

The Cape Fear Rural Transportation Planning Organization serves as the intergovernmental organization for local elected officials, the North Carolina Department of Transportation, and residents of Brunswick, Columbus and Pender Counties to work cooperatively to address transportation issues.

Rural Transportation Advisory Committee (RTAC)

Meeting Agenda

August 19, 2021 • 9:00 AM

IN PERSON

Cape Fear Council of Governments • Wilmington, NC

[Join meeting](#)

Meeting ID: 872 9593 7813

Passcode: 057188

I. START-UP

- 1. Call to Order**
- 2. Roll Call**
- 3. Invocation/Pledge of Allegiance**
- 4. Ethics awareness & conflict of interest statement** – The following is to be read aloud at the beginning of each meeting:

In accordance with the State Government Ethics Act, it is the duty of every Committee member to avoid conflicts of interest. Does any Committee member have any known conflict of interest with respect to any matters coming before the Committee today? If so, please identify the conflict and refrain from any participation in the particular matter involved.

If any members have a conflict of interest, an ABSTENTION FROM VOTING form [[attached](#)] is required to be submitted *prior to the meeting*.

- 5. Additions or corrections to the agenda**
- 6. Approval of Minutes:** June 11, 2021 [[attached](#)] (**page 5 in the PDF**)
- 7. Public comment**

II. PRESENTATIONS

- 8. Prioritization and STIP Update** – Chad Kimes, NCDOT Division 3 Engineer

III. NEW BUSINESS

9. **Monarch FY 2023 FTA Section 5310 Grant Funds Resolution** – Monarch has requested a resolution in support for their application for FTA 5310 grant funds. *The RTCC recommends approval of the attached FTA Section 5310 Grant Funds Resolution. (page 9 in the PDF)*
10. **PAS-TRAN FY 2023 FTA Section 5310 Grant Funds Resolution** – PAS-TRAN has requested a resolution in support for their application for FTA 5310 grant funds. *The RTCC recommends approval of the attached FTA Section 5310 Grant Funds Resolution. (page 11 in the PDF)*
11. **FY 2021-2022 PWP Amendment** – The Planning Work Program (PWP) for the current fiscal year needs to be amended to reflect additional funds associated with the SPR Special Project Funds (NC 210 East Coast Greenway Feasibility Study) awarded on July 1, 2021. *The RTCC recommend approval of the attached FY 2021-2022 PWP Amendment for submittal to NCDOT for their approval. (page 13 in the PDF)*
12. **Remote Participation Policy** – A sample remote participation policy is included in the packet for review and discussion. *No action is required on this attached item. (page 17 in the PDF)*

IV. REPORTS/UPDATES

- Cape Fear RPO
 - Meeting Schedule
 - Brunswick County CTP
 - NC 211 East Coast Greenway Feasibility Study
 - STIP amendments and revisions
- NC Ports (Port of Wilmington)
- NCDOT Division 3 (Brunswick & Pender) - [*attached*] (page 21 in the PDF)
- NCDOT Division 6 (Columbus) - [*attached*] (page 23 in the PDF)
- NCDOT Transportation Planning Division (TPD) - [*attached*] (page 25 in the PDF)
- NC Board of Transportation

V. OTHER

1. **Open discussion:** General questions, comments, and other discussions
2. **Adjourn**

Cape Fear RPO
Rural Transportation Advisory Committee (RTAC) Meeting
August 19, 2021

ABSTENTION FROM VOTING

The undersigned RTAC Member abstains from voting on the following Agenda items and requests that the official record of the Meeting shows that he or she did not vote on the motion:

Item _____

Reason for Abstention: _____

Item _____

Reason for Abstention: _____

Item _____

Reason for Abstention: _____

Signature: _____

Date: _____

The RTAC Member should review the agenda prior to the meeting, list the agenda items or other matters for which he or she desires to abstain from voting, sign name, and give request to Patrick Flanagan, Secretary to the RTAC, prior to the meeting.

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Rural Transportation Advisory Committee (RTAC)

**** DRAFT** Meeting Minutes**

June 11, 2021 • 9:00 AM

Cape Fear Council of Governments • Wilmington, NC

Voting Members Present

Frank Williams, Brunswick County
Mike Forte, Brunswick County
Dave DeLong, St. James
Glenn Marshall, Sandy Creek
Lavern Coleman, Columbus County
(virtual; joined at 9:32)

Terry Mann, Whiteville
Jackie Williams-Rowland, Brunswick
(virtual)
Fred McCoy, Pender County
Don Helms, Surf City

Others Present

Caitlin Marks, NCDOT Division 3
Bill Hammond, NCDOT Division 6
Nazia Sarder, NCDOT TPD
Vernon Harrell, Burgaw
Chance Lambeth, Congressman Rouzer

Billy Christ, Congressman Rouzer
Stephanie Ayers, NC Ports
Lucy Krueger, NC Ports
Vanessa Lacer, Pender County
Patrick Flanagan, Cape Fear RPO

I. START-UP

- 1. Call to Order** – RTAC Chair, Frank Williams, called the meeting to order at 9:02 A.M.
- 2. Invocation/Pledge of Allegiance** – Frank Williams led the group in an invocation and the Pledge of Allegiance.
- 3. Roll Call** – Patrick Flanagan took a roll call of all attendees.
- 4. Ethics awareness & conflict of interest statement** – Frank Williams read the ethics awareness statement.
- 5. Additions or corrections to the agenda** – There were no changes to the agenda. *Mr. Mike Forte made a motion to approve the agenda. Don Helms seconded the motion. A roll call vote was taken.*

*Frank Williams, Yes
Mike Forte, Yes
Dave DeLong, Yes
Glenn Marshall, Yes*

*Terry Mann, Yes
Jackie Williams-Rowland, Yes
Fred McCoy, Yes
Don Helms, Yes*

The motion passed.

