

EXECUTIVE COMMITTEE MEETING

Monday, December 13, 2021 • 11:00 A.M.

AGENDA

- 1. Call to Order, Welcome & Roll Call**
 - 2. Invocation & Pledge**
 - 3. Approval of Agenda *****
 - 4. Approval Minutes *****
 - a. October 11, 2021
 - 5. Auditor Report: Robbie Bittner, PBMAres/RSM *****
 - 6. Finance Reports**
 - a. Budget Report through October 31, 2021 ***
 - b. Budget Ordinance Amendment ***
 - c. Position Classification and Pay Plan ***
 - 7. 2022 Meeting Schedule *****
 - 8. 2022 Executive Committee Nominating Committee discussion**
 - 9. Staff Reports**
 - a. Executive Director
 1. Contracts Summary
 - b. Area Agency on Aging
 - c. Homeless Continuum of Care
 - d. Local Government Services
 - e. Workforce Development
 - 10. Forum Update**
 - 11. Chairman & Member Comments**
 - 12. Closed Session** for personnel matter per NCGS 143-318.11(a)(6)
 - 13. Adjourn**
- Next Meeting:** TBD

Items marked with *** are actionable items that require a vote.

This meeting will be a remote meeting pursuant to SL 2020-3. Members of the public are invited to view a live video stream of the meeting at www.capefearcog.org/live. Public comments received by email to main@capefearcog.org or by mail to 1480 Harbour Dr, Wilmington, NC, 28401 at least 24 hours prior to the meeting will be presented to the Executive Committee. For further information Call 910-395-4553.

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EXECUTIVE COMMITTEE MEETING

October 11, 2021, • 11:00 AM

MINUTES

Executive Committee Present:

Teresa Batts*	Jan Dawson*	Mike Forte	Lamont Grate*
Julia Olson-Boseman*	Charlie Rivenbark		

Executive Committee Absent:

George Brown	Walt Eccard	Brent Watts
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Other General Membership Delegates Present:

John Gunter	Glenn Marshall*	Ryan Merrill*	Elton Newkirk*	Zeke Partin*
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CFCOG Staff Present:

Ginger Brick*	Patrick Flanagan	Judy Herring*	Holly Pilson*	Wes MacLeod
April Radford	Allen Serkin	Dawn Tucker		

Guest Present:

This meeting was a remote meeting held during a declared emergency pursuant to N.C.G.S. §166A-19.24. Members and others who participated by simultaneous communication are indicated with an asterisk ().*

1. Call to Order, Welcome and Roll Call

Mr. Forte called the meeting to order & welcomed everyone at 11:02AM.

Mr. Serkin did roll call to confirmed quorum. Present: Ms. Batts, Ms. Dawson, Mr. Forte, Mr. Grate, Ms. Olson-Boseman & Mr. Rivenbark. Absent: Mr. Brown, Mr. Eccard, and Mr. Watts.

2. Invocation and Pledge

Mr. Rivenbark gave the invocation and led the Pledge of Allegiance.

3. Approval of Agenda

Mr. Forte asked for approval of the agenda. Motion by Mr. Rivenbark, second by Mr. Grate, to approve the agenda carried unanimously by roll call vote. *Ayes: Ms. Batts, Ms. Dawson, Mr. Forte, Mr. Grate, Ms. Olson-Boseman & Mr. Rivenbark. Nays: None. Absent: Mr. Brown, Mr. Eccard, and Mr. Watts.*

4. Approval of Minutes

Mr. Forte asked if there were any corrections to the minutes. There were no changes. Motion by Ms. Batts, second by Mr. Rivenbark, to approve the August 9, 2021, minutes as presented. The motion carried unanimously by roll call vote. *Ayes: Ms. Batts, Ms. Dawson, Mr. Forte, Mr. Grate, Ms. Olson-Boseman & Mr. Rivenbark. Nays: None. Absent: Mr. Brown, Mr. Eccard, and Mr. Watts.*

5. Finance Report

Ms. Tucker presented the budget report through August 31, 2021. There were no questions. Motion by Mr. Forte, second by Mr. Grate, to approve the budget report carried unanimously by roll call vote. *Ayes: Ms. Batts, Ms. Dawson, Mr. Forte, Mr. Grate, Ms. Olson-Boseman & Mr. Rivenbark. Nays: None. Absent: Mr. Brown, Mr. Eccard, and Mr. Watts.*

