



Meeting Minutes NC 506 Continuum of Care Bi-Monthly Board Meeting

DRAFT for APPROVAL Minutes

10.28.21

12-2pm

Held Virtually due to COVID-19

Recording Link:

https://drive.google.com/file/d/1peyY4X_ItVg8zs634VofQ6eLinNvMvFA/view

I. Meeting was called to order by Michele Bennett, Chair.

In Attendance: Meg McBride, Judy Herring, Dawn Ferrer, Thom Moton, Kyle Abrams, Anne Best, Michele Bennett, Tufanna Bradley, Rebecca McSwain, Leslie Smiley, Sarah Arthur, Brian Fike, Meagan Zielinski, Tommy Taylor, Major Connie Morris

Not in Attendance: David Stanley, Gloria Garton

Public Attendance: Allen Serkin, Joe Byrnes, Joanne Cain, Cecelia Peers

II. Agenda and Minutes

A. Agenda for October 28th Meeting was approved. Sarah Arthur motioned to approve the agenda and Dawn Ferrer seconded the motion.

B. Consent Agenda was approved. Leslie Smiley motioned to approve the consent agenda and Tufanna Bradley seconded the motion.

C. The 2022 Tri-Hic Board meeting schedule was approved. Anne Best motioned to approve the schedule and Thom Moton seconded the motion. The approved 2022 Tri-Hic Board meeting schedule is as follows:

January 20	Sept 29th
March 24	Oct 27th
May 26	Dec. Xmas Party TBD
July 28th	

III. Committee Updates - see attached Consent Agenda for other committee reports

A. Monitoring Committee - Dawn Ferrer, Chair

1. The committee met on 10/27/21 to review several grievances. CFHIL and Driftwood were substantiated. Additional time is needed to complete review on additional grievances.

B. Recommendations from Ranking Committee for CoC Grant Competition X

1. Leslie Smiley & Cecelia Peers presented the update. The Ranking Committee met several times. There were not enough requested funds to meet our renewal demand. Application process was reopened to request new applications, which were considered for ranking. Scoring was shared with the Board.
2. An application was submitted by Hopewood listing Katrina Redmond as the grantor, which made the application ineligible as Ms. Redmond resigned several weeks ago. WHFD will not be listed as the subrecipient, but the conversation is ongoing as to how to host the grant. Committee felt it was very important to preserve the PSH units.
3. Coordinated Entry was scored, but the scorecard did not match up with that program. The Committee will meet shortly after this ranking season and work on the scorecards again, paying special attention to the CE scorecard. In working with the scorecard, the committee discovered some questions and data that did not line up so the questions will need to be reviewed.
4. Kyle Abrams asked if renewal projects would receive tier 1 priority. Leslie confirmed that is the Committee's recommendation. Mr. Abrams made the point that the best programs should be scored and all programs (new/renewal) compete against each other.
5. Meagan Zielinski asked for clarification concerning FFM Wilmington Dream Center PSH. She asked for more info on the Hopewood preservation reallocation. Judy Herring clarified that the grant was for rental assistance, case management and admin cost (10%). It was shared that CFHIL did not submit an application for renewal. CFHIL would like to create a transition plan for the clinics that are remaining in the program. It is expected CFHIL will have grant funds to sustain clients through June 2022.
6. Questions were addressed concerning increase in specific grants. Judy Herring commented that there was limited response in the grant competitions this year and the hope is to have a robust competition within nonprofits who serve our community. There will be debrief and training.
7. Tommy Taylor commented that a message of invitation to receive new grant applications was important and we should consider ways to get the word out.
8. Recused from this vote on ranking: Anne Best, Major Connie Morris. A motion was made by Thom Moton to accept the Ranking Committee's

recommendation and seconded by Kyle Abrams. Tommy Taylor abstained from the vote. Motion passed.

