



**NC 506 CONTINUUM OF CARE BOARD  
BI-MONTHLY (every 2 months) MEETING**

**AGENDA**

**Vote Required**

**X Denotes Conflict of Interest Present**

**Executive Session**

**Thursday, October 28th, 2021 12-2pm**

**I. Welcome & Introductions/Attendance - Michele Bennett, Chair**

A. Board Chair Remarks

**II. Agenda and Minutes**

A. **Approve Agenda for October 28th Meeting (All)**

B. **Approve Consent Agenda (All)**

C. **Approve 2022 schedule (All)**

January 20

March 24

May 26

July 28th

Sept 29th

Oct 27th

Dec. Xmas Party

**III. Committee Updates - see Consent Agenda**

A. Monitoring Committee - Dawn Ferrer, Chair

B. **Recommendations from Ranking Committee for CoC Grant Competition X**

**IV. New Business**

A. December Christmas Party - Tuesday, December 7th at 5:30pm Johnny Lukes

B. Point In Time Count Announcement

**V. Old Business**

A. Board Representation from Pender - Judy Herring, CoC Director

B. Emergency Housing Voucher Program Update - *Judy Herring/Joe Byrnes*

VI. **Public Comments from Public Attendees**

VII. **Executive Session Meeting Minute Approval** - *Meg McBride, Secretary*

VIII. **Adjournment**

**Next COC Scheduled Board Meeting**

**January 20th 12pm-2pm (in person!)**

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**2022 Schedule**

**4th Thursday Bi-Monthly 12:00-2:00pm**

January 20

March 24

May 26

July 28th

Sept 29th

Oct 27th

Dec. Xmas Party

**NC 506 CONTINUUM OF CARE BOARD  
BI-MONTHLY (every 2 months) MEETING**

**CONSENT AGENDA**

**Thursday, October 28th, 2021 12-2pm**

**I. Committee Reports**

- A. The Monitoring Committee met on October 27th to discuss seven grievances. An updated report will be given during the CoC Board meeting.
- B. The Ranking Committee has scored the CoC Grant Competition and will be making recommendations during the CoC Board Meeting.
- C. The Structure Committee will be meeting November 2nd to review and discuss some areas that need to be addressed. No new information to report at this time.
- D. The Veterans Committee met on September 29th to discuss local resources for Veterans as well as how the committee will work going forward. We plan to meet every other month. Next meeting is Monday, November 1st at 11am.
- E. The Coordinated Entry committee will be meeting the first week of November. No new information to report at this time.

**II. Emergency Housing Voucher Program Demographics Information Report**  
(Attached). Questions will be addressed during the CoC Board Meeting.

**III. Meeting Minutes**

**NC 506 Continuum of Care Bi-Monthly Board Meeting**

**DRAFT**

**9.23.21 - 12pm-2pm**

**Held virtually due to COVID-19**

Recording Link: <https://capefearcog.org/continuum-of-care/>

[NC 506 CONTINUUM OF CARE BOARD  
BI-MONTHLY \(every 2 months\) MEETING AGENDA](#)

**I. Meeting was called to order by Michele Bennett.**

**In Attendance:**

Meg McBride, Judy Herring, Thom Moton, Kyle Abrams, Anne Best, Gloria Garton, Michele Bennett, Tufanna Bradley, Rebecca McSwain, Lee Anna Stoker, Leslie Smiley, Sarah Arthur, Brain Fike, Meagan Zielinski, Tommy Taylor

**Not in Attendance:** David Stanley, Dawn Ferrer

**Public Attendance:** Allen Serkin, Joe Byrnes, Joanne Cain, Unknown Caller

## II. Agenda/Minute Approval

- A. **Agenda for September 23 Meeting was approved.** Leslie Smiley motioned to approve the agenda. Tufanna Bradley seconded the motion and the agenda was approved.
- B. **July 22 Meeting Minutes were Approved.** Thom Moton motioned to approve the minutes. Kyle Abrams seconded the motion and the minutes were approved.
- C. **August 21st Special Meeting Minutes were Approved.** Anne Best motioned to approve the minutes. Gloria Garton seconded the motion and the minutes were approved.

