

The Cape Fear Rural Transportation Planning Organization serves as the intergovernmental organization for local elected officials, the North Carolina Department of Transportation, and residents of Brunswick, Columbus and Pender Counties to work cooperatively to address transportation issues.

**Rural Transportation Advisory Committee (RTAC)
Meeting Minutes
November 13, 2020 • 9:00 AM
Cape Fear Council of Governments • Large Conference Room Wilmington, NC**

Voting Members Present

Frank Williams, Brunswick County
Mike Forte, Brunswick County
Dave DeLong,
Glenn Marshall, Sandy Creek
Terry Mann, Whiteville

Jackie Williams-Rowland, Brunswick
Fred McCoy, Pender County
Don Helms, Surf City
Teresa Batts, Surf City

Others Present

Chad Kimes, NCDOT Division 3
Caitlin Marks, NCDOT Division 3
Darius Sturdivant, NCDOT Division 6
Ken Clark, NCDOT Division 6
Nazia Sarder, NCDOT TPD
Cat Peele, NCDOT Ferry

Andrea Correll, Burgaw
Chance Lambeth, Congressman Rouzer
(left at 10:18)
Allen Serkin, Cape Fear COG (left at
(10:11)
Patrick Flanagan, Cape Fear RPO

I. START-UP

- 1. Call to Order** – RTAC Chair, Frank Williams, called the meeting to order at 9:00 a.m.
- 2. Roll Call** – Patrick Flanagan took a roll call of all attendees.
- 3. Invocation/Pledge of Allegiance** – Frank Williams led the group in an invocation and the Pledge of Allegiance.
- 4. Ethics awareness & conflict of interest statement** – Frank Williams read the ethics awareness statement. No conflict was found.

In accordance with the State Government Ethics Act, it is the duty of every Committee member to avoid conflicts of interest. Does any Committee member have any known conflict of interest with respect to any matters coming before the Committee today? If so, please identify the conflict and refrain from any participation in the particular matter involved.

5. **Additions or Corrections to the Agenda** – There were no changes to the agenda. *Mr. Don Helms made a motion to approve the agenda. Fred McCoy seconded the motion. A roll call vote was taken.*

*Frank Williams, Yes
Mike Forte, Yes
Dave DeLong, Yes
Glenn Marshall, Yes
Terry Mann, Yes*

*Jackie Williams-Rowland, Yes
Fred McCoy, Yes
Don Helms, Yes
Teresa Batts, Yes*

The motion passed.

6. **Approval of Minutes:** November 13, 2020 – *Mr. Don Helms made a motion to approve the minutes. Dave DeLong seconded the motion. A roll call vote was taken.*

*Frank Williams, Yes
Mike Forte, Yes
Dave DeLong, Yes
Glenn Marshall, Yes
Terry Mann, Yes*

*Jackie Williams-Rowland, Yes
Fred McCoy, Yes
Don Helms, Yes
Teresa Batts, Yes*

The motion passed.

7. **Public Comment** – There was no comment from the Public.
8. **Vacancies and Appointments** – The group discussed expiring terms and reappointments. Mayors of the various municipalities will be caucused for a vote on municipal seats. County Commissioner seats will be assigned with the County Board Appointments.

II. PRESENTATIONS

9. **P6.0 Area Specific Weights for Division 6** – Darius Sturdivant with NCDOT Division 6 gave a presentation on the proposed Area Specific Weights for the Division Needs tier. He highlighted the Mobility formula and the Modernization formula for the group.
10. **2020 – 2029 STIP Reprogramming** – Patrick Flanagan with the Cape Fear RPO gave a presentation on the reprogramming of the 2020-2029 STIP. The presentation covered funding gaps, project cost increases, project scheduling and projections of money available for P 6.0. There were questions about the BUILD NC bond and funding changes for the next round of prioritization.

III. NEW BUSINESS

11. **DRAFT FY 2021-2022 PWP** – The draft Planning Work Program (PWP) for the upcoming fiscal year was presented to the RTAC. There were no questions on the proposed budget.

Terry Mann made a motion to approve the draft PWP as presented for submittal to NCDOT TPD. Fred McCoy seconded the motion. A roll call vote was taken.

Frank Williams, Yes
Mike Forte, Yes
Dave DeLong, Yes
Glenn Marshall, Yes
Terry Mann, Yes

Jackie Williams-Rowland, Yes
Fred McCoy, Yes
Don Helms, Yes
Teresa Batts, Yes

The motion passed.

12. **2021 CFRPO Meeting Schedule** – The draft schedule was presented. A conflict with the August date was identified. Fred McCoy made a motion to approve the schedule as presented with the new August date of the 19th. Don Helms seconded the motion. A roll call vote was taken.

Frank Williams, Yes
Mike Forte, Yes
Dave DeLong, Yes
Glenn Marshall, Yes
Terry Mann, Yes

Jackie Williams-Rowland, Yes
Fred McCoy, Yes
Don Helms, Yes
Teresa Batts, Yes

The motion passed.

13. **P6.0 Area Specific Weights for Division 6 Resolution** – The group considered a proposal from Division 6 to change the Division Needs scoring weights for Prioritization 6. RPO staff showed an analysis of how project scores might compare between the two formulas. The group asked about the cost of the various projects and which ones had been programmed in the past. Darius Sturdivant, from Division 6 made some clarifying remarks. Terry Mann made a motion to approve the changes to the weights proposed by NCDOT Division 6. Don Helms seconded the motion. A roll call vote was taken.

Frank Williams, Yes
Mike Forte, Yes
Dave DeLong, Yes
Glenn Marshall, Yes
Terry Mann, Yes

Jackie Williams-Rowland, Yes
Fred McCoy, Yes
Don Helms, Yes
Teresa Batts, Yes

The motion passed.

IV. REPORTS/UPDATES

- Cape Fear RPO
 - Brunswick Co. CTP: This plan has kicked off and the first steering committee meeting will be December 10th.

- Southeast Council of Governments Regional Trails Plan: Staff encouraged everyone to weigh in on alignment options for this plan.
- NC 211 ECG Feasibility Study: Staff informed everyone of the virtual public meeting and draft maps that have been made available.
- Ferry Update: Cat Peele gave an update on the Support Vessels funded through prioritization that were delivered to the Ferry Division. She also thanked the group for their support in getting the Maritime Administration Project designation for the NC Ferry system.
- STIP amendments and revisions: staff went over the major revisions and budget shortfalls in the current STIP.
- NC Ports (Port of Wilmington) – There was no update from the Port.
- NCDOT Division 3 (Brunswick & Pender) – Caitlin Marks went over project updates and schedules.
- NCDOT Division 6 (Columbus) – Darius Sturdivant went over project updates and schedules.
- NCDOT Transportation Planning Division (TPD) – Nazia Sarder expanded on the Brunswick County and Columbus County CTP update. She also highlighted the current status of the NC Moves 2050 Plan.
- NC Board of Transportation – There was no update from the Board.

V. OTHER

14. Open discussion – There was no other business.

15. Adjourn – *There being no further discussion Frank Williams adjourned the meeting at 10:30 a.m.*

Minutes prepared by Patrick Flanagan on November 13th, 2020