- 6. Approval of Minutes:** – The April 16, 2021 were considered. *Mr. Mike Forte made a motion to approve the minutes. Mr. Terry Mann seconded the motion. A roll call vote was taken.*

*Frank Williams, Yes
Mike Forte, Yes
Dave DeLong, Yes
Glenn Marshall, Yes*

*Terry Mann, Yes
Jackie Williams-Rowland, Yes
Fred McCoy, Yes
Don Helms, Yes*

The motion passed.

- 7. Public comment** – Patrick Flanagan passed on a public comment made at the RTCC meeting. Brayton Willis gave an update on the Gullah Geechee Heritage Trail Project. They were accepted into the National Parks, Rivers, Trails, and Conservation Division Grant Program for this upcoming fiscal year and potentially future fiscal years. They also received a Z. Smith Reynolds grant for the trail project.

II. PRESENTATIONS

There were no presentations during this meeting.

III. NEW BUSINESS

- 8. P6.0 Local Input Point Methodology** – Patrick Flanagan put forward the Cape Fear RPO P5.0 Local Input Point Methodology, with the Flex Policy language and new P6.0 dates for approval. *Don Helms made a motion to approve sending the draft P6.0 methodology to NCDOT for review. Fred McCoy seconded the motion. A roll call vote was taken.*

*Frank Williams, Yes
Mike Forte, Yes
Dave DeLong, Yes
Glenn Marshall, Yes*

*Terry Mann, Yes
Jackie Williams-Rowland, Yes
Fred McCoy, Yes
Don Helms, Yes*

The motion passed.

- 9. Lake Waccamaw Bike and Pedestrian Planning Grant Resolution** – Patrick discussed the resolution to support Lake Waccamaw's grant application package for a project acceleration plan through NCDOT's Bike and Pedestrian Planning Grants. *Don Helms made a motion to approve the Resolution of Support for the Lake Waccamaw Bike/Ped Planning Grant Application. Jackie Williams-Rowland seconded the motion. A roll call vote was taken.*

*Frank Williams, Yes
Mike Forte, Yes
Dave DeLong, Yes*

*Glenn Marshall, Yes
Terry Mann, Yes
Jackie Williams-Rowland, Yes*

Fred McCoy, Yes

Don Helms, Yes

The motion passed.

- 10. NC Ports North Gate Project Resolution** – Stephanie Ayers, with the NC Ports Authority gave an overview of the program and project that the Port of Wilmington is applying for. The location of this new gate was discussed. *Don Helms made a motion to approve the Resolution of Support for The Port of Wilmington North Gate Project. Fred McCoy seconded the motion. A roll call vote was taken.*

Frank Williams, Yes

Mike Forte, Yes

Dave DeLong, Yes

Glenn Marshall, Yes

Terry Mann, Yes

Jackie Williams-Rowland, Yes

Fred McCoy, Yes

Don Helms, Yes

The motion passed.

- 11. FY 2020-2021 PWP Amendment** – Patrick Flanagan went through the Planning Work Program (PWP) amended based on actual expenditures through May. Chairman Williams clarified for the group that this amendment does not require any additional match from the member jurisdictions. *Fred McCoy made a motion to approve the FY 2020-2021 PWP Amendment for submittal to NCDOT for their approval. Mike Forte seconded the motion. A roll call vote was taken.*

Frank Williams, Yes

Mike Forte, Yes

Dave DeLong, Yes

Glenn Marshall, Yes

Terry Mann, Yes

Jackie Williams-Rowland, Yes

Fred McCoy, Yes

Don Helms, Yes

The motion passed.

IV. REPORTS/UPDATES

- Cape Fear RPO
 - Meeting Schedule: The remaining meeting dates were highlighted. It was noted that our August meeting will be on a Thursday.
 - Brunswick County CTP: Staff gave the group an update on the steering committee progress and the number of survey responses at the close of the deadline.
 - NC 211 East Coast Greenway Feasibility Study: An update was given about the final steering committee meeting and upcoming presentations to elected officials for adoption of the plan. Staff also notified the group of the approved SPR Project for the upcoming fiscal year.
 - STIP amendments and revisions: Changes to the STIP were highlighted for the group.
- NC Ports (Port of Wilmington) – There was no update from the Port.

- NCDOT Division 3 (Brunswick & Pender) – Caitlin Marks gave an update on the projects moving forward in Division 3. She also demonstrated a new online mapping tool that highlights upcoming resurfacing projects.
- NCDOT Division 6 (Columbus) – Bill Hammond went over the active projects and upcoming projects in Division 6. He fielded questions about project statuses. Patrick Flanagan informed the group about the Value Engineering process going on at NCDOT of all the projects in the STIP. This process may reduce the scope and limits of CFRPO projects currently funded.
- NCDOT Transportation Planning Division (TPD) – Nazia Sarder expanded on the Brunswick County and Columbus County CTP update. She also highlighted the survey response numbers.
- NC Board of Transportation – There was no update from the Board.

V. OTHER

12. Open discussion: The group discussed meeting in person and virtually going forward. An attendance policy will be reviewed at an upcoming meeting. The group also discussed receiving meeting notices and agenda packets in the future.

13. Adjourn – *The meeting was adjourned at 9:54 AM*

The Cape Fear Rural Transportation Planning Organization serves as the intergovernmental organization for local elected officials, the North Carolina Department of Transportation, and residents of Brunswick, Columbus and Pender Counties to work cooperatively to address transportation issues.