Ms. Tucker presented the budget ordinance amendment #2. There were no questions. Motion by Mr. Rivenbark, second by Ms. Dawson, to approve budget ordinance amendment #2 carried unanimously by roll call

vote. *Ayes: Ms. Batts, Ms. Dawson, Mr. Forte, Mr. Grate, Ms. Olson-Boseman & Mr. Rivenbark. Nays: None. Absent: Mr. Brown, Mr. Eccard, and Mr. Watts.*

6. Annual Meeting date and location

Mr. Serkin informed the board the originally approved date is no longer available at the Brunswick Senior Center. Mr. Serkin recommended changing the date to March 31, 2022, to keep the location. The board asked of other locations. Ms. Radford presented other options of venues and prices to use each venue. After discussion Ms. Dawson motioned, second by Mr. Rivenbark, to approve changing the date from February 24, 2022, to March 31, 2022, carried unanimously by roll call vote. *Ayes: Ms. Batts, Ms. Dawson, Mr. Forte, Mr. Grate, Ms. Olson-Boseman & Mr. Rivenbark. Nays: None. Absent: Mr. Brown, Mr. Eccard, and Mr. Watts.*

7. Staff Report

Mr. Serkin presented the administrative report and contracts. Mr. Serkin, Mr. MacLeod and Mr. Flanagan addressed questions from the Executive Committee.

Ms. Pilson presented the Area Agency on Aging report. There were no questions.

Mr. Herring presented the Continuum of Care report. There were no questions.

Mr. MacLeod presented the Local Government Services report. There were no questions.

Ms. Brick presented the Workforce Development report. There were no questions.

8. Forum Update

Mr. Gunter presented the Forum update. There were no questions.

9. Chairman, Member, and Delegate Comments:

Mr. Forte spoke about working with Ms. Brick and the Workforce board to fill job openings and he thanked the CFCOG staff.

10. Adjournment:

Motion by Mr. Rivenbark, second by Mr. Grate to adjourn the meeting at 12:04PM. Motion carried unanimously by roll call. *Ayes: Ms. Batts, Ms. Dawson, Mr. Forte, Mr. Grate, Ms. Olson-Boseman & Mr. Rivenbark. Nays: None. Absent: Mr. Brown, Mr. Eccard, and Mr. Watts.*

Mr. Forte reminded the Executive Committee the next meeting December 13, 2021, at 11:00AM. Meeting adjourned.

Respectfully submitted,

April D. Radford, Clerk to the Board

Mike Forte, Chairman

CAPE FEAR COUNCIL OF GOVERNMENTS
Cash Balance and
Budget/Expenditure Comparison
FY 2021-2022 (as of October 31, 2021) **UNAUDITED**

Cash Balance

Cash Balance in Bank	\$ 184,864
North Carolina Cash Management Investments	694,629
Total Cash on Hand	\$ 879,493

Budget & Actual Revenues

Departments	Adjusted Budget	Jul - Oct Revenues	Reserve Balance	Remaining Budget	Percent Received
Continuum of Care	\$ 529,608	\$ 74,502	\$ -	\$ 455,106	14%
Local Gov Services	\$ 699,412	101,176	-	598,236	14%
Area Agency on Aging	\$ 8,072,629	1,479,135	2,423,995	4,169,498	26%
Workforce Development	\$ 6,457,102	812,796	1,854,151	3,790,155	18%
General Fund	42,000	179,855		(137,855)	428%
Total Revenues	\$ 15,800,751	\$ 2,647,464	\$ 4,278,146	\$ 9,012,995	23%

