

EXECUTIVE COMMITTEE MEETING

Monday, December 14, 2020 • 11:00 A.M.

AGENDA

- 1. Call to Order, Welcome & Roll Call**
- 2. Invocation & Pledge**
- 3. Approval of Agenda *****
- 4. Approval Minutes *****
 - a. October 12, 2020
- 5. Resolution Recognizing Trent Burroughs *****
- 6. Chair Vacancy Discussion**
- 7. Finance Reports**
 - a. Budget Report through October 31, 2020 ***
 - b. Budget Ordinance Amendment ***
 - c. 2020 Pay Classification Plan clarification ***
 - d. Contracts Summary
 - e. Auditor Report
- 8. 2021 Meeting Schedule *****
- 9. 2021 Executive Committee Nominating Committee Discussion**
- 10. Staff Reports**
 - a. Executive Director
 - b. Area Agency on Aging
 - c. Homeless Continuum of Care
 - d. Local Government Services
 - e. Workforce Development
- 11. Chairman & Member Comments**
- 12. Adjourn**

Next Meeting: TBD

Items marked with *** are actionable items that require a vote.

This meeting will be a remote meeting pursuant to SL 2020-3. Members of the public are invited to view a live video stream of the meeting at www.capefearcog.org/live. Public comments received by email to main@capefearcog.org or by mail to 1480 Harbour Dr, Wilmington, NC, 28401 at least 24 hours prior to the meeting will be presented to the Executive Committee. For further information Call 910-395-4553.

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EXECUTIVE COMMITTEE MEETING

October 12, 2020 • 11:00 AM

MINUTES

Executive Committee Present:

Teresa Batts* George Brown* Trent Burroughs* (11:25) Mike Forte*
Lamont Grate* Julia Olson-Boseman* Charlie Rivenbark* (11:29)

Executive Committee Absent:

Jan Dawson Walt Eccard

Other General Membership Delegates Present:

John Gunter* Ryan Merrill*

CFCOG Staff Present:

Ginger Brick* Patrick Flanagan Jane Jones* Wes MacLeod* April Radford*
Allen Serkin Dawn Tucker* Maegan Zielinski* (11:13)

Guest Present:

Charlotte Noel Fox, Atty*

This meeting was a remote meeting held during a declared emergency pursuant to N.C.G.S. §166A-19.24. Members and others who participated by simultaneous communication are indicated with an asterisk ().*

1. Call to Order:

Mr. Brown, called the meeting to order & welcomed everyone at 11:03AM.

Mr. Serkin did roll call and confirmed quorum. *Present: Ms. Batts, Mr. Brown, Mr. Forte, Mr. Grate, and Ms. Olson-Boseman. Absent: Mr. Burroughs, Mr. Rivenbark, Ms. Dawson, and Mr. Eccard.*

2. Invocation & Pledge:

Mr. Brown gave the invocation and led the Pledge of Allegiance.

3. Approval of Agenda:

There was one change to the agenda; change the order of item numbers 9 and 10. Motion by Mr. Forte, second by Mr. Grate, to approve the changes to the agenda carried unanimously by roll call vote. *Ayes: Ms. Batts, Mr. Brown, Mr. Forte, Mr. Grate, and Ms. Olson-Boseman. Nays: None. Absent: Mr. Burroughs, Mr. Rivenbark, Ms. Dawson, and Mr. Eccard.*

4. Approval of Minutes:

There was no discussion. Motion by Ms. Batts, second by Mr. Forte, to approve August 10, 2020 minutes carried unanimously by roll call vote. *Ayes: Ms. Batts, Mr. Brown, Mr. Forte, Mr. Grate, and Ms. Olson-Boseman. Nays: None. Absent: Mr. Burroughs, Mr. Rivenbark, Ms. Dawson, and Mr. Eccard.*