**RESOLUTION SUPPORTING MONARCH'S APPLICATION FOR
FY 2023 FTA SECTION 5310 GRANT FUNDS**

WHEREAS, the Rural Transportation Advisory Committee is the duly recognized transportation decision making body for the Cape Fear Rural Planning Organization (CFRPO), as authorized under NCGS §136-211; and

WHEREAS, the Federal Transit Administration's Enhanced Transportation for Elderly and Disabled (5310) program aims to improve mobility for seniors and individuals with disabilities by removing barriers to transportation service and expanding transportation options; and

WHEREAS, the 5310 program provides funding to states for the purpose of assisting private non-profit groups in meeting the transportation needs of older adults and people with disabilities when the transportation service provided is unavailable, insufficient, or inappropriate to meeting these needs; and

WHEREAS, Monarch is a 501(c)(3) organization that provides services for people with intellectual and developmental disabilities, mental illness and substance use disorders; and

WHEREAS, Monarch provides Behavioral Health Services (outpatient therapy and psychiatric services for children and adults, 24/7 mobile crisis service, and peer support) and Supported Employment Service to qualifying individuals in Columbus County and operates Columbus Industries, a day activity program for adults with intellectual and developmental disabilities; and

WHEREAS, Monarch provides transportation to qualifying participants and utilizes 5310 program funds to contract for transportation services with Columbus County Transportation; and

WHEREAS, Monarch is applying for a FY 2023 5310 grant to continue providing transportation to individuals in Columbus County with intellectual and developmental disabilities, mental illness, and substance abuse disorders.

NOW THEREFORE, BE IT RESOLVED, that the Rural Transportation Advisory Committee of the Cape Fear Rural Transportation Planning Organization hereby supports Monarch's FY 2023 5310 grant application.

ADOPTED at a regular meeting this 19th day of August 2021.

BY:

ATTEST:

Frank Williams, Chair

Patrick Flanagan, Secretary

The Cape Fear Rural Transportation Planning Organization serves as the intergovernmental organization for local elected officials, the North Carolina Department of Transportation, and residents of Brunswick, Columbus and Pender Counties to work cooperatively to address transportation issues.

**RESOLUTION SUPPORTING PENDER ADULT SERVICES' APPLICATION FOR
FY 2023 FTA SECTION 5310 GRANT FUNDS**

WHEREAS, the Rural Transportation Advisory Committee is the duly recognized transportation decision making body for the Cape Fear Rural Planning Organization (CFRPO), as authorized under NCGS §136-211; and

WHEREAS, the Federal Transit Administration's Enhanced Transportation for Elderly and Disabled (5310) program aims to improve mobility for seniors and individuals with disabilities by removing barriers to transportation service and expanding transportation options; and

WHEREAS, the 5310 program provides funding to states for the purpose of assisting private non-profit groups in meeting the transportation needs of older adults and people with disabilities when the transportation service provided is unavailable, insufficient, or inappropriate to meeting these needs; and

WHEREAS, Pender Adult Services, Inc., a 501(c)(3) organization that serves Pender County, North Carolina; and

WHEREAS, PAS-TRAN is the public transportation division of Pender Adult Services and is a single-county community transportation system that provides transportation to the general public, as well as to eligible human service agency and elderly clients; and

WHEREAS, Pender Adult Services is applying for a FY 2023 5310 grant to continue providing transportation to elderly and disabled individuals in Pender County via PAS-TRAN.

NOW THEREFORE, BE IT RESOLVED, that the Rural Transportation Advisory Committee of the Cape Fear Rural Transportation Planning Organization hereby supports Pender Adult Services' FY 2023 5310 grant application.

ADOPTED at a regular meeting this 19th day of August 2021.

BY:

ATTEST:

