#### **EXECUTIVE COMMITTEE MEETING**

May 9, 2022, • 11:00 AM

#### **MINUTES**

**Executive Committee Present:** 

Teresa Batts\*

Brenda Bozeman\*

Jan Dawson

Mike Forte

Lamont Grate\*

Julia Olson-Boseman\*

Charlie Rivenbark

Brent Watts\*

**Executive Committee Absent:** 

George Brown

Other General Membership Delegates Present:

John Gunter\*

Ryan Merrill\*

**CFCOG Staff Present:** 

Ginger Brick

Patrick Flanagan

Judy Herring

Holly Pilson

Wes MacLeod

April Radford

Allen Serkin

Dawn Tucker

**Guest Present:** 

Noel Fox\*

This meeting was a remote meeting held during a declared emergency pursuant to N.C.G.S. §166A-19.24. Members and others who participated by simultaneous communication are indicated with an asterisk (\*).

# 1. Call to Order, Welcome and Roll Call

Mr. Forte called the meeting to order & welcomed everyone at 11:02 AM.

Mr. Serkin did roll call to confirm quorum. *Present: Ms. Batts, Ms. Bozeman, Ms. Dawson, Mr. Forte, Mr. Grate, Ms. Olson-Boseman, Ms. Bozeman, Mr. Rivenbark, and Mr. Watts. Absent: Mr. Brown.* 

## 2. Invocation and Pledge

Ms. Dawson led the invocation and Pledge of Allegiance.

### 3. Approval of Agenda

Mr. Forte asked for approval of the agenda. Motion by Ms. Dawson, second by Mr. Grate, to approve the agenda carried unanimously by roll call vote. *Ayes: Ms. Batts, Ms. Dawson, Mr. Forte, Mr. Grate, Ms. Olson-Boseman, Ms. Bozeman, Mr. Rivenbark, and Mr. Watts. Nays: None. Absent: Mr. Brown.* 

#### 4. Approval of Minutes

Mr. Forte asked if there were any corrections to the minutes. Motion by Mr. Grate, second by Ms. Bozeman, to approve the February 14, 2022, minutes as written. The motion carried unanimously by roll call vote. Ayes: Ms. Batts, Ms. Dawson, Mr. Forte, Mr. Grate, Ms. Olson-Boseman, Ms. Bozeman, Mr. Rivenbark, and Mr. Watts. Nays: None. Absent: Mr. Brown.

#### 5. 2023 Annual Meeting date

Mr. Serkin presented the executive committee with a proposed date of Thursday, February 23, 2023, for the 2023 Annual Meeting. Motion by Mr. Rivenbark, second by Ms. Dawson, to approve the Annual Meeting date The motion carried unanimously by roll call vote. *Ayes: Ms. Batts, Ms. Dawson, Mr.* 

Forte, Mr. Grate, Ms. Olson-Boseman, Ms. Bozeman, Mr. Rivenbark, and Mr. Watts. Nays: None. Absent: Mr. Brown.

## 6. Finance Report

Mr. Serkin presented the Pay Plan amendment. Motion by Ms. Bozeman, second by Ms. Batts, to approve the Pay Plan amendment carried unanimously by roll call vote. *Ayes: Ms. Batts, Ms. Dawson, Mr. Forte, Mr. Grate, Ms. Olson-Boseman, Ms. Bozeman, Mr. Rivenbark, and Mr. Watts. Nays: None. Absent: Mr. Brown.* 

Mr. Serkin presented the auditors contract to the executive committee for approval. Motion by Mr. Rivenbark, second by Ms. Dawson, to approve the auditor contract carried unanimously by roll call vote. Ayes: Ms. Batts, Ms. Dawson, Mr. Forte, Mr. Grate, Ms. Olson-Boseman, Ms. Bozeman, Mr. Rivenbark, and Mr. Watts. Nays: None. Absent: Mr. Brown.

Ms. Tucker presented the budget report through March 31, 2022. Ms. Tucker addressed questions from the Executive Committee. Motion by Mr. Rivenbark, second by Ms. Bozeman, to approve the budget report carried unanimously by roll call vote. Ayes: Ms. Batts, Ms. Dawson, Mr. Forte, Mr. Grate, Ms. Olson-Boseman, Mr. Bozeman, Mr. Rivenbark, and Mr. Watts. Nays: None. Absent: Mr. Brown.

Ms. Tucker presented the budget ordinance amendment for May 31, 2022. Ms. Pilson addressed questions form the Executive Committee. Motion by Ms. Dawson, second by Mr. Rivenbark, to approve budget ordinance amendment carried unanimously by roll call vote. Ayes: Ms. Batts, Ms. Dawson, Mr. Forte, Mr. Grate, Ms. Olson-Boseman, Ms. Bozeman, Mr. Rivenbark, and Mr. Watts. Nays: None. Absent: Mr. Brown.

Mr. Serkin presented the proposed FY22/23 budget and asked for approval of public hearing announcement set for Monday, June 13, 2022. Mr. Serkin and Ms. Tucker addressed questions from the executive committee. Motion by Mr. Rivenbark, seconded by Ms. Dawson, to approve the budget hearing carried unanimously by roll call vote. Ayes: Ms. Batts, Ms. Dawson, Mr. Forte, Mr. Grate, Ms. Olson-Boseman, Ms. Bozeman, Mr. Rivenbark, and Mr. Watts. Nays: None. Absent: Mr. Brown.

#### 7. Staff Reports

Mr. Serkin presented the contract summary and executive director report to the Executive Committee. Mr. Serkin addressed questions from the Executive Committee. Discussion ensued. No action was needed from the Executive Committee to approve the contract summary.

Ms. Pilson presented the Area Agency on Aging report. There were no questions.

Mr. MacLeod presented the Local Government Services report. There were no questions.

Ms. Herring joined the meeting in person at 11:58AM.

Ms. Herring presented the Continuum of Care report. Ms. Herring addressed questions from the Executive Committee.

Ms. Brick presented the Workforce Development report. There were no questions.

### 8. Forum Update

Mr. Serkin presented the Forum Update on behalf of Mr. Gunter.

#### 9. Chairman and Member Comments

Mr. Forte stated his appreciation for all the work put into the proposed budget and thanked the board for their membership. There were no further comments.

### 10. Adjournment

Motion by Mr. Rivenbark, second by Ms. Dawson to adjourn the meeting. Meeting adjourned. Meeting adjourned at 12:20PM.

Respectfully submitted,

April D. Radford, Clerk to the Board

Mike Forte, Chairman