5. Finance Reports:

Ms. Zielinski joined meeting at 11:13AM

Ms. Tucker presented the budget report through August 31, 2020. There was no discussion. Motion by Mr. Forte, seconded by Ms. Batts to approve budget report carried unanimously by roll call vote. *Ayes: Ms. Batts, Mr. Brown, Mr. Forte, Mr. Grate, and Ms. Olson-Boseman. Nays: None. Absent: Mr. Burroughs, Mr. Rivenbark, Ms. Dawson, and Mr. Eccard.*

Ms. Tucker presented the budget ordinance amendment and addressed questions from the Executive Committee. Motion by Mr. Forte, second by Mr. Grate, to approve budget ordinance amendment carried unanimously by roll call vote. *Ayes: Ms. Batts, Mr. Brown, Mr. Forte, Mr. Grate, and Ms. Olson-Boseman. Nays: None. Absent: Mr. Burroughs, Mr. Rivenbark, Ms. Dawson, and Mr. Eccard.*

Ms. Tucker presented audit report. Ms. Tucker addressed questions from the Executive Committee. No action taken.

6. Resolution Affirming Executive Director Contracting Authority:

Mr. Burroughs joined meeting at 11:25AM and Mr. Rivenbark joined meeting at 11:29AM

Mr. Serkin presented Resolution Affirming Executive Director Contracting Authority. Mr. Serkin addressed questions from the Executive Committee. After discussion, a motion by Ms. Olson-Boseman, seconded by Mr. Rivenbark to approve resolution. *Ayes: Ms. Batts, Mr. Brown, Mr. Burroughs, Mr. Forte, Mr. Grate, Ms. Olson-Boseman and Mr. Rivenbark. Nays: None. Absent: Ms. Dawson, and Mr. Eccard.*

7. Annual Meeting Discussion:

Mr. Serkin presented the proposed options for the 2020 Annual Meeting. After discussion, the Executive Committee agreed to a virtual Annual Meeting in lieu of an in-person event to be held Thursday, February 25, 2021.

8. Staff Report:

Mr. Serkin presented Executive Director report. There were no questions.

Ms. Jones presented the Area Agency on Aging report. There were no questions.

Mr. Serkin reminded the Executive Committee this would be Ms. Jones' last meeting due to her retirement in November and introduced Ms. Pilson as the new AAA Director.

Ms. Zielinski presented the Homeless Continuum of Care report. There were no questions.

Mr. MacLeod presented the Local Government Services report. There were no questions.

Ms. Brick presented the Workforce Development report. There were no questions.

9. Chairman & Member Comments:

There were no comments.

10. Closed Session:

A motion by Mr. Burroughs, seconded by Ms. Batts to go into closed session at 12:37PM to discuss a personnel matter carried unanimously by roll call vote. *Ayes: Ms. Batts, Mr. Brown, Mr. Forte, Mr. Grate, and Ms. Olson-Boseman. Nays: None. Absent: Mr. Burroughs, Mr. Rivenbark, Ms. Dawson, and Mr. Eccard.*

A motion by Mr. Rivenbark, seconded by Mr. Forte to end closed session at 12:53PM carried unanimously by roll call vote. *Ayes: Ms. Batts, Mr. Brown, Mr. Forte, Mr. Grate, and Ms. Olson-Boseman. Nays: None. Absent: Mr. Burroughs, Mr. Rivenbark, Ms. Dawson, and Mr. Eccard.*

11. Adjournment:

Mr. Brown adjourned the meeting at 12:53PM.