Frank Williams, Chair

Patrick Flanagan, Secretary

FY 2021-2022
PLANNING WORK PROGRAM
ANNUAL PROPOSED FUNDING SOURCES TABLE
RPO

TASK CODE	WORK CATEGORY	RPO PROGRAM FUNDS			
		LOCAL	STATE	FEDERAL	TOTAL
		20%	0%	80%	
I. DATA COLLECTION AND ASSESSMENT					
I-1	DATA COLLECTION AND ASSESSMENT	\$ 1,300	\$ -	\$ 5,200	\$ 6,500
I-1.1	Highway				
I-1.2	Other Modes				
I-1.3	Socioeconomic				
I-1.4	Title VI				
II. TRANSPORTATION PLANNING					
II-1	COMPREHENSIVE TRANSPORTATION PLAN (CTP)	\$ 2,000	\$ -	\$ 8,000	\$ 10,000
II-1.1	Develop CTP Vision				
II-1.2	Conduct CTP Needs Assessment				
II-1.3	Analyze Alternatives and Environmental Screening				
II-1.4	Develop Final Plan				
II-1.5	Adopt Plan				
II-2	PRIORITIZATION	\$ 2,600	\$ -	\$ 10,400	\$ 13,000
II-2.1	Project Prioritization				
II-3	PROGRAM AND PROJECT DEVELOPMENT	\$ 460	\$ -	\$ 1,840	\$ 2,300
II-3.1	STIP Participation				
II-3.2	Merger / Project Development				
II-4	GENERAL TRANSPORTATION PLANNING	\$ 5,000	\$ -	\$ 20,000	\$ 25,000
II-4.1	Regional and Statewide Planning				
II-4.2	Special Studies, Projects and Other Trainings				
III. ADMINISTRATION OF TRANSPORTATION PLANNING AND POLICIES					
III-1	ADMINISTRATIVE ACTIVITIES	\$ 5,300	\$ -	\$ 21,200	\$ 26,500
III-1.1	Administrative Documents				
III-1.2	TCC / TAC Work Facilitation; Ethics Compliance				
III-1.3	Program Administration				
IV. DIRECT COSTS					
IV-1	PROGRAMMATIC DIRECT CHARGES	\$ 2,300	\$ -	\$ 9,200	\$ 11,500
IV-1.1	Program-wide Direct Costs				
IV-2	ADVERTISING	\$ 300	\$ -	\$ 1,200	\$ 1,500
IV-2.1	News Media Ads				
IV-3	LODGING, MEALS, INCIDENTALS	\$ 200	\$ -	\$ 800	\$ 1,000
IV-3.1	Hotel Costs				
IV-3.2	Meal Costs				
IV-3.3	Incidentals				
IV-4	POSTAGE	\$ 20	\$ -	\$ 80	\$ 100
IV-4.1	Mailings				
IV-5	REGISTRATION / TRAINING	\$ 100	\$ -	\$ 400	\$ 500
IV-5.1	Conference Registration				
IV-5.2	Meeting / Workshop / Training Fees				
IV-6	TRAVEL	\$ 640	\$ -	\$ 2,560	\$ 3,200
IV-6.1	Mileage Reimbursement				
IV-6.2	Car Rental Costs				
IV-6.3	Other Travel Expenses				
V. INDIRECT COSTS					
V-1	INDIRECT COSTS	\$ 6,034	\$ -	\$ 24,135	\$ 30,169
V-1.1	Incurred Indirect Costs				
RPO PROGRAM TOTAL		\$ 26,254	\$ -	\$ 105,015	\$ 132,969

TASK CODE	WORK CATEGORY	SPR PROGRAM FUNDS			
		LOCAL	STATE	FEDERAL	TOTAL
		5%	15%	80%	
VI. SPECIAL STATE PLANNING & RESEARCH FUNDS					
VI-1	SPECIAL SPR ALLOCATION	\$ 5,000	\$ 15,000	\$ 80,000	\$ 100,000
VI-1.1	SRP Special Project				
SPECIAL SPR TOTAL		\$ 5,000	\$ 15,000	\$ 80,000	\$ 100,000

PWP TOTAL	\$ 31,254	\$ 15,000	\$ 185,015	\$ 232,969
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Q1 Amendment		
Date: 19/August/2021		
Original Budgeted Amount	Net Change	New 1st Quarter Budgeted Amount
I. DATA COLLECTION AND ASSESSMENT		
\$ 6,500	\$ -	\$ 6,500
Provide explanation for moving funds from one category to another.		
II. TRANSPORTATION PLANNING		
\$ 10,000	\$ -	\$ 10,000
Provide explanation for moving funds from one category to another.		
\$ 13,000	\$ -	\$ 13,000
Provide explanation for moving funds from one category to another.		
\$ 4,000	\$ -	\$ 4,000
Provide explanation for moving funds from one category to another.		
\$ 25,000	\$ -	\$ 25,000
Provide explanation for moving funds from one category to another.		
III. ADMINISTRATION OF TRANS PLANNING & POLICES		
\$ 26,500	\$ -	\$ 26,500
Provide explanation for moving funds from one category to another.		
IV. DIRECT COSTS		
\$ 11,500	\$ -	\$ 11,500
Provide explanation for moving funds from one category to another		
\$ 1,500	\$ -	\$ 1,500
Provide explanation for moving funds from one category to another		
\$ 1,000	\$ -	\$ 1,000
Provide explanation for moving funds from one category to another		
\$ 100	\$ -	\$ 100
Provide explanation for moving funds from one category to another		
\$ 500	\$ -	\$ 500
Provide explanation for moving funds from one category to another		
\$ 3,200	\$ -	\$ 3,200
Provide explanation for moving funds from one category to another		
V. INDIRECT COSTS		
\$ 30,169	\$ -	\$ 30,169
Provide explanation for moving funds from one category to another		
\$ 132,969	\$ -	\$ 132,969

Q1 Amendment		
Date: 19/August/2021		
Original Budgeted Amount	Net Change	New 1st Quarter Budgeted Amount
VI. SPECIAL SPR FUNDS		
\$ -	\$ 100,000.00	\$ 100,000.00
Net change amount was spent in the previous fiscal year.		
\$ -	\$ 100,000.00	\$ 100,000.00

\$ 132,969.00	\$ 100,000.00	\$ 232,969.00
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Approved by the TAC on: August 19, 2021

Signature, TAC Chairman

Signature, RPO Secretary

RPO PROGRAM TOTAL	\$ 26,254	\$ -	\$ 105,015	\$ 132,969
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\$ 132,969	\$ -	\$ 132,969
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TASK CODE	WORK CATEGORY	SPR PROGRAM FUNDS			
		LOCAL	STATE	FEDERAL	TOTAL
		5%	15%	80%	
VI. SPECIAL STATE PLANNING & RESEARCH FUNDS					
VI-1	SPECIAL SPR ALLOCATION	\$ 5,000	\$ 15,000	\$ 80,000	\$ 100,000
VI-1.1	SRP Special Project				
SPECIAL SPR TOTAL		\$ 5,000	\$ 15,000	\$ 80,000	\$ 100,000