Budget & Actual Expenditures

Departments	Beginning Budget	Jul - Oct Expenditures	Reserve Balance	Remaining Budget	Percent Expended
Continuum of Care	\$ 85,000	\$ 32,582		\$ 52,418	38%
COVID Motel Shelter Program	50,000	-		50,000	0%
NHC-Non-County Agency Funding	27,000	5,770		21,230	21%
ESG - CARES	135,108	4,668		130,440	3%
ESG - HMIS	164,458	44,628		119,830	27%
ESG - ADM	12,316	1,289		11,027	10%
HUD - PLANNING	55,727	17,605		38,121	32%
Continuum of Care	529,608	106,542	-	423,066	20%
Planning Services	354,128	66,729		287,399	19%
Rural Planning Org	235,969	41,759		194,210	18%
MOTSU Follow Up	35,380	4,299		31,081	12%
EDA Disaster Recovery	27,920	19,526		8,394	70%
EDA CARES	46,015	27,276		18,738	59%
Local Gov Services	699,412	159,590	-	539,822	23%
Aging Planning & Admin.	362,241	80,834		281,407	22%
Ombudsman & Elder Abuse	221,185	65,570		155,615	30%
Project Care	109,000	43,585		65,415	40%
Family Caregiver Support	140,113	37,615		102,498	27%
AAA Funds to Counties	4,006,935	793,393		3,213,542	20%
COVID-19 Vaccine Funds	87,047	-		87,047	0%
AAA CARES	444,258	443,465		793	100%
AAA SAA	277,854			277,854	0%
AAA ARP	2,423,996		2,423,995	1	0%
Area Agency on Aging	8,072,629	1,464,462	2,423,995	4,184,172	26%
WIOA - Admin	582,728	105,188	203,510	274,030	28%
WIOA - Adult	2,060,121	261,583	227,561	1,570,977	14%
WIOA - Dislocated Worker	1,252,079	211,864	160,681	879,534	19%
WIOA - IWTG	67,925	12,895	40,418	14,612	47%
WIOA - Youth	2,241,204	267,956	1,169,164	804,084	25%
WIOA-IFA	88,057			88,057	0%
WIOA-NDWG COVID	103,731	27,904	52,818	23,010	55%
Local Educational Attinment Collabor	-			-	#DIV/0!
WIOA-Finish Line Grant	61,256	1,000		60,256	2%
Workforce Development	6,457,102	888,390	1,854,151	3,714,560	19%
General Operations	42,000	793	-	41,207	2%
General Fund	42,000	793	-	41,207	2%
Total Expenditures	\$ 15,800,751	\$ 2,619,777	\$ 4,278,146	\$ 8,902,828	23%
Administration	446,737	122,905	-	323,832	28%

*Administrative costs are allocated to and included in the department, program or project budgets.

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**CAPE FEAR COUNCIL OF GOVERNMENTS
FISCAL YEAR 2021-2022 BUDGET ORDINANCE AMENDMENT #3**

WHEREAS, the Cape Fear Council of Governments (Council) is a regional council of governments organized pursuant to N.C.G.S. 160A-470 through 478;

WHEREAS, the Council is designated by the State of North Carolina as the Lead Regional Organization for Region O, serving Brunswick, Columbus, New Hanover, and Pender counties;

WHEREAS, the Executive Committee is the governing board of the Council;

WHEREAS, a regional council of governments is a public authority subject to N.C.G.S. 159, Article 3, the Local Government Budget and Fiscal Control Act; and

WHEREAS, N.C.G.S. 159-8(a) requires a public authority to operate under an annual balanced budget ordinance;

NOW, THEREFORE, BE IT ORDAINED by Executive Committee of the Cape Fear Council of Governments that the budget ordinance for the fiscal year beginning July 1, 2021 and ending June 30, 2022 is hereby amended as follows:

SECTION 1: The following General Fund appropriations and revenues are amended as follows:

	Original Budget	Prior Amended Budget	Amendment #3	Amended Budget
Expenditures by Department:				
Local Governments Services	\$585,377	\$ 699,412		\$ 699,412
Aging Services	5,137,196	8,072,629	78,418	8,151,047
Workforce Development	7,758,538	6,457,102	75,000	6,532,102
Homeless Continuum of Care	468,284	529,608		529,608
General Government	42,000	42,000	-	42,000
General Fund Total Expenditures	<u>\$13,991,395</u>	<u>\$15,800,751</u>	<u>\$78,418</u>	<u>\$15,954,169</u>
Revenues by Source:				
Federal	\$93,965	\$ 91,107		\$91,107
Fed/State Pass Thru	13,338,523	15,011,048	153,418	15,164,466
State	48,263	48,263		48,263
Member Assessment	42,000	42,000		42,000
Local Aging Share	60,377	60,611		60,611
Local RPO Share	80,018	80,018		80,018
Local COC Share	115,300	162,000		162,000
Fee-For-Service	200,704	305,704		305,704
Misc.		-		-
Fund Balance Utilization	12,245	-		-
General Fund Total Revenues	<u>\$13,991,395</u>	<u>\$15,800,751</u>	<u>\$78,418</u>	<u>\$15,954,169</u>

SECTION 2: The Budget Officer is hereby authorized to transfer appropriations within any of the parts in Section 1 without the approval of the Executive Committee.

Adopted this 13th day of December 2021.