Respectfully submitted,

April D. Radford, Clerk to the Board

George Brown, Vice-Chairman

CAPE FEAR COUNCIL OF GOVERNMENTS

**RESOLUTION RECOGNIZING TRENT BURROUGHS FOR HIS SERVICE TO THE
CAPE FEAR COUNCIL OF GOVERNMENTS AND ITS MEMBER JURISDICTIONS**

WHEREAS the Cape Fear Council of Governments (CFCOG) is a regional council of governments organized pursuant to N.C.G.S. sections 160A-470 through 478;

WHEREAS the CFCOG is designated by the State of North Carolina as the Lead Regional Organization for Region O, serving Brunswick, Columbus, New Hanover, and Pender counties;

WHEREAS the Executive Committee is the governing board of the CFCOG;

WHEREAS Trent Burroughs has served as Columbus County delegate to the Cape Fear Council of Governments since 2013 and has served as the Council's Vice-Chair from 2014-2015 and Chair from 2016-2020; and

NOW, THEREFORE, BE IT RESOLVED that the Executive Committee of the Cape Fear Council of Governments hereby recognizes Trent Burroughs for his significant service and dedication to the Cape Fear Council of Governments and its 44 member jurisdictions; and

BE IT FURTHER RESOLVED that the Executive Committee of the Cape Fear Council of Governments thanks Trent Burroughs for his friendship and comradery, his compassion and kindness, his thoughtfulness and passion, and his civility and humility, and wishes him much success and happiness in the future.

Adopted this 14th day of December 2020.

George Brown, Vice-Chairman

April D. Radford, Clerk

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CAPE FEAR COUNCIL OF GOVERNMENTS

Cash Balance and
Budget/Expenditure Comparison
FY 2020-2021 (as of October 31, 2020)

Cash Balance

Cash Balance in Bank	\$ 148,347
North Carolina Cash Management Investments	<u>534,971</u>
Total Cash on Hand	\$ 683,319

Budget & Actual Revenues

<u>Departments</u>	<u>Adjusted Budget</u>	<u>Jul - Oct Revenues</u>	<u>Reserve Balance</u>	<u>Remaining Budget</u>	<u>Percent Received</u>
Continuum of Care	\$ 338,352	\$ 58,736	\$ 5,347	\$ 274,269	18%
Local Gov Services	\$ 551,191	58,292	9,000	483,899	11%
Area Agency on Aging	\$ 6,645,992	1,139,677	19,827	5,486,488	17%
Workforce Development	\$ 7,560,881	624,311	2,833,968	4,102,601	13%
General Fund	27,000	172,897		(145,897)	640%
Total Revenues	<u>\$ 15,123,415</u>	<u>\$ 2,053,913</u>	<u>\$ 2,868,142</u>	<u>\$ 10,347,258</u>	<u>17%</u>