PWP TOTAL	\$ 31,254	\$ 15,000	\$ 185,015	\$ 232,969
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Q1 Amendment		
Date: 19/August/2021		
Original Budgeted Amount	Net Change	New 1st Quarter Budgeted Amount
VI. SPECIAL SPR FUNDS		
\$ -	\$ 100,000.00	\$ 100,000.00
For NC 210 ECG FS		
\$ -	\$ 100,000.00	\$ 100,000.00

\$ 132,969.00	\$ 100,000.00	\$ 232,969.00
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Proposed (Draft Policy): WMPO Board Member Remote Participation Policy and Procedure

WHEREAS, the Board of the Wilmington Urban Area Metropolitan Planning Organization (WMPO) acknowledges that Board member attendance at Board meetings is essential for Board members to perform their official duties and to add to the diversity of thought and opinion in the Board's deliberations;

WHEREAS, the Board strongly encourages its members to be physically present for all Board meetings. The Board recognizes, however, that extenuating circumstances may prevent a member from being physically present at a meeting;

WHEREAS, the Board further recognizes that advances in online, audio and video conferencing technology make it possible for members in remote locations to communicate and deliberate effectively with each other during meetings via electronic methods which provide for simultaneous communication;

WHEREAS, the Board also recognizes that allowing Board members to participate remotely in meetings will help ensure full participation of the Board at its meetings.

NOW THEREFORE, in order to promote full participation of Board members at meetings while also ensuring access and transparency for the public as required by the Open Meetings Law, the Board authorizes its members to participate remotely in Board meetings subject to the following rules and requirements:

A. AUTHORIZED CIRCUMSTANCES FOR REMOTE PARTICIPATION. The Board authorizes remote participation by its members in any meeting of the Board consistent with the following conditions and requirements.

1. A Board member may attend a meeting and participate in Board deliberations and decisions by remote participation if the member is prevented from physically attending the meeting due to any of the following reasons:

- a. personal illness or disability
- b. out-of-town travel
- c. unexpected lack of child-care
- d. family member illness or emergency
- e. weather conditions
- f. military service
- g. employment obligations
- h. an unexpected scheduling conflict

Remote participation is not intended to be used solely for a Board member's convenience.

2. Acceptable means of remote participation include telephone-, Internet-, or satellite enabled audio or video conferencing, or any other technology that provides for simultaneous communication during the meeting and enables the remote member(s) and all persons present at the meeting location to be clearly audible to one another. "Simultaneous communication" shall mean any communication by conference telephone, conference video, or other electronic means. Text messaging, instant messaging, email, and web chat without audio are not acceptable means of remote participation.

3. No Board member may participate remotely more than _____ times during a calendar year; provided however, that in justifiable circumstances, the Board may, by majority vote, agree to waive this limitation.

B. CONDITIONS AND REQUIREMENTS FOR REMOTE PARTICIPATION.

1. A Board member may participate remotely only when the acceptable means of simultaneous communication allows for the member who is participating remotely to do all of the following:

- a. Hear what is said by other members of the Board.
- b. Hear what is said by any individual addressing the Board.
- c. To be heard by all members of the Board when speaking to the Board.
- d. To be heard by all other persons present at the meeting location.

2. A Board member participating remotely will be considered present at the meeting for purposes of establishing a meeting quorum only during the period where simultaneous communication is maintained for that member.

3. A Board member considered present through remote participation will be permitted to vote on any action item at the meeting except:

- a. any item for which the member was not participating remotely during the entire discussion and deliberation of the matter preceding the vote; and
- b. any item that was being discussed when an interruption to the electronic communication occurred, if the Board's discussion was not suspended during the interruption. A brief loss of simultaneous communication will not disqualify the member from voting on the matter under discussion.

4. A Board member may participate remotely in a closed session of the Board provided the member provides assurance to the Board that no other person is able to hear, see, or otherwise participate in the closed session from the remote location.

C. PROCEDURE FOR REMOTE PARTICIPATION.

1. A Board member who desires to participate in a meeting remotely shall use his or her best efforts to notify the Chair or Executive Director at least one business day prior to the meeting so that necessary arrangements for remote participation can be made.

2. The Chair or the Chair's designee at the meeting location shall initiate contact with the Board member prior to the start of the meeting to secure remote participation.

3. The Chair shall announce the remote participant and the means of remote participation at the beginning of the meeting.

4. Any Board member participating remotely must identify himself or herself in each of the following situations:

- a. When the roll is taken or the meeting is commenced.
- b. Prior to participating in the deliberations, including making motions, proposing amendments, and raising points of order.
- c. Prior to voting.

5. The Chair may decide how to address technical difficulties that arise when utilizing remote participation.

6. When possible, the Chair should temporarily suspend discussion while reasonable efforts are made to correct any problem that interferes with the ability of a member who is participating remotely to hear or be heard clearly by all persons present at the meeting location and by any other Board members who may also be participating remotely at that meeting. If, however, the technical difficulties distract from or impede the orderly progress of the meeting, a majority of the members physically present may vote to end the remote participation.

7. A Board member participating remotely shall notify the Chair if leaving the meeting before it is adjourned or rejoining the meeting after a period of absence.

8. All votes taken during any meeting where a Board member is participating remotely will be by roll call voice vote.

9. All remote participation will be noted in the official Board minutes. Any interruption to or discontinuation of the Board member's remote participation will also be noted in the minutes.

10. The Executive Director is directed to provide the technology sufficient to implement this policy in accordance with all applicable laws.

