EXECUTIVE COMMITTEE MEETING

May 10, 2021 • 11:00 AM

MINUTES

Executive Committee Present:

Teresa Batts*

Jan Dawson*

Walt Eccard*

Mike Forte

Lamont Grate*

Julia Olson-Boseman* Charlie Rivenbark*

Brent Watts*

Executive Committee Absent:

George Brown

Other General Membership Delegates Present:

Joseph Hatem*

Glenn Marshall*

Allen Oliver*

LeAnn Pierce*

Jean Toner*

CFCOG Staff Present:

Ginger Brick*

Patrick Flanagan

Wes MacLeod*

April Radford*

Allen Serkin

Dawn Tucker*

Holly Pilson*

Guest Present:

Noel Fox, Atty*

This meeting was a remote meeting held during a declared emergency pursuant to N.C.G.S. §166A-19.24. Members and others who participated by simultaneous communication are indicated with an asterisk (*).

Call to Order

Mr. Forte called the meeting to order & welcomed everyone at 11:05AM.

Mr. Serkin did roll call and confirmed quorum. Present: Ms. Batts, Ms. Dawson, Mr. Eccard, Mr. Forte, Ms. Olson-Boseman, and Mr. Watts. Absent: Mr. Brown, Mr. Grate, and Mr. Rivenbark.

2. Invocation & Pledge

Mr. Forte gave the invocation and led the Pledge of Allegiance.

3. Approval of Agenda

Mr. Forte asked for approval of the agenda. Motion by Ms. Batts, second by Mr. Eccard, to approve the agenda carried unanimously by roll call vote. Ayes: Ms. Batts, Ms. Dawson, Mr. Eccard, Mr. Forte, Ms. Olson-Boseman, and Mr. Watts. Nays: None. Absent: Mr. Brown, Mr. Grate, and Mr. Rivenbark.

4. Approval of Minutes

Mr. Serkin read corrections to the February 8, 2021 minutes to the executive committee. Mr. Forte asked if there were any other corrections to the minutes. There were no other changes. Motion by Mr. Eccard, second by Ms. Batts, to approve the February 8, 2021 minutes as amended and the March 22, 2021 minutes as presented. The motion carried unanimously by roll call vote. Ayes: Ms. Batts, Ms. Dawson, Mr. Eccard, Mr. Forte, Ms. Olson-Boseman, and Mr. Watts. Nays: None. Absent: Mr. Brown, Mr. Grate, and Mr. Rivenbark.

5. Finance Report

Ms. Tucker presented the budget report through March 31, 2021. There were no questions. Ms. Dawson motioned, second by Mr. Eccard, to appoint approve the report carried unanimously by roll call vote. Ayes: Ms. Batts, Ms. Dawson, Mr. Eccard, Mr. Forte, Ms. Olson-Boseman, and Mr. Watts. Nays: None. Absent: Mr. Brown, Mr. Grate, and Mr. Rivenbark.

Mr. Grate joined the meeting at 11:13AM.

Ms. Tucker presented the FY20/21 budget ordinance amendment. There were no questions. Mr. Eccard motioned, second by Ms. Dawson, to appoint approve the budget ordinance amendment carried unanimously by roll call vote. Ayes: Ms. Batts, Ms. Dawson, Mr. Eccard, Mr. Forte, Mr. Grate, Ms. Olson-Boseman, and Mr. Watts. Nays: None. Absent: Mr. Brown, and Mr. Rivenbark.

Mr. Serkin presented the FY 21/22 proposed budget ordinance and pay plan. There was discussion among the executive committee. No action required.

Mr. Rivenbark joined the meeting at 11:24AM.

Mr. Serkin presented the 21/22 budget public hearing notice. Mr. Rivenbark motioned, second by Ms. Batts to approve the public hearing for Monday, June 7, 2021 contingent on the senate bill approval carried unanimously by roll call vote. Ayes: Ms. Batts, Ms. Dawson, Mr. Eccard, Mr. Forte, Mr. Grate, Mr. Rivenbark, Ms. Olson-Boseman, and Mr. Watts. Nays: None. Absent: Mr. Brown.

Mr. Serkin presented new audit firm candidate results. There were no questions. Mr. Grate motioned, second by Mr. Watts to approve new auditor's contract carried unanimously by roll call vote. Ayes: Ms. Batts, Ms. Dawson, Mr. Eccard, Mr. Forte, Mr. Grate, Mr. Rivenbark, Ms. Olson-Boseman, and Mr. Watts. Nays: None. Absent: Mr. Brown.

6. Staff Report

Mr. Serkin presented contract summary. There were no questions. Mr. Serkin informed the board of Ms. Zielinski's resignation as the Homeless Continuum of Care Director and that here position was currently vacant. Applications are being reviewed. Local Government Services hired Sam Shore as Planner. Theo McClammy, Homeless Continuum of Care HMIS Coordinator resigned, and Joseph Byrnes has been hired to replace Mr. McClammy. There were no questions.

Ms. Pilson presented the Area Agency on Aging report. There were no questions.

There was no Homeless Continuum of Care report.

Mr. MacLeod presented the Local Government Services report. There were no questions.

Ms. Brick presented the Workforce Development report. There were no questions.

7. Forum Update

Mr. Serkin reminded the committee that Mr. Gunter of Topsail Beach was appointed as the statewide COG Forum representative; however, Mr. Gunter was unable to attend the previous Friday meeting. Mr. Serkin presented a summary.

8. Closed Session for a Personnel Matter

Mr. Forte asked for a motion to enter into closed session at 12:05PM pursuant to NCGS 143-318.11(a)(3) to discuss a matter with the attorney subject to attorney-client privilege. Mr. Rivenbark made the motion, seconded by Mr. Grate to enter into closed session carried unanimously by roll call vote. Ayes: Ms. Batts, Ms. Dawson, Mr. Eccard, Mr. Forte, Mr. Grate, Mr. Rivenbark, Ms. Olson-Boseman, and Mr. Watts. Nays: None. Absent: Mr. Brown.

Mr. Grate motioned, second by Ms. Batts to end the closed session and resume the regular session carried unanimously by roll call vote. Ayes: Ms. Batts, Ms. Dawson, Mr. Eccard, Mr. Forte, Mr. Grate, Mr. Rivenbark, Ms. Olson-Boseman, and Mr. Watts. Nays: None. Absent: Mr. Brown.

12:15PM back in open session.

Wilmington, NC 28401-7776

9. Chairman & Member Comments:

Mr. Forte thanked everyone for attending and reminded the executive committee of the June 7, 2021 Public Hearing for the 21/22 Budget. There were no other comments.

10. Adjournment:

Mr. Rivenbark motioned to adjourn the meeting at 12:17PM.

Respectfully submitted,

April D. Radford, Clerk to the Board

Mike Forte, Chairman