Budget & Actual Expenditures

<u>Departments</u>	<u>Beginning Budget</u>	<u>Jul - Oct Expenditures</u>	<u>Reserve Balance</u>	<u>Remaining Budget</u>	<u>Percent Expended</u>
Continuum of Care	\$ 85,300	\$ 15,057		\$ 70,243	18%
NHC-Non-County Agency Funding	18,000	4,969		13,031	28%
ESG - CARES	75,000	6,274	5,347	63,379	9%
ESG - HMIS	122,492	42,657		79,835	35%
ESG - ADM	10,614	4,910		5,704	46%
HUD - PLANNING	26,946	5,417		21,529	20%
Continuum of Care	<u>338,352</u>	<u>79,285</u>	<u>5,347</u>	<u>253,720</u>	<u>24%</u>
Planning Services	159,393	59,612		99,781	37%
Rural Planning Org	205,588	41,988		163,600	20%
MOTSU Follow Up	38,854	764		38,090	2%
EDA Disaster Recovery	65,188	14,997		50,191	23%
EDA CARES	75,000	2,859	9,000	63,141	4%
Matthew Recovery Grant	7,168	3,746		3,422	52%
Local Gov Services	<u>551,191</u>	<u>123,966</u>	<u>9,000</u>	<u>418,225</u>	<u>23%</u>
Aging Planning & Admin.	347,208	99,162		248,046	29%
Ombudsman & Elder Abuse	218,972	67,511		151,460	31%
Project Care	109,000	32,296		76,704	30%
Family Caregiver Support	150,294	40,754		109,540	27%
AAA Funds to Counties	4,045,053	921,995		3,123,058	23%
CARES Aging Planning & Admin.	133,393		19,827	113,566	0%
CARES Ombudsman	27,405			27,405	0%
CARES Family Caregiver Support	15,000			15,000	0%
CARES AAA Funds to Counties	1,203,709			1,203,709	0%
Area Agency on Aging	<u>6,250,034</u>	<u>1,161,719</u>	<u>19,827</u>	<u>5,068,488</u>	<u>19%</u>
WIOA - Admin	611,798	102,355	232,292	277,151	27%
WIOA - Adult	2,153,957	208,627	908,665	1,036,666	17%
WIOA - Dislocated Worker	1,534,876	131,246	605,584	798,047	14%
WIOA - NDWG FLO	3,052	3,052	-	-	100%
WIOA - Youth	2,449,857	191,725	1,012,428	1,245,705	13%
WIOA-2050 Business Services	51,046	42,379		8,667	83%
WIOA-IFA	223,740	70,432		153,308	31%
WIOA-NDWG COVID	250,000	14,328	75,000	160,672	8%
WIOA-NC Works Innovation Grant	200,610	44,487		156,123	22%
WIOA-Finish Line Grant	81,944			81,944	0%
Workforce Development	<u>7,560,881</u>	<u>808,629</u>	<u>2,833,968</u>	<u>3,918,283</u>	<u>17%</u>
General Operations	27,000	886	-	26,114	3%
General Fund	<u>27,000</u>	<u>886</u>	<u>-</u>	<u>26,114</u>	<u>3%</u>
Total Expenditures	<u>\$ 14,727,457</u>	<u>\$ 2,174,485</u>	<u>\$ 2,868,142</u>	<u>\$ 9,684,831</u>	<u>18%</u>
Administration	444,665	113,876	-	330,789	26%

*Administrative costs are allocated to and included in the department, program or project budgets.

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**CAPE FEAR COUNCIL OF GOVERNMENTS
FISCAL YEAR 2020-2021 BUDGET ORDINANCE AMENDMENT**

WHEREAS, the Cape Fear Council of Governments (Council) is a regional council of governments organized pursuant to N.C.G.S. 160A-470 through 478;

WHEREAS, the Council is designated by the State of North Carolina as the Lead Regional Organization for Region O, serving Brunswick, Columbus, New Hanover, and Pender counties;

WHEREAS, the Executive Committee is the governing board of the Council;

WHEREAS, a regional council of governments is a public authority subject to N.C.G.S. 159, Article 3, the Local Government Budget and Fiscal Control Act; and

WHEREAS, N.C.G.S. 159-8(a) requires a public authority to operate under an annual balanced budget ordinance;

NOW, THEREFORE, BE IT ORDAINED by Executive Committee of the Cape Fear Council of Governments that the budget ordinance for the fiscal year beginning July 1, 2020 and ending June 30, 2021 is hereby amended as follows:

SECTION 1: The following General Fund appropriations and revenues are amended as follows:

	Original Budget	Prior Amended Budget	Amendment	Amended Budget
PART 1: Local Government Services				
Expenditures:				
Local Government Services	157,789	159,393		159,393
Transportation Planning	283,969	205,588		205,588
EDA Florence Grant	65,000	65,188		65,188
EDA CARES Act Grant		75,000		75,000
OSMB Matthew Grant		7,168		7,168
DoD MOTSU Grant	40,000	38,854		38,854
Department Expenditures	546,758	551,191	-	551,191
Revenues:				
Dept. of Transportation	257,175	178,794		178,794
Service Contracts	150,000	150,000		150,000
Federal/State Grant	105,000	186,210		186,210
Dues/Match/Other	34,583	36,187		36,187
Department Revenues	546,758	551,191	-	551,191
PART 2: Area Agency on Aging				
Expenditures:				
Planning & Administration	353,712	488,543		488,543
Ombudsmen	211,045	238,435		238,435
Family Caregiver Support	170,294	358,437		358,437
Project CARE	109,000	109,000		109,000
Contracts	3,905,770	5,055,619		5,055,619
Department Expenditures	4,749,821	6,250,034	-	6,250,034