Mike Forte, Chairman

April D. Radford, Clerk



CAPE FEAR COUNCIL OF GOVERNMENTS

POSITION CLASSIFICATION AND PAY PLAN EFFECTIVE OCTOBER 1, 2021



draft 12/13/2021

CAPE FEAR COUNCIL OF GOVERNMENTS

Position Classification and Pay Plan

Effective October 1, 2021

Salary ranges assume COLA adjustment

					Positions Allocated		
					Perm	Temp	
Grade	Position	Dept	Minimum	Maximum	FT	FT	PT
5	CE Program Asst.	COC	16/hr	20/hr			0.75
9	Workforce Dev. Program Asst.	WFD	\$ 37,180	\$ 59,437	1.00		
9	Aging Specialist	AAA	\$ 37,180	\$ 59,437	1.00		
9	Aging Program Coordinator	AAA	\$ 37,180	\$ 59,437		1.00	
9	Clerk to the Board	ADM	\$ 37,180	\$ 59,437	1.00		
9	HMIS Program Asst.	COC	\$ 37,180	\$ 59,437		1.00	
11	Family Caregiver Spec.	AAA	\$ 41,039	\$ 65,608	1.00		
11	Aging Compliance Specialist	AAA	\$ 41,039	\$ 65,608	1.00		
11	Ombudsman	AAA	\$ 41,039	\$ 65,608	2.00		
11	Project C.A.R.E Coordinator	AAA	\$ 41,039	\$ 65,608	1.00		
11	Fiscal Support Tech.	ADM	\$ 41,039	\$ 65,608	1.00		
11	Planner	LGS	\$ 41,039	\$ 65,608	1.00		
11	Adult Program Mgr.	WFD	\$ 41,039	\$ 65,608	1.00		
11	Special Projects Mgr.	WFD	\$ 41,039	\$ 65,608	1.00		
11	Youth Program Mgr.	WFD	\$ 41,039	\$ 65,608	1.00		
15	CoC Director	COC	\$ 50,002	\$ 79,963	1.00		
15	Business Engagement Mgr.	WFD	\$ 50,002	\$ 79,963	1.00		
15	Workforce Dev. Compliance Mgr.	WFD	\$ 50,002	\$ 79,963	1.00		
18	Workforce Dev. Assistant Director	WFD	\$ 57,988	\$ 92,702	1.00		
20	Regional Planner	LGS	\$ 64,007	\$ 102,325	1.00		
22	AAA Director	AAA	\$ 70,652	\$ 112,948	1.00		
22	Local Gov. Svcs. Director	LGS	\$ 70,652	\$ 112,948	1.00		
22	Workforce Dev. Director	WFD	\$ 70,652	\$ 112,948	1.00		
23	Finance Director	ADM	\$ 74,229	\$ 118,666	1.00		
28	Executive Director	ADM	\$ 95,019	\$ 151,903	1.00		
NA	Accountant	ADM	-	90/hr			0.35
NA	LGS Interns	LGS	10/hr	20/hr			0.15
TOTAL ALLOCATED POSITIONS					23.00	2.00	1.25

Adopted this _____ day of _____, 20_____.

BY:

ATTEST:

