

The Cape Fear Rural Transportation Planning Organization serves as the intergovernmental organization for local elected officials, the North Carolina Department of Transportation, and residents of Brunswick, Columbus and Pender Counties to work cooperatively to address transportation issues.

**Rural Transportation Advisory Committee (RTAC)
Meeting Minutes
November 12, 2021 • 9:00 AM
Cape Fear Council of Governments • Wilmington, NC**

Voting Members Present

Frank Williams, Brunswick County
Mike Forte, Brunswick County
Dave DeLong, St. James
Glenn Marshall, Sandy Creek

Terry Mann, Whiteville
Jackie Williams-Rowland, Brunswick
George Brown, Pender County

Others Present

Chad Kimes, NCDOT Division 3
Caitlin Marks, NCDOT Division 3
Darius Sturdivant, NCDOT Division 6
Bill Hammond, NCDOT Division 6
Behshad Norowzi, NCDOT TPD
Billy Christ, Congressman Rouzer

Chance Lambeth, Congressman Rouzer
Carla Citarelli, Surf City
Vanessa Lacer, Pender County
Patrick Flanagan, Cape Fear RPO
Allen Serkin, Cape Fear COG

I. START-UP

- 1. Call to Order** – RTAC Chair, Frank Williams, called the meeting to order at 9:00 A.M.
- 2. Roll Call** – Patrick Flanagan took a roll call of all attendees.
- 3. Invocation/Pledge of Allegiance** – Mike Forte led the group in an invocation and the Pledge of Allegiance.
- 4. Ethics awareness & conflict of interest statement** – Frank Williams read the ethics awareness statement.
- 5. Additions or corrections to the agenda** – There were no changes to the agenda. *Mr. Mike Forte made a motion to approve the agenda. Mr. Terry Mann seconded the motion. A roll call vote was taken*

*Frank Williams, Yes
Mike Forte, Yes
Dave DeLong, Yes
Glenn Marshall, Yes*

*Terry Mann, Yes
Jackie Williams-Rowland, Yes
George Brown, Yes*

The motion passed.

- 6. Approval of Minutes** – The August 19, 2021 minutes were considered. *Mr. Terry Mann made a motion to approve the minutes. Mrs. Jackie Williams-Rowland seconded the motion. A roll call vote was taken.*

*Frank Williams, Yes
Mike Forte, Yes
Dave DeLong, Yes
Glenn Marshall, Yes*

*Terry Mann, Yes
Jackie Williams-Rowland, Yes
George Brown, Yes*

The motion passed.

- 7. Public comment** – There were no comments from the public.
- 8. Vacancies and appointments** – The group discussed expiring terms and reappointments. Mayors of the various municipalities will be caucused for a vote on municipal seats. County Commissioner seats will be assigned with the County Board Appointments.

II. PRESENTATIONS

There was no presentation at this meeting.

III. NEW BUSINESS

- 9. 2022 CFRPO Meeting Schedule** – The proposed dates for the 2022 CFRPO RTAC meetings were reviewed. A new date for the February meeting was discussed. *Mr. George Brown made a motion to approve the schedule with the change to the 18th of February and Mr. Terry Mann seconded the motion.*

*Frank Williams, Yes
Mike Forte, Yes
Dave DeLong, Yes
Glenn Marshall, Yes*

*Terry Mann, Yes
Jackie Williams-Rowland, Yes
George Brown, Yes*

The motion passed.

- 10. DRAFT FY 2022-2023 PWP** – The draft Planning Work Program (PWP) was reviewed. Changes from the previous budget were highlighted. *Mrs. Jackie Williams-Rowland made a motion to submit the draft PWP to TPD for review. Mr. Mike Forte seconded the motion.*

*Frank Williams, Yes
Mike Forte, Yes
Dave DeLong, Yes
Glenn Marshall, Yes*

*Terry Mann, Yes
Jackie Williams-Rowland, Yes
George Brown, Yes*

The motion passed.

- 11. Remote Participation Policy** – A sample remote participation policy and the current RTAC bylaws were presented. The group asked for a legal review of our current bylaws to ensure they adequately allow remote participation at an in-person meeting. *There was no action taken on this item.*

IV. REPORTS/UPDATES

- Cape Fear RPO
 - Brunswick County CTP: Staff gave an update on the core content of the plan that TPD is putting together.
 - NC 210 East Coast Greenway Feasibility Study: The selection committee has chosen a firm to do the study and contract review is underway.
 - Ferry Update: The dock at Southport has been repaired after storm damage.
 - STIP amendments and revisions: Changes to the STIP were highlighted for the group
- NC Ports (Port of Wilmington) – There was no update from the port.
- NCDOT Division 3 (Brunswick & Pender) – Caitlin Marks gave an update. The NC 211 construction project has been advertised and the let date is December with construction starting in February. A bridge replacement on NC 133 was discussed.
- NCDOT Division 6 (Columbus) – Darius Sturdivant told the group about projects wrapping up and an interchange project on US 74 that is underway. The Whiteville US 701 bypass widening project will begin construction in January. There was a discussion about pedestrian crossings on this project.
- NCDOT Transportation Planning Division (TPD) – Behshad Norowzi gave an update on the ongoing CTPs.
- NC Board of Transportation - There was no update from the Board.

V. OTHER

- 12. Open discussion** – We will be electing RTAC officers at the next meeting, so anyone interested in serving as Chair or Vice-Chair is encouraged to volunteer.
The Lake Waccamaw Bike and Ped plan application that the Cape Fear RPO supported back in June was funded by NCDOT.

- 13. Adjourn** – *The meeting was adjourned at 9:45 AM*