## III. Old Business

- A. **Five Year Plan to End Homelessness.** Judy Herring updated on the Five Year Plan. It was suggested that alternative funding is needed because there aren't enough funds to do the study. A suggestion was made to do a study with UNCW (Masters of Public Administration / Dr. Mark Imperial) rather than go out and do a full five year RFP. There would be some costs involved working with UNCW. The question was posed if anyone had come up with any alternative funding sources. There was no response. Meg McBride, Leslie Smiley both championed the suggestion of working with UNCW/Qeno. Judy suggested the Board meet with the students at a future date.
- B. **Brunswick Homeless Task Force.** The task force met concerning Covid sheltering and the CoC will support Brunswick in that need.

## IV. Committee Updates

- A. **Monitoring Committee** - Committee report given by Meg McBride, standing in for Dawn Ferrer, Chair. The committee is scheduled to meet and will be sending out a total of seven grievances.
- B. **Ranking Committee** - Committee report given by Leslie Smiley, Chair. The committee met to review, score and rank ESG and applicants were notified. There are two appeals. The committee is scheduled to review appeals and the CoC

Board will need a special meeting on 9.28.21 for the Board to hear the committee's recommendations. The Ranking Committee is also gearing up to move the HUD Nofa competition.

**C. Structure Committee** - Committee report given by Gloria Garton, Chair. The committee will meet as needed. No report at this time.

**D. Veterans Strategy Committee** - Committee report given by Kyle Abrams, Chair. No report at this time.

V. **Emergency Housing Voucher Program Update.** Judy Herring shared that one family has moved in and there are two pending families who are approved with inspections. The voucher will pay the deposits for the families. 19 vouchers are on the street. The challenge is to find affordable housing. Maegan Zielinski requested a report from Joe Byrnes concerning the data on vouchers. Gloria Garton asked if anyone was having issues with transportation offering that dRC might be able to support them. Judy reminded the Board that all persons in possession of a voucher were connected to a partner agency and should be receiving assistance with their search through that agency.

#### VI. **New Business**

**A. Board Membership** - Maj Connie Morris of The Salvation Army expressed interest in serving on the Board. A motion was made by Sarah Arthur and seconded by Thom Moton to include Major Morris onto the Board.

**B. Representation from Pender County Needed** - Judy Herring stated that Pender County has a permanent seat on the CoC Board and members should take action to fill the role in finding someone to fill the seat.

VII. **Executive Session** - Chair, Michele Bennett entertained a motion to move into executive session. The motion to move into the session was made by Maegan Zielinski and seconded by Kyle Abrams. NOTE: Executive session minutes are not public record.

#### VIII. **CoC Competition Grant Ranking Committee**

**A. RECUSED** from discussion - Anne Best and Kyle Abrams due to conflict of interest.

**B.** Leslie presented on the Ranking Committee's work with Homebase highlighting the changes in the NOFA competition. Approval of CoC competition scorecard with changes. Maegan Zielinski made note that dates need to be changed. Judy Herring suggested we call the "CoC Competition Grant." A motion to approve the scorecard was made by Sarah Arthur and seconded by Tommy Taylor. The score card was approved with changes.

- IX. **Adoption of TriHic Logo** - The Executive Committee proposed a logo change that is inclusive of our 3-county region and reflects the serving of families with housing. Maegan Zielinski suggested changing the county's color to an alternative color. A motion to approve the logo with color changes was made by Meg McBride and seconded by Tufanna Bradley. Logo was approved with changes.
- X. **Non Congregant Covid Shelter Program Update** - Judy Herring updated the Board that United Way helped to provide funding to house COVID positive persons experiencing homelessness in the Red Carpet Inn. Permission was granted to CoC to use some ESG funds as the city/county get ready to contribute to the effort. Direct services are being provided by the CoC. As soon as final documentation is received from the state, we can move forward to bridge the gap and move forward with the city/county coverage. Tommy Taylor reported that United Way was pleased to be a part of this effort.
- XI. **Additional Comments:** Gloria Garton asked if the Board would consider a private/public partnership to assist those who are medically vulnerable to seek stable housing.
- XII. **Public Comment** - None
- XIII. Motion to adjourn the meeting was made by Leslie Smiley and seconded by Thom Moton.

**Next CoC Board Meeting  
October 28th 12pm to 2pm**

Minutes respectfully submitted by,



Meg McBride, Secretary

10.20.21