	Original Budget	Prior Amended Budget	Amendment	Amended Budget
Revenues:				
State/Federal Grant	4,671,772	6,171,599		6,171,599
Dues/Match/Other	78,049	78,435		78,435
Department Revenues	4,749,821	6,250,034	-	6,250,034
PART 3: Workforce Development				
Expenditures:				
Administration	304,287	374,755		374,755
Adult	1,267,721	1,245,291	(50,000)	1,195,291
Dislocated Worker	983,774	929,291	(50,000)	879,291
Youth	1,359,229	1,437,427	(100,000)	1,337,427
NDWG Florence Grant	587,840	3,052		3,052
NDWG CARES Act Grant		250,000		250,000
Statewide Activities	539,942	557,340		557,340
Reserve for next fiscal year	1,851,499	2,763,726		2,763,726
Department Expenditures	6,894,292	7,560,881	(200,000)	7,360,881
Revenues:				
WIOA Funds	6,894,292	7,560,880	(200,000)	7,360,880
Department Revenues	6,894,292	7,560,880	(200,000)	7,360,880
PART 4: Homeless Continuum of Care				
Expenditures:				
CoC	109,300	103,300		103,300
ESG CARES Act Grant		75,000		75,000
ESG HMIS	122,492	122,492		122,492
Planning	22,677	26,945		26,945
ESG Administration	10,614	10,614		10,614
Department Expenditures	265,083	338,351	-	338,351
Revenues:				
Local	109,300	103,300		103,300
ESG CARES Act Grant		75,000		75,000
ESG HMIS	122,492	122,492		122,492
HUD Planning	22,677	26,945		26,945
ESG Admin	10,614	10,614		10,614
Department Revenues	265,083	338,351	-	338,351
PART 5: General Administration				
Expenditures:				
Operations	27,000	27,000		27,000
Department Expenditures	27,000	27,000	-	27,000
Revenues:				
Miscellaneous & Dues	27,000	27,000		27,000
Department Revenues	27,000	27,000	-	27,000
Total Expenditures	12,482,954	14,727,457	(200,000)	14,527,457
Total Revenues	12,482,954	14,727,456	(200,000)	14,527,456
Administrative Overhead Allocated to Programs	444,665	444,665		444,665

SECTION 2: The Budget Officer is hereby authorized to transfer appropriations within any of the parts in Section 1 without the approval of the Executive Committee.

Adopted this 14th day of December 2020.

George Brown, Vice-Chairman

April D. Radford, Clerk

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CFCOG Contracts Entered
Current Fiscal Year through 12/9/2020