Mike Forte, Chair

April Radford, Clerk

CAPE FEAR COUNCIL OF GOVERNMENTS
SALARY SCHEDULE - EFFECTIVE October 1, 2021

FY2021-2022 Salary Matrix with 1.5% COLA

G/S	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T
1	25,045	25,671	26,313	26,971	27,645	28,336	29,045	29,771	30,515	31,278	32,060	32,861	33,683	34,525	35,388	36,273	37,180	38,109	39,062	40,038
2	28,313	28,971	29,645	28,336	29,045	29,771	30,515	31,278	32,060	32,861	33,683	34,525	35,388	36,273	37,180	38,109	39,062	40,038	41,039	42,065
3	27,645	28,336	29,045	29,771	30,515	31,278	32,060	32,861	33,683	34,525	35,388	36,273	37,180	38,109	39,062	40,038	41,039	42,065	43,117	44,195
4	28,045	28,771	29,515	31,278	32,060	32,861	33,683	34,525	35,388	36,273	37,180	38,109	39,062	40,038	41,039	42,065	43,117	44,195	45,300	46,432
5	30,515	31,278	32,060	32,861	33,683	34,525	35,388	36,273	37,180	38,109	39,062	40,038	41,039	42,065	43,117	44,195	45,300	46,432	47,593	48,783
6	32,060	32,861	33,683	34,525	35,388	36,273	37,180	38,109	39,062	40,038	41,039	42,065	43,117	44,195	45,300	46,432	47,593	48,783	50,002	51,253
7	33,683	34,525	35,388	36,273	37,180	38,109	39,062	40,038	41,039	42,065	43,117	44,195	45,300	46,432	47,593	48,783	50,002	51,253	52,534	53,847
8	35,388	36,273	37,180	38,109	39,062	40,038	41,039	42,065	43,117	44,195	45,300	46,432	47,593	48,783	50,002	51,253	52,534	53,847	55,193	56,573
9	37,180	38,109	39,062	40,038	41,039	42,065	43,117	44,195	45,300	46,432	47,593	48,783	50,002	51,253	52,534	53,847	55,193	56,573	57,988	59,437
10	39,062	40,038	41,039	42,065	43,117	44,195	45,300	46,432	47,593	48,783	50,002	51,253	52,534	53,847	55,193	56,573	57,988	59,437	60,923	62,446
11	41,039	42,065	43,117	44,195	45,300	46,432	47,593	48,783	50,002	51,253	52,534	53,847	55,193	56,573	57,988	59,437	60,923	62,446	64,007	65,608
12	43,117	44,195	45,300	46,432	47,593	48,783	50,002	51,253	52,534	53,847	55,193	56,573	57,988	59,437	60,923	62,446	64,007	65,608	67,248	68,929
13	45,300	46,432	47,593	48,783	50,002	51,253	52,534	53,847	55,193	56,573	57,988	59,437	60,923	62,446	64,007	65,608	67,248	68,929	70,652	72,418
14	47,593	48,783	50,002	51,253	52,534	53,847	55,193	56,573	57,988	59,437	60,923	62,446	64,007	65,608	67,248	68,929	70,652	72,418	74,229	76,085
15	50,002	51,253	52,534	53,847	55,193	56,573	57,988	59,437	60,923	62,446	64,007	65,608	67,248	68,929	70,652	72,418	74,229	76,085	77,987	79,936
16	52,534	53,847	55,193	56,573	57,988	59,437	60,923	62,446	64,007	65,608	67,248	68,929	70,652	72,418	74,229	76,085	77,987	79,936	81,935	83,983
17	55,193	56,573	57,988	59,437	60,923	62,446	64,007	65,608	67,248	68,929	70,652	72,418	74,229	76,085	77,987	79,936	81,935	83,983	86,083	88,235
18	57,988	59,437	60,923	62,446	64,007	65,608	67,248	68,929	70,652	72,418	74,229	76,085	77,987	79,936	81,935	83,983	86,083	88,235	90,441	92,702
19	60,923	62,446	64,007	65,608	67,248	68,929	70,652	72,418	74,229	76,085	77,987	79,936	81,935	83,983	86,083	88,235	90,441	92,702	95,019	97,395
20	64,007	65,608	67,248	68,929	70,652	72,418	74,229	76,085	77,987	79,936	81,935	83,983	86,083	88,235	90,441	92,702	95,019	97,395	99,830	102,325
21	67,248	68,929	70,652	72,418	74,229	76,085	77,987	79,936	81,935	83,983	86,083	88,235	90,441	92,702	95,019	97,395	99,830	102,325	104,884	107,506
22	70,652	72,418	74,229	76,085	77,987	79,936	81,935	83,983	86,083	88,235	90,441	92,702	95,019	97,395	99,830	102,325	104,884	107,506	110,193	112,948
23	74,229	76,085	77,987	79,936	81,935	83,983	86,083	88,235	90,441	92,702	95,019	97,395	99,830	102,325	104,884	107,506	110,193	112,948	115,772	118,666
24	77,987	79,936	81,935	83,983	86,083	88,235	90,441	92,702	95,019	97,395	99,830	102,325	104,884	107,506	110,193	112,948	115,772	118,666	121,633	124,674
25	81,935	83,983	86,083	88,235	90,441	92,702	95,019	97,395	99,830	102,325	104,884	107,506	110,193	112,948	115,772	118,666	121,633	124,674	127,790	130,985
26	86,083	88,235	90,441	92,702	95,019	97,395	99,830	102,325	104,884	107,506	110,193	112,948	115,772	118,666	121,633	124,674	127,790	130,985	134,260	137,616
27	90,441	92,702	95,019	97,395	99,830	102,325	104,884	107,506	110,193	112,948	115,772	118,666	121,633	124,674	127,790	130,985	134,260	137,616	141,057	144,583
28	95,019	97,395	99,830	102,325	104,884	107,506	110,193	112,948	115,772	118,666	121,633	124,674	127,790	130,985	134,260	137,616	141,057	144,583	148,198	151,903
G/S	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T