IV. **New Business**

- A. December Christmas Party - Tuesday, December 7th at 5:30pm Johnny Lukes
- B. Point In Time Count Announcement - *Judy Herring, CoC Director*
 - 1. The PIT is January 26th to 27th. Soliciting volunteers and training sessions to be announced.

V. **Old Business**

- A. Board Representation from Pender - *Judy Herring, CoC Director*
 - 1. Stressed the importance of finding someone
- B. Emergency Housing Voucher Program Update - *Judy Herring/Joe Byrnes*
 - 1. Vouchers are portable across county and state lines. Clarification was requested to define what “Vouchered” means, which is approved to look for housing. “Housed” means the tenant has moved in. Judy Herring commented that there are not enough affordable units to go around and sometimes negotiations are necessary with landlords to find units that work with the vouchers. It was noted that there are properties outside the tri-counties that are more affordable. Kyle Abrams commented that there are three more individuals who are ready to lease up following the completion of renovations. There has been more ease of finding small units versus larger units for families. Judy Herring commented that for vouchers to really work, some level of income is necessary.
 - 2. Thom Moton asked if city ARPA funds could work to assist, but Judy Herring said clients cannot receive two forms of help.

VI. **Public Comments from Public Attendees**

- A. Allen Serkin commented on the CoC program competition and utilizing the entire federal funding. The current state of funding is temporary issue in regards to covid monies, community endowment, etc... so he challenged the Board to coordinate funding on homeless services to spend federal funds first before local resources are spent. How can the Board coordinate and help lead this initiative?
- B. Joanne Cain from Good Shepherd asked questions re. Housing Vouchers - Judy Herring confirmed monthly HUD 558 reporting form is the Housing Authority’s responsibility. Joanne Cain commented that there are people in the Latinx

community that are going homeless. Spanish language is needed for Coordinated Entry. Add this task for CE committee. LanguageLine.com was suggested.

- C. Judy Herring offered up for consideration the Board's interest in creating affordable housing suggesting a motel conversion to mini-apartments. City Council designated general funds monies to support workforce/affordable housing with city, county to sit and explore ideas. Judy Herring stressed creating units for vulnerable and marginalized populations as important.

VII. Executive Session Meeting Minute Approval - Meg McBride, Secretary

A motion was made to enter executive session by Leslie Smile and seconded by Sarah Arthur.

After discussion, a motion to approve the minutes with name spelling corrections was made by Tommy Taylor and seconded Leslie Smiley.

Thom Moton motioned to leave executive session and Tommy Taylor seconded the motion.

VIII. Adjournment

A motion was made by Major Connie Morris to adjourn the meeting and seconded by Thom Moton.

Next COC Scheduled Board Meeting

January 20th 12pm-2pm (in person!)

2022 Schedule

4th Thursday Bi-Monthly 12:00-2:00pm

January 20

March 24

May 26

July 28th

Sept 29th

Oct 27th

Dec. Xmas Party

Minutes Respectfully submitted by,



Meg McBride, Secretary

12.10.21

**NC 506 CONTINUUM OF CARE BOARD
BI-MONTHLY (every 2 months) MEETING**

CONSENT AGENDA - APPROVED

Thursday, October 28th, 2021 12-2pm

I. Committee Reports

- A. The Monitoring Committee met on October 27th to discuss seven grievances. An updated report will be given during the CoC Board meeting.
- B. The Ranking Committee has scored the CoC Grant Competition and will be making recommendations during the CoC Board Meeting.
- C. The Structure Committee will be meeting November 2nd to review and discuss some areas that need to be addressed. No new information to report at this time.
- D. The Veterans Committee met on September 29th to discuss local resources for Veterans as well as how the committee will work going forward. We plan to meet every other month. Next meeting is Monday, November 1st at 11am.
- E. The Coordinated Entry committee will be meeting the first week of November. No new information to report at this time.

II. Emergency Housing Voucher Program Demographics Information Report
(Attached). Questions will be addressed during the CoC Board Meeting.

III. Meeting Minutes