Dept.	Program	Contract Name or Description	Other Party	\$ to CFCOG	\$ to Other Party	Funding Availability Clause (Y/N)	Prior Reimbursement Clause (Y/N)	CFCOG Matching Funds (Y/N)
AAA	HCCBG	DAAS-735	Columbus Co.	\$ -	\$ 627,568.00	Y	N	N
AAA	HCCBG	DAAS-735	Brunswick Co.	\$ -	\$ 1,083,449.00	Y	N	N
AAA	HCCBG	DAAS-735	New Hanover Co.	\$ -	\$ 1,151,837.00	Y	N	N
AAA	HCCBG	DAAS-735	Pender Co.	\$ -	\$ 466,791.00	Y	N	N
AAA	FCSP	Family Caregiver Support P. Grant	Columbus Co.	\$ -	\$ 30,000	Y	Y	N
AAA	FCSP	Family Caregiver Support P. Grant	BSRI	\$ -	\$ 30,000	Y	Y	N
AAA	FCSP	Family Caregiver Support P. Grant	New Hanover Co.	\$ -	\$ 30,000	Y	Y	N
AAA	FCSP	Family Caregiver Support P. Grant	Pender Adult Serv.	\$ -	\$ 30,000	Y	Y	N
AAA	MIPPA	Dept of Insurance MIPPA	NCDOI	\$ 22,094.00	\$ -	N	N	N
AAA	SMP	Dept of Insurance SMP	NCDOI	\$ 5,000.00	\$ -	N	N	N
AAA	MIPPA	Dept. of Insurance MIPPA	Lamar	\$ -	\$ 9,000.00	N	N	N
AAA	MIPPA	Dept. of Insurance MIPPA	Gray Outdoor LLC	\$ -	\$ 4,000.00	N	N	N
AAA	MIPPA	Dept. of Insurance MIPPA	Lamar	\$ -	\$ 5,000.00	N	N	N
AAA	OAA	Older American's Act	NC DAAS	\$ 4,181,360.00	\$ -	Y	N	Y
AAA	LCA	Money Follows the Person	NC Medicaid	per invoice	\$ -	N	N	N
AAA	Project CARE	Caregiver Alternative to Running on Empty	NC DAAS	\$ 109,000.00	\$ -	Y	N	N
COC	CoC	New Hanover Non County Agency Funding	New Hanover County	\$ 18,000.00	\$ -	N	N	Y
COC	ESG-CV	Emergency Solution Grant - COVID (ESG-CV)	NCDHHS DAAS	\$ 75,000.00	\$ -	Y	Y	Y
COC	ESG	Annual Emergency Solution Grant	NCDHHS DAAS	\$ 180,640.00	\$ -	Y	Y	Y
LGS	LGS	160D Calabash	Town of Calabash	\$ 7,000.00	\$ -	N	N	N
LGS	LGS	160D Caswell Beach	Town of Caswell Beach	\$ 8,500.00	\$ -	N	N	N
LGS	LGS	160D Holly Ridge	Town of Holly Ridge	\$ 9,500.00	\$ -	N	N	N
LGS	LGS	160D LKW	Town of Lake Waccamaw	\$ 7,500.00	\$ -	N	N	N
LGS	LGS	160D OIB	Town of Ocean Isle Beachg	\$ 7,500.00	\$ -	N	N	N
LGS	LGS	160D Sandy Creek	Town of Sandy Creek	\$ 5,500.00	\$ -	N	N	N
LGS	LGS	160D Southport	City of Southport	\$ 7,500.00	\$ -	N	N	N
LGS	LGS	160D St. James	Town of St. James	\$ 9,500.00	\$ -	N	N	N
LGS	LGS	160D Surf City	Town of Surf City	\$ 7,500.00	\$ -	N	N	N
LGS	LGS	160D Sunset Beach	Town of Sunset Beach	\$ 12,500.00	\$ -	N	N	N
LGS	LGS	160D Varnamtown	Town of Varnamtown	\$ 3,500.00	\$ -	N	N	N
LGS	LGS	160D Wallace	Town of Wallace	\$ 10,000.00	\$ -	N	N	N
LGS	LGS	160D Topsail Beach	Town of Topsail Beach	\$ 7,500.00	\$ -	N	N	N
LGS	LGS	Boiling Spring Lakes Planning TA	City of Boiling Spring Lakes	\$ 6,000.00	\$ -	N	N	N
LGS	LGS	Caswell Beach Visual Barrier	Town of Caswell Beach	\$ 3,500.00	\$ -	N	N	N
LGS	LGS	Lake Waccamaw Interim	Town of Lake Waccamaw	\$ 10,000.00	\$ -	N	N	N
LGS	LGS	Lake Waccamaw Planning TA	Town of Lake Waccamaw	\$ 7,500.00	\$ -	N	N	N
LGS	LGS	Sunset Beach Interim	Town of Sunset Beach	\$ 10,000.00	\$ -	N	N	N

