

The Cape Fear Rural Transportation Planning Organization serves as the intergovernmental organization for local elected officials, the North Carolina Department of Transportation, and residents of Brunswick, Columbus and Pender Counties to work cooperatively to address transportation issues.

Rural Transportation Coordinating Committee (RTCC)

Meeting Minutes

June 3, 2020 • 10:00 AM

Cape Fear Council of Governments • Large Conference Room • Wilmington, NC

Voting Members Present

Helen Bunch, Brunswick County
Jeff Repp, Boiling Spring Lakes
Thomas Lloyd, Southport
Gary Lanier, Columbus County
Robert Lewis, Whiteville
Sean Martin, Whiteville
Sam Shore, Pender County
Mike Rose, Topsail Beach
Andrea Correll, Burgaw

Chad Kimes, NCDOT Division 3
Darius Sturdivant, NCDOT Division 6
Nazia Sarder, NCDOT TPD
Rachel McIntyre, WMPO
Dan Newquist, GSATS
Yvonne Hatcher, Brunswick County Transit
Stephanie Ayers, NC Ports
Patrick Flanagan, Cape Fear RPO

Others Present

Amy Kimes, Surf City
Caitlin Marks, NCDOT Division 3
Bill Kincannon, NCDOT Division 3
Bill Hammond, NCDOT Division 6
Cat Peele, NCDOT Ferry Division
Cody Basile, NC Ports

Iona Thomas, McAdams
Shwtea Nanekar, McAdams
Billy Christ, Congressman Rowzer
Fred Fontana, AARP
Brayton Willis, NAACP

I. INTRODUCTORY BUSINESS

1. **Call to Order** – The meeting was held via video conference on Webex. Having reached a quorum, Patrick Flanagan called the meeting to order at 10:04 AM.
2. **Introductions** – A roll call was taken of attendees.
3. **Changes or additions to the agenda** – No changes were made to the agenda.
4. **Approval of the minutes** – *Sam Shore made a motion to approve the minutes as presented. Helen Bunch seconded the motion. A roll call vote was taken.*

*Jeff Repp, Yes
Thomas Lloyd, Yes
Gary Lanier, Yes
Robert Lewis, Yes
Sean Martin, Yes
Mike Rose, Yes*

*Andrea Correll, Yes
Chad Kimes, Yes
Darius Sturdivant, Yes
Nazia Sarder, Yes
Rachel McIntyre, Yes
Dan Newquist, Yes*

Yvonne Hatcher, Yes
Stephanie Ayers, Yes
The motion passed.

Patrick Flanagan, Yes

5. **Public Comment** – There was no comment from the public.

II. PRESENTATIONS

6. **NC 211 Corridor East Coast Greenway Study Update** – Iona Thomas, of McAdams, gave a presentation to the group. She gave some background on the purpose of the project, what field work had been done up to this point and what the next steps were. She briefed the group on the public input phase of the project that is about to begin and asked everyone, especially those representing areas on the corridor, to help promote the survey to the public.
7. **NCDOT Funding** – Caitlin Marks, with NCDOT Division 3, gave an update on the funding situation at NCDOT. She highlighted what affect the funding issue is having on local projects and initiatives. She also talked about what NCDOT is doing to address the issue. Patrick Flanagan mentioned the potential ramifications this will have on P6.0.

III. REGULAR BUSINESS

8. **PAS-TRAN FY 2022 FTA Section 5310 Grant Funds Resolution** – RPO staff presented the resolution and discussed its purpose with the group. *Gary Lanier made a motion to recommend approval of the Resolution to the RTAC. Sam Shore seconded the motion.*

Helen Bunch, Yes
Jeff Repp, Yes
Thomas Lloyd, Yes
Robert Lewis, Yes
Sean Martin, Yes
Mike Rose, Yes
Andrea Correll, Yes
Chad Kimes, Yes

Darius Sturdivant, Yes
Nazia Sarder, Yes
Rachel McIntyre, Yes
Dan Newquist, Yes
Yvonne Hatcher, Yes
Stephanie Ayers, Yes
Patrick Flanagan, Yes

The motion passed.

9. **Monarch FY 2022 FTA Section 5310 Grant Funds Resolution** – RPO staff presented the resolution and discussed its purpose with the group. *Gary Lanier made a motion to recommend approval of the Resolution to the RTAC. Sean Martin seconded the motion.*

Helen Bunch, Yes
Jeff Repp, Yes
Thomas Lloyd, Yes
Robert Lewis, Yes
Sam Shore, Yes
Mike Rose, Yes
Andrea Correll, Yes
Chad Kimes, Yes

Darius Sturdivant, Yes
Nazia Sarder, Yes
Rachel McIntyre, Yes
Dan Newquist, Yes
Yvonne Hatcher, Yes
Stephanie Ayers, Yes
Patrick Flanagan, Yes

The motion passed.

10. **FY 2019-2020 PWP Amendment** – RPO staff went through all the recommended changes to the line item budgets and gave an explanation for each. A question was asked about the two line items referencing traffic counts. RPO staff elaborated and TPD staff commented that they understood the purpose and that it would not be a problem. *Stephanie Ayers made a motion to recommend approval of the PWP Amendment to the RTAC. Mike Rose seconded the motion.*

Helen Bunch, Yes

Jeff Repp, Yes

Thomas Lloyd, Yes

Gary Lanier, Yes

Robert Lewis, Yes

Sean Martin, Yes

Sam Shore, Yes

Andrea Correll, