding notice timelines means final funding levels are often not known until October. Certain funding allocations expire annually, and some allow unspent balances to carryforward to subsequent fiscal years. Federal and State funding levels are projected based on a combination of final funding notices supplied by granting agencies and estimates based on prior year funding levels (conservatively estimated until final funding notices are provided).

Federal funds in the proposed budget are awarded directly by the US Department of Housing and Urban Development (HUD) and the Department of Defense. State funds and federal subawards in the proposed budget are awarded by the NC Department of Commerce, Department of Health and Human Services, Department of Transportation, and Department of Insurance. This year additional federal and State funds were appropriated by the General Assembly to the NC Association of Regional Council of Governments for suballocation to individual Councils, including the CFCOG.

Local funds in the proposed budget are obtained from dues and grant matching funds from member governments and from fee-for-service contracts. Dues are calculated using a base assessment of \$300 plus eighteen cents per capita for municipalities or nine cents per capita (unincorporated) for counties. Local matching funds are assessed to members to meet federal matching requirements for the Area Agency on Aging and the Rural Transportation Planning Organization.

Local funds from fee-for-service contracts include recurring funding commitments to support administrative operations of the Homeless Continuum of Care and non-recurring contracts to provide single-purpose services to member governments. Non-recurring contracts in the proposed budget include outside-agency funding from New Hanover County to support the Homeless Coordinated

Entry program and technical assistance contracts for services provided by our Local Government Services staff for a wide variety of services. LGS services to member jurisdictions include major deliverables like land use plans, development ordinance revisions, and utility asset management plans, as well as technical services like facilitation, mapping and land use administration.

Revenues represented in this budget include a significant amount of pass-through funds paid to county aging services providers and homeless prevention agencies, as well as significant funding paid for contracted services, primarily for Workforce Development activities.

Summary

This budget reflects a lot of fine tuning to absorb increased operating costs and expanding program demands as well as local, state and federal funding changes. We rely heavily on state and federal grants, but also depend upon the continued financial support of our member governments. We hope to continue the positive trends into the future and will aggressively be seeking new programs to better serve our region and local government members.

As you review the document, please feel free to ask any questions and seek additional information about any part of the budget at any time. We are committed to serving our region together so that each member will realize the local benefits of regional cooperation.

Respectively submitted,



Allen Serkin
Executive Director

COMPARATIVE BUDGET ANALYSIS

	FY 21-22 Approved	FY 22-23 Proposed	Change \$	%
Local Government Services:				
Revenues:				
NCDOT	204,375	186,375		
Service Contracts	200,704	417,742		
Direct Federal Grants	100,280	23,512		
Dues/Match/Other	80,018	373,395		
Department Revenue	585,377	1,001,023		
Expenditures:				
Local Government Services	249,128	451,484		
Transportation Planning	235,969	212,969		
Disaster Recovery	70,280	313,059		
MOTSU JLUS Implementation	30,000	23,512		
Department Expenditure	585,377	1,001,023	\$ 415,646	71%
Area Agency on Aging:				
Revenues:				
State/Federal Funds	5,076,819	7,630,862		
Local Match	60,377	81,234		
Department Revenue	5,137,196	7,712,096		
Expenditures:				
Planning and Administration	374,904	668,079		
LTC Ombudsman and Elder Abuse	210,972	221,186		
Family Caregiver Support Program	140,113	126,113		
Project CARE	109,000	109,000		
Provider Contracts	4,302,207	6,587,718		
Department Expenditure	5,137,196	7,712,096	\$ 2,574,900	50%
Workforce Development:				
Revenues:				
WIOA Funds	7,758,538	5,371,546		
Department Revenue	7,758,538	5,371,546		
Expenditures:				
Administration	676,714	521,301		
Adult Program	2,529,762	1,813,000		
Dislocated Worker Program	1,566,920	1,114,000		
Youth Program	2,700,142	1,858,245		
Other	285,000	65,000		
Department Expenditure	7,758,538	5,371,546	\$ (2,386,992)	-31%

COMPARATIVE BUDGET ANALYSIS

Homeless COC:

Revenues:

Local	115,300	150,000
HUD Direct	264,458	319,631
ESG-HMIS	63,965	178,984
ESG-Administration	12,316	12,255
COC Fund Balance	12,245	-
Department Revenue	468,284	660,870

Expenditures:

COC Administration	97,545	120,000
Coordinated Entry	30,000	73,500
HUD-Planning	63,965	276,131
ESG-HMIS	264,458	178,984
ESG-Administration	12,316	12,255
Department Expenditure	468,284	660,870
		\$ 192,586 41%

General Government

Revenues:

Misc.& Dues	42,000	42,000
Department Revenue	42,000	42,000

Expenditures:

Miscellaneous	42,000	42,000
Department Expenditure	42,000	42,000
		\$ - 0%

Total Revenues

\$ 13,991,395 \$ 14,787,535

Total Expenditures

\$ 13,991,395 \$ 14,787,535 \$ 796,140 6%

Administrative Overhead from Programs \$ 446,710 \$ 464,895 \$ 18,185 4%

MEMBER ASSESSMENTS

County/ Municipality	Pop. July '19	Pop. July '20	Pop. Change	Dues/Match 21-22	Dues/Match 22-23	Change
1 Brunswick County	71,882	66,478	(5,404)	\$ 36,334	\$ 35,805	\$ (529)
2 Bald Head Island	187	270	83	334	349	15
3 Belville	2,340	2,421	81	721	736	15
4 Boiling Spring Lakes	7,200	5,980	(1,220)	1,596	1,376	(220)
5 Bolivia	173	150	(23)	331	327	(4)
6 Calabash	2,085	2,023	(62)	675	664	(11)
7 Carolina Shores	3,992	4,616	624	1,019	1,131	112
8 Caswell Beach	475	397	(78)	386	371	(15)
9 Holden Beach	675	927	252	422	467	45
10 Leland	22,610	23,049	439	4,370	4,449	79
11 Navassa	2,131	1,375	(756)	684	548	(136)
12 Northwest	879	707	(172)	458	427	(31)
13 Oak Island	8,089	8,448	359	1,756	1,821	65
14 Ocean Isle Beach	687	872	185	424	457	33
15 Sandy Creek	315	250	(65)	357	345	(12)
16 Shallotte	4,979	4,210	(769)	1,196	1,058	(138)
17 Southport	3,635	4,059	424	954	1,031	77
18 St. James	5,677	6,569	892	1,322	1,482	160
19 Sunset Beach	4,481	4,201	(280)	1,107	1,056	(51)
20 Varnamtown	677	528	(149)	422	395	(27)
Brunswick Total	143,169	137,530	(5,639)	\$ 54,868	\$ 54,295	\$ (573)
21 Columbus County	40,221	35,988	(4,233)	\$ 24,367	\$ 23,617	\$ (750)
22 Boardman	151	165	14	327	330	3
23 Bolton	570	515	(55)	403	393	(10)
24 Brunswick	1,098	971	(127)	498	475	(23)
25 Cerro Gordo	193	130	(63)	335	323	(12)
26 Chadbourn	1,751	1,562	(189)	615	581	(34)
27 Fair Bluff	907	703	(204)	463	427	(36)
28 Lake Waccamaw	1,451	1,287	(164)	561	532	(29)
29 Sandyfield	474	427	(47)	385	377	(8)
30 Tabor City	4,268	3,762	(506)	1,068	977	(91)
31 Whiteville	5,163	4,730	(433)	1,229	1,151	(78)
Columbus Total	56,247	50,240	(6,007)	\$ 30,251	\$ 29,183	\$ (1,068)
32 New Hanover County	99,271	99,036	(235)	\$ 37,821	\$ 39,889	\$ 2,068
33 Carolina Beach	6,152	6,565	413	1,407	1,482	\$ 75
34 Kure Beach	2,261	2,191	(70)	707	694	\$ (13)
35 Wilmington	122,891	115,465	(7,426)	22,420	21,084	\$ (1,336)
36 Wrightsville Beach	2,487	2,473	(14)	748	745	\$ (3)
New Hanover Total	233,062	225,730	(7,332)	\$ 63,103	\$ 63,894	\$ 791
37 Pender County	55,723	51,727	(3,996)	\$ 30,226	\$ 29,909	\$ (317)
38 Atkinson	357	297	(60)	364	353	\$ (11)
39 Burgaw	4,087	3,700	(387)	1,036	966	\$ (70)
40 St. Helena	434	418	(16)	378	375	\$ (3)
41 Surf City	1,902	3,874	1,972	642	697	\$ 55
42 Topsail Beach	418	462	44	375	383	\$ 8
43 Wallace	3,963	3,384	(579)	1,013	909	\$ (104)
44 Watha	232	181	(51)	342	333	\$ (9)
Pender Total	67,116	64,043	(3,073)	\$ 34,376	\$ 33,925	\$ (451)
45 Holly Ridge	1,980	4,177	2,197	\$ 656	\$ 1,052	\$ 396
46 North Topsail Beach	796	1,006	210	443	481	\$ 38
Affiliate Members	2,776	5,183	2,407	\$ 1,099	\$ 1,533	\$ 434
GRAND TOTAL	502,370	482,726	(19,644)	\$ 183,697	\$ 182,830	\$ (867)

**CAPE FEAR COUNCIL OF GOVERNMENTS
FISCAL YEAR 2022-2023 BUDGET ORDINANCE**

WHEREAS, the Cape Fear Council of Governments (Council) is a regional council of governments organized pursuant to N.C.G.S. 160A-470 through 478;

WHEREAS, the Council is designated by the State of North Carolina as the Lead Regional Organization for Region O, serving Brunswick, Columbus, New Hanover, and Pender counties;

WHEREAS, the Executive Committee is the governing board of the Council;

WHEREAS, a regional council of governments is a public authority subject to N.C.G.S. 159, Article 3, the Local Government Budget and Fiscal Control Act; and