CFCOG Contracts Entered
Current Fiscal Year through 12/9/2020

Dept.	Program	Contract Name or Description	Other Party	\$ to CFCOG	\$ to Other Party	Funding Availability Clause (Y/N)	Prior Reimbursement Clause (Y/N)	CFCOG Matching Funds (Y/N)
LGS	LGS	EDA-COVID	SEDC	\$ 75,000.00	\$ -	N	N	N
LGS	RPO	NC211-ECG Feasibility Study Amendment #2	McAdams	\$ -	\$ -	N	Y	N
WD	A, DW, Y	Formula	EDSI	\$ -	\$1,536,940	Y	Y	N
WD	A, DW, Y	Formula Admendment # 1	EDSI	\$ -	\$ 15,332.32	Y	Y	N
WD	Special	P2P Amendment #3	EDSI	\$ -	\$ 49,374.00	Y	Y	N
WD	Special	FLG	EDSI	\$ -	\$ 30,792.72	Y	Y	N
WD	Special	NDWG COVID	EDSI	\$ -	\$ 75,000.00	Y	Y	N
WD	Facilities	NHC Pest Control	Healthy Home Pest Control LLC	\$ -	\$ 198,000.00	N	N	N
WD	Facilities	PC Janitorial	QSC Facility Services	\$ -	\$ 75,000.00	N	N	N
WD	A, DW, Y, OSO	Formula	Southeastern Community College	\$ -	\$ 723,000.00	Y	Y	N
WD	Special	FLG	Southeastern Community College	\$ -	\$ 26,151.27	Y	Y	N
WD	Special	NDWG COVID	Southeastern Community College	\$ -	\$ 75,000.00	Y	Y	N
WD	Youth	Formula	Two Hawk Employment Services	\$ -	\$ 522,940.00	Y	Y	N
WD	OSO	Formula	Eckerd Connects	\$ -	\$ 225,000.00	Y	Y	N
WD	OSO	Formula Admendment # 1	Eckerd Connects	\$ -	\$ 149,574.00	Y	Y	N
WD	Facilities	NHC Lawn Care	Clean Air Lawncare	\$ -	\$ 149,574.00	N	N	N
WD	Facilities	NHC Janitorial	Jan-Pro	\$ -	\$ 225,000.00	N	N	N
WD	Facilities	NHC Lease	New Hanover Real Properties	\$ -	\$ 890,000.00	Y	N	N
WD	Facilities	Virtual Career Fair	E-Career Fair	\$ -	\$ 26,151.27	N	N	N
WD	Facilities	Pender Lease	Donnie and Donna Roe	\$ -	\$ 47,379.96	Y	N	N
TOTAL				\$ 4,806,594.00	\$ 8,507,854.54			

2021 GENERAL MEMBERSHIP ANNUAL MEETING

Thursday, February 25: Annual Meeting (remote) at 6:30PM

Potential Action Items: Approve 2020 annual meeting minutes; elect Executive Committee

Proposed 2021 EXECUTIVE COMMITTEE MEETINGS (11:00AM at CFCOG)

Monday, January 11, 2021 OR Monday, February 8, 2021

Potential Action Items: FY 19/20 audit presentation by auditor; approve FY 19/20 audit

Monday, May 10, 2021

Potential Action Items: Present draft FY 21/22; set budget public hearing

Monday, June 14, 2021

Potential Action Items: FY 21/22 budget public hearing; adopt FY 21/22 budget

Monday, August 9, 2021

Potential Action Items: TBD

Monday, October 11, 2021

Potential Action Items: Present final FY 20/21 unaudited financial statements; adopt FY 21/22 budget adjustments per final allocations

Monday, December 13, 2021

Potential Action Items: Adopt 2022 meeting calendar; FY 20/21 audit presentation by auditors; approve FY 20/21 audit; nominate Executive Committee to General Membership; recommend bylaws amendments to General Membership

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