

**Meeting Minutes NC 506 Continuum of Care SPECIAL Board Meeting**  
**Tuesday, August 31, 2021**  
**2-3 pm**  
**Held virtually due to COVID-19**

Recording Link: <https://capefearcog.org/continuum-of-care/>

- I. Meeting was Called to order by Michele Bennett, Chair.

**In Attendance:**

Judy Herring, Michele Bennett, Meg McBride, Katrina Redmon, Anne Best, Tufanna Bradley, Kyle Abrams, Leslie Smiley, Rebecca McSwain, Lee Anna Stoker, Dawn Ferrer, Brian Fike, Thom Moton, Tommy Taylor & David Stanley.

**Not in Attendance:**

Sarah Arthur, Sara Rusher, Gloria Garton, Maegan Zielinski

**Public Attendees:**

Allen Serkin, Hannah Parham.

- II. Amended ESG Scorecards

Presentation by Leslie Smiley, Ranking Committee Chair. Discussion ensued around several points.

- A. New Project Scorecard: Thom Moton made a motion to insert “HUD” programs into Section 4.4. 2nd by Tommy Taylor.

1. Thom Moton amended his motion to read: “Does the organization operate ESG and/or HUD funded programs according to the COC’s written standards?” 2nd by Tommy Taylor.

- B. Renewal project scorecard

1. For section 4.4, Apply amended wording recommendation from new scorecard to renewal card. 1st motion made by Thom Moton, 2nd by Leslie Smiley. “Does the org operate ESG and/or HUD funded programs according to the COC’s written standards?”

- III. Written Standards

Leslie Smilie presented the amended scorecard and gave some feedback concerning updating the homelessness prevention policy as the community hopes to encourage adding a prevention program to the community.

- A. Change/clarify language on page 4 concerning the COG as fiscal and collaborative agent for ESG, but COG is only the collaborative agent for HUD.
- B. 1st motion by Thom Moton, 2nd by Tommy Taylor.
- IV. Tri-HIC Release of Information form. Noted: LeeAnna Stoker objected to the form.
- V. Code of Conduct Form. No discussion.
- VI. Personally Identifiable Information Policy Form. No discussion.
- VII. Records Management Policy. No discussion.
- VIII. Vote on approval of scorecards - *Kyle Abrahams, Lee Anna Stoker abstaining*
  - A. Voting on amended ESG scorecards
    - 1. 1st Motion Thom Moton 1st. 2nd by Leslie Smiley to approve scorecards as amended. Scorecard voted as approved as amended.
  - B. Vote on approval of forms. *All*.
    - 1. 1st Motion Thom Moton. 2nd by Tufanna Bradley. Forms approved by majority vote. One opposed.
- X. Public Comments from Public Attendees - No comments.
- XI. Katrina Redmon gave her thanks and farewell as she stepped down from the Board.
- XII. Adjournment - Motion to Adjourn was made by Leslie Smiley, 2nd by Tommy Taylor.

Minutes respectfully submitted by:



Meg McBride, Secretary  
9.13.21