D. NOT EXCLUSIVE. This remote participation policy is intended to apply when there is no declaration of emergency under N.C.G.S. sec. 166A-19.20 in effect. Upon the issuance of a declaration of emergency under N.C.G.S. sec. 166A-19.20, the provisions of N.C.G.S. sec. 166A-19.24 and any other applicable statutes or regulations shall control. This remote participation policy does

not apply to remote meetings under N.C.G.S. sec. 166A-19.24. This remote participation policy does not apply to electronic meetings under N.C.G.S. sec. 143-318.13.

Projects in Development									
Project Manager	Contract T	Committed	TIP	PO	Description	County	Utilities Move Forward	ROW Move Forward	SAP Let Date
Central	Raleigh	N/A	15bpr.45	ECRPO/CFRPO	Duplin 433 and Pender 219 on NC 903 over I-40	Duplin/Pender			2/16/2021
Central	Raleigh	N/A	B-5624	CFRPO	Brunswick 57 on NC 211 over Juniper Creek (let with B-5627)	Brunswick	Y	Y	7/20/2021
Mike Bass	DDRL	Yes	R-5021	CFRPO	NC 211 From Midway Rd to NC 87 : widen to a 4-lane divided facility	Brunswick	Y	Y	11/16/2021
Derek Pielech	DPOC	N/A	17BP.3.R.80	CFRPO	Brunswick 104	Brunswick	Y	Y	12/16/2021
Trace Howell	DDRL	Yes	R-3300B	WMPO/CFRPO	Hampstead Bypass	New Hanover/ Pender	Y	Y	1/18/2022
Eric Murray	DPOC	N/A	W-5703Q	CFRPO	NC 130 at Longwood Rd and Waccamaw School Rd (Previously	Brunswick	Y	Y	4/6/2022
Central	Raleigh	N/A	B-5644	CFRPO	Pender 15 on NC 11 over Crooked Creek	Pender	Y	Y	4/19/2022
Derek Pielech	DPOC	N/A	B-4439	CFRPO	Replace Bridge 100 on Makatoka Rd over Muddy Branch	Brunswick			4/21/2022
Central	Raleigh	N/A	B-5629	CFRPO	Replace Bridge 40 Over Mill Creek (STIP)	Brunswick	Y	Y	1/17/2023
Derek Pielech	DPOC	N/A	BR-0139	CFRPO	Replace Culvert on NC 133 and Funston Rd with a bridge	Brunswick	Y	Y	1/17/2023
Lydia	DDRL	N/A	I-6040	CFRPO	I-40 East of US 117 to NC 210 Pavement Rehab	Pender			3/9/2023
Eric Murray	DPOC	Yes	R-5850	CFRPO	Widen NC 53 to 3 lanes from US 117 Bypass to Stag Park Rd	Pender			5/2/2025
Derek Pielech	DPOC	N/A	17BP.3.R.62	CFRPO	Replace Bridge 23 on NC 906/Midway Rd over Brunswick River Swamp	Brunswick			7/1/2025
Central	Raleigh	N/A	B-5156	CFRPO	Replace Bridge 28 Over Long Creek on NC 210	Pender			1/19/2027
Mike Bass	DPOC	Yes	R-5701	CFRPO	Burgaw Intersection Improvement	Pender			6/3/2027
Trace Howell	DDRL	Yes	U-5732	WMPO/CFRPO	Hampstead Median: US 17 from SR 1582 (Washington Acres Rd) to Vista Lane	Pender			9/19/2028
Brian Harding	DDRL	Yes	U-5932	CFRPO/GSATS	US 17 at NC 211 Interchange	Brunswick			PY
Mike Bass	DPOC	Yes	R-5877	CFRPO	US 17 at NC 210 (Surf City) Green-T	Pender			PY
Mike Bass	DDRL	No	R-5947	CFRPO	Widen NC 211 to 4 lanes from SR 1112 (Sunset Harbor Rd) to NC 906 (Midway Rd)	Brunswick			PY
Mike Bass	DPOC	No	R-5899	CFRPO	Roundabout at NC 210 and Watts Landing Road (Surf City)	Pender			PY
Mike Bass	DDRL	No	R-5900	CFRPO	NC 210/NC 50 and Belt Rd RAB (Surf City)	Pender			PY

PE Work Continuing	
Work Continuing for Updating Estimate Only	

Date Completed:

8/3/2021

PO:

CFRPO

Contact:

Caitlin Marks

cmmarks@ncdot.gov

910-341-2001

Resurfacing							
Contract Number	Contract Year	County	MPO/RPO	Map	Routes	Estimated Completion	Percent Complete
C204337	2020	Duplin/Pender	CFRPO	0	I-40 from Duplin County Line (MM-360) to West of US-117 (MM-389.5)	Jun-22	52.71%
C204409	2021	Brunswick	CFRPO/GSATS/WMPO	0	1 SECTION OF US-17, US-74/76, AND NC-130; AND 11 SECTIONS OF SECONDARY ROADS	TBD	0
DC00304	2021	Brunswick	CFRPO/GSATS/WMPO	0	US 17, NC 904 & VARIOUS SECONDARY RDS.	TBD	0

Interactive Resurfacing Map can be found here: <https://ncdot.maps.arcgis.com/apps/dashboards/dfbd3ddde51a4cf4ba6a6334a59806e1>