WHEREAS, N.C.G.S. 159-8(a) requires a public authority to operate under an annual balanced budget ordinance;

NOW, THEREFORE, BE IT ORDAINED by Executive Committee of the Cape Fear Council of Governments that the following amounts are hereby appropriated for the operation of said Council of Governments for the fiscal year beginning July 1, 2022 and ending June 30, 2023;

SECTION 1: Funds are appropriated as follows:

General Fund

Expenditures by Department:

Local Governments Services	\$ 1,001,023
Aging Services	7,712,096
Workforce Development	5,371,546
Homeless Continuum of Care	660,870
General Government	42,000
General Fund Total Expenditures	<u>\$ 14,787,535</u>

Revenues by Source:

Federal	\$ 343,143
Fed/State Pass Thru	13,645,318
State	48,263
Member Assessment	42,000
Local Aging Share	81,234
Local LGS Share	60,336
Local COC Share	150,000
Fee-For-Service	417,241
General Fund Total Revenues	<u>\$ 14,787,535</u>

SECTION 2: The Budget Officer is hereby authorized to transfer appropriations within any of the parts in the budget schedule referenced in Section 1 without the approval of the Executive Committee.

Adopted this 13th day of June 2022.

Mike Forte, Chairman

April D. Radford, Clerk

Cape Fear Council of Governments

Public Notice

2022-2023 Budget Ordinance Public Hearing

The public should take notice that the Executive Director of the Cape Fear Council of Governments (CFCOG), in his capacity as Budget Officer for that agency, has submitted the proposed 2022-2023 Budget Ordinance, along with the Budget Message, to the Executive Committee, the governing board of the CFCOG. The Executive Committee will hold a Public Hearing on **Monday, June 13, 2022** at 11:00 A.M. at the office of the CFCOG, located at 1480 Harbour Dr, Wilmington, NC, to receive public comments on the proposed ordinance. It is the intent of the Executive Committee to consider adoption of the proposed ordinance following the hearing. The proposed ordinance is available for public inspection at <https://capefearcog.org/home/admindocs/> and copies shall be provided in accordance with Chapter 132 of the General Statutes.

April Radford, Clerk to the Board

Newspaper run date: One day Friday, May 27, 2022 – Star News
 One day Friday, May 27, 2022 – News Reporter

Contact:

April Radford; aradford@capefearcog.org 910-395-4553 ext. 201

CFCOG Contracts Entered
5/5/2022 - 6/7/2022

Dept.	Program	Contract Name or Description	Other Party	\$ to CFCOG	\$ to Other Party	Funding Availability Clause (Y/N)	Prior Reimbursement Clause (Y/N)	CFCOG Matching Funds (Y/N)
WFD	A/DW	SCC Adult/Dislocated Amendment #1	Southeastern Community College	\$ -	\$ 407,399.00	Y	N	N
WFD	A/DW	SCC Adult/Dislocated Amendment #2	Southeastern Community College	\$ -	\$ 442,399.00	Y	N	N
LGS	LGS	Oak Island Unified Development Ordinance	Town of Oak Island	\$ 12,000.00	\$ -	NA	NA	N
LGS	LGS	Sandyfield Management Specialist Amendment	Town of Sandyfield	\$ 150,750.00	\$ -	NA	NA	N
LGS	LGS	Bolton Management Specialist Amendment	Town of Bolton	\$ 150,750.00	\$ -	NA	NA	N
AAA	HCCBG	Brunswick Co. Block Grant Amendment #1	Brunswick Sr. Resources	\$ -	\$ 79,582.00	Y	N	N
AAA	HCCBG	Pender Co. Block Grant Amendment #1	Pender Adult Services	\$ -	\$ 29,144.00	Y	N	N
ADM	Finance	Scope of Audit/Financial Statements	PBMares, LLP	\$ -	\$ -	NA	NA	N
ADM	Finance	Contract to Audit Accounts	PBMares, LLP	\$ -	\$ 36,500.00	NA	NA	N
AAA	HCCBG	Columbus Co. Block Grant Amendment #1	Columbus County	\$ -	\$ 33,911.00	Y	N	N
WFD	NDWG COVID	Two Hawk NDWG COVID-19 Amendment #1	Two Hawk Employment	\$ -	\$ -	Y	N	N
AAA	FCSP	Brunswick Co. Family Caregiver Amendment #2	Brunswick Sr. Resources, Inc.	\$ -	\$ 12,000.00	Y	Y	N
AAA	PROJECT CARE	Project C.A.R.E. Budget Realignment	NC DAAS	\$ -	\$ -	Y	N	N
LGS	LGS	American Rescue Plan Act Assistance	NCARCOG	\$ 593,750.00	\$ -	NA	NA	N
WFD	FLG	Two Hawk FLG Amendment #1	Two Hawk Employment	\$ -	\$ 25,511.24	Y	N	N
AAA	LCA	NC DHHS LCA Extension	Division of Health Benefits	\$ -	\$ -	NA	N	N
TOTAL				\$ 907,250.00	\$ 1,066,446.24			