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2022 GENERAL MEMBERSHIP ANNUAL MEETING

Thursday, March 31: Annual Meeting (remote) at 6:30PM

Potential Action Items: Approve 2021 annual meeting minutes; elect Executive Committee

Proposed 2022 EXECUTIVE COMMITTEE MEETINGS (11:00AM at CFCOG)

Monday, February 14, 2022

Potential Action Items: Executive Committee nominations; Annual Meeting agenda

Monday, May 9, 2022

Potential Action Items: Present draft FY 22/23 budget; set budget public hearing date

Monday, June 13, 2022

Potential Action Items: Adopt FY 22/23 budget

Monday, August 8, 2022

Potential Action Items:

Monday, October 10, 2022

Potential Action Items: Present final FY 21/22 unaudited financial statements; adopt FY 22/23 budget amendment per final allocations; Executive Director evaluation

Monday, December 12, 2022

Potential Action Items: Adopt 2023 meeting schedule; FY 21/22 audit presentation by auditors; approve FY 21/22 audit; Executive Committee nomination committee

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CFCOG Contracts Entered
10/4/2021 through 12/7/2021

Dept.	Program	Contract Name or Description	Other Party	\$ to CFCOG	\$ to Other Party	\$ to Subgrantee/ Subcontractor	Start Date	End Date	Funding Availability Clause (Y/N)	Prior Reimbursement Clause (Y/N)	CFCOG Matching Funds (Y/N)
AAA	SMP	Senior Medicare Patrol	NC Dept. of Insurance	\$ 5,000.00			6/1/2021	5/31/2022	NA	NA	N
AAA	HCCBG	HCCBG 2022 NGA Amendment	NC DAAS	\$ 15,332.00			7/1/2021	6/30/2022	NA	NA	N
AAA	EBHP	Evidence Based Health Promotion	Columbus County		\$ 7,125.00		7/1/2021	6/30/2021	Y		N
AAA	HCCBG ARP	HCCBG ARP NGA	NC DAAS	\$ 2,423,996.00			10/1/2021	9/30/2024	NA	NA	N
CoC	CoC	NHC Annual CoC Support	New Hanover County	\$ 25,000.00			7/1/2021	6/30/2022	NA	NA	N
CoC	CE	NHC CE Assessor Program	New Hanover County	\$ 270,000.00			7/1/2021	6/30/2022	NA	NA	N
CoC	CoC	Brunswick County Annual CoC Support	Brunswick County	\$ 5,000.00			7/1/2021	6/30/2022	NA	NA	N
CoC	COVID Motel	City of Wilmington COVID Motel	City of Wilmington	\$ 31,130.39			10/1/2021	6/30/2022	NA	NA	N
CoC	ESG	CY 2022 Emergency Solutions Grant	NC DAAS	\$ 175,651.00		\$ 113,096.00	1/1/2022	12/31/2022	NA	NA	N
LGS	LGS	Brunswick County Pay Plan (w/ PTRC)	Brunswick County	\$ 85,000.00		\$ 83,000.00	10/4/2021	4/30/2022	NA	NA	N
LGS	LGS	Roanoke Rapids Redistricting TA	Upper Coastal Plain COG	\$ 2,000.00			11/9/2021	12/31/2021	NA	NA	N
LGS	LGS	Topsail Beach Comp. Plan	Town of Topsail Beach	\$ 40,000.00			11/17/2021	11/30/2022	NA	NA	N
WD	Incumbent Worker	Tropical Smoothie Incumbent Worker	Tropical Smoothie Café		\$ 2,592.00		8/1/2021	1/31/2022	Y	N	N
WD	Incumbent Worker	PCS Machine Incumbent Worker	PCS Machine Inc.		\$ 6,990.00		11/1/2021	12/31/2021	Y	N	N
WD	WIOA COVID	WIOA Grant Admin. Amendment #3	NC DWS	\$ 250,000.00			4/16/2020	3/31/2022	NA	NA	N
TOTAL				\$ 3,328,109.39	\$ 16,707.00	\$ 196,096.00					