NCDOT Division 6 Cape Fear RPO Project Report - Columbus County

August 2021

Active Projects

Contract	TIP #	Project	R/W Date	Let Date	Work Began	Est. Completion Date	Revised Completion Date	Construction Progress	Contractor	Resident Engineer	Contract Amount	Comments
C204133	W-5601EV	US 74 Improvements - Construct directional crossovers on US 74 from SR 1824 Water Tank Road to just east of the Brunswick County Line in Columbus County. Project includes intersection improvements and installing a traffic signal at US 74/US 76 at NC 87.	6/30/2017	8/21/2018	1/9/2019	11/28/2020	11/28/2021	55.19%	Highland Paving Co LLC	Blythe L. Jordan, PLS	\$9,024,132	Eastbound outside lane Closed during construction
C204272	B-6604 B-6006 B-6007 B-6008	Replace 2 Bridges in Bladen County, 1 Bridge in Columbus County and 1 Bridge in Robeson County. B-6006: Columbus County replace Bridge #313 on SR 1159 (Old Tram Road) over Boogy Branch	1/15/2019	1/15/2019	11/20/2019	8/1/2021	N/A	76.07%	The Tara Group of Lumberton INC	Blythe L. Jordan, PLS	\$2,745,918	
DF00257	R-5786GA, R-5786GB	Install ADA curb ramps at various locations in Columbus County (Bolton, Brunswick, Chadbourn, Whiteville and Tabor City)	N/A	4/17/2019	2/10/2020	11/20/2020	7/30/2021	100.00%	JYMCO Construction Company INC	Blythe L. Jordan, PLS	\$1,197,433	Columbus Municipal Locations Completed
C204571	R-5797	US 74 at SR 1506 (Old Boardman/Macedonia Church Road) Upgrade at-grade intersection to interchange	10/31/2018	4/20/2021	5/25/2021	2/28/2025	N/A	6%	BMCO Construction, INC	Blythe L. Jordan, PLS	\$16,191,279	Contract awarded 4/30/2021; Work started 5/25/2021
DF00272	R-5819A	Construct directional crossovers at SR 1735 (Chaunceytown Road) and SR 1740 (Old Lake Road)	N/A	4/21/2021	7/6/2021	4/30/2022	N/A	0%	Barnhill Contracting Co.	Blythe L. Jordan, PLS	\$1,838,763	Contract awarded 4/22/2021; Work started 7/6/2021
DF00275		Resurfacing, milling & pavement markings on NC 904, NC 410 & Various SR Routes in Columbus County - SR 1103 and SR 1117	N/A	2/17/2021	N/A	6/30/2022	N/A	0%	Barnhill Contracting Co.	Blythe L. Jordan, PLS	\$2,399,583	Contract awarded 2/24/2021; Work has not started

TIP Projects

TIP#	Project	R/W Date	Funding Status	Schedule	Project Cost	Comments
I-6011	I-74, US 74 from NC 41 near Lumberton to US 76 near Chadbourn. Upgrade US 74 to interstate standards	10/31/2026	Programmed STIP Project Status: Funding Not Committed	Let Date: 10/16/2029	\$53,600,000	Construction - Unfunded Project is not on Move Forward List
R-2561B	Widen NC 87 to multi-lanes from SR 1730 (Elwell Ferry Road) in Bladen County to NC 11 in Columbus County	1/1/2040	Programmed STIP Project Status: Unfunded	Let Date: 1/1/2040	\$75,574,000	RW/Utilities/Construction - Unfunded Project not on Move Forward List
R-2561C	Widen NC 87 to multi-lanes from NC 11 to US 74/ US 76	7/21/2028	Programmed STIP Project Status: Funding Not committed	Let Date: 1/1/2040	\$105,408,000	Construction - Unfunded Project not on Move Forward List
R-2561CA	NC 87 at NC 11 convert at-grade intersection to interchange	10/28/2019	Programmed STIP Project Status: Committed	Let Date: 6/21/2022	\$33,292,000	Project is moving forward Added to PE Move Forward List 5/5/2020 Added to ROW Move Forward List 1/12/2021 Added to Utilities Move Forward List 1/19/2021
R-5020A	Widen US 701 Bypass to multilanes from South of SR 1166 (Pleasant Plains Road) to SR 1437 (Virgil Avenue) in Whiteville	2/28/2018	Programmed STIP Project Status: Funding Not Committed	Let Date: 7/18/2028	\$44,950,000	Construction FY 2029 Project not on Move Forward List
R-5020B	Widen US 701 Bypass to multilanes from SR 1437 (Virgil Avenue) to US 74/US 76 interchange in Whiteville	2/28/2018	Programmed STIP Project Status: Committed	Let Date: 8/17/2021	\$29,050,000	Project is moving forward Added to PE Move Forward List 5/5/2020 Added to ROW Move Forward List 1/12/2021 Added to Utilities Move Forward List 1/19/2021
R-5819	US 74/US 76 at SR 1740 (R-5819 Old Lake Road) construct grade separation.	R/W Date: 3/31/2021	Programmed STIP Project Status: Committed	Let Date: 6/21/2022	\$12,415,000	Project is moving forward Added to PE Move Forward List 11/24/2020 Added to ROW Move Forward List 2/10/2021 Added to Utilities Move Forward List 2/12/2021
R-5820	US 74/ US 76 at SR 1735 (R-5820 Chaunceytown Road) convert at-grade intersection to interchange and convert Chaunceytown Road/NC 214 intersection to roundabout	R/W Date: 3/31/2021	Programmed STIP Project Status: Committed	Let Date: 6/21/2022	\$29,440,000	Project is moving forward Added to PE Move Forward List 11/24/2020 Added to ROW Move Forward List 2/10/2021 Added to Utilities Move Forward List 2/12/2021

TIP/Safety and Bridge Projects

TIP#	Project	R/W Date	Funding Status	Schedule	Project Cost	Comments
R-5952	US 701 Bypass at SR 1305 (Complex Street) - Upgrade intersection	10/31/2024	Programmed STIP Project Status: Committed	Let Date: 10/20/2026	\$20,900,000	Added to PE Move Forward List 3/3/2021 Design Alternatives Complete (3/22/2021) - currently under review
SS-6006E	US 74 BUS at SR 1005 (Peacock Road) - All Way Stop	N/A	Project funding source: Spot Safety Funds (SS) Status: Committed	Let Date: 8/1/2021	\$19,800	AWS interim treatment - RAB to be constructed W-5706X Added to Spot Safety Move Forward List (September 2020)
SS-6006K	NC 11 at SR 1740 (Old Lake Road) - All Way Stop	N/A	Project funding source: Spot Safety Funds (SS) Status: Committed	Let Date: 6/15/2021	\$40,500	Added to Spot Safety Move Forward List (September 2020) AWS interim treatment - RAB to be constructed W-5806A
W-5706J	NC 410 (Joe Brown Highway) at SR 1002 (Old Lumberton Road) and at SR 1003 (Silver Spoon Road); and, SR 1002 at SR 1003 - Intersection improvements	3/31/2020	Programmed STIP Project Highway Safety (W) Project Status: Committed	Let Date: 3/2/2022	\$1,535,000	Project is moving forward Added to PE Move Forward List 1/21/2021 Added to ROW Move Forward List 4/7/2021 Added to Utilities Move Forward List 6/25/2021
W-5706S	US 74/US 76 construct reduced conflict intersections from SR 1836 (Byrdville Freeman Road) to East of SR 1845 (Money Hole Road)	3/20/2020	Programmed STIP Project Highway Safety (W) Project Status: Committed	Let Date: 3/2/2022	\$3,064,000	Project is moving forward Added to PE Move Forward List 1/21/2021 Added to ROW Move Forward List 4/7/2021 Added to Utilities Move Forward List 6/25/2021
W-5706X	Construct roundabout US 74 Business at SR 1005 (Peacock Road)	12/31/2021	Programmed STIP Project Highway Safety (W) Project Status: Committed	Let Date: 12/7/2022	\$975,000	Project is moving forward Added to PE Move Forward List 1/21/2021 Added to ROW Move Forward List 3/25/2021 Added to Utilities Move Forward List 6/25/2021
W-5706AA	NC 410 (Joe Brown Highway south) at SR 1317 (Clarendon Chadbourn Rd) south of Chadbourn - Intersection improvements	2/18/2020	Programmed STIP Project Highway Safety (W) Project Status: Committed	Let Date: 2/16/2022	\$375,000	Project is moving forward Added to PE Move Forward List 1/21/2021 Added to ROW Move Forward List 3/25/2021 Added to Utilities Move Forward List 6/25/2021
W-5806A	NC 11 at SR 1740 (Old Lake Road) construct roundabout	5/6/2022	Programmed STIP Project Highway Safety (W) Project Status: Committed	Let Date: 4/5/2023	\$1,427,000	Project is moving forward Added to PE Move Forward List 1/21/2021 Added to ROW Move Forward List 3/25/2021 Added to Utilities Move Forward List 6/25/2021
BP6-R001	Replace Bridge 303 on SR 1428 (Thompson Town Road) over Fivemile Branch	3/4/2022	Non STIP Bridge Project (BP) Status: Committed	Let Date: 6/1/2022	\$1,030,000	Project is moving forward Added to PE Move Forward List 11/24/2020
BP6-R004	Replace Bridge 201 on SR 1002 (Old Lumberton Road) over Western Prong Swamp in Columbus County	N/A	Non STIP Bridge Project (BP) Status: Committed	Let Date: 6/7/2023	\$905,000	Project is moving forward Added to PE Move Forward List 11/24/2020
BR-0073	Replace Bridge #230005 on US 76 over Gapway Swamp	1/21/2022	Programmed STIP Project Bridge Replacement (BR) Project Status: Committed	Let Date: 1/17/2023	\$3,680,000	Project is moving forward Added to PE Move Forward List 11/24/2020 Added to ROW Move Forward List 4/19/2021 Added to Utilities Move Forward List 6/25/2021

High Impact/Low Cost Projects

Project ID	Project Description	R/W Date	Funding Source	Let Date	Project Cost
47732	US 701 @ SR 1546 (Bill Hooks Road) construct Left Turn Lane	N/A	HI/LC	7/16/2021	\$300,000
48863	NC 87 @ SR 1740 (Old Lake Road) construct Left Turn Lane	N/A	HI/LC	11/17/2021	\$400,000



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

ROY COOPER
GOVERNOR

J. ERIC BOYETTE
SECRETARY

August 2021

Nazia Sarder
Transportation Engineer
NCDOT Transportation Planning Division
1 South Wilmington Street
Raleigh, NC 27601

AUGUST TPD UPDATES CAPE FEAR RPO

AUGUST 2021

Brunswick County Model: The Brunswick County Model was completed in February of last year.

Brunswick County Comprehensive Transportation Plan (CTP): The CTP is moving along and we are on schedule. Our last meeting was on 7/22 where we went over the following items:

- Survey Results
- Future Public Involvement Sessions

We are done with our regular meetings, going forward we will meet on a needs basis. The TPD team will now focus on creating the draft document for internal review as well as Public Involvement (PI). This will take a few months to complete and get ready. We hope to go into PI Sessions in the late fall/ early winter.

Wilmington Model: The 2045 Travel Demand Model and 2045 Wilmington MPO MTP was adopted on 11/18/2020 by the Wilmington MPO Board.

Columbus County CTP: No updates on this CTP, still waiting for everything to open up post COVID-19 prior to starting public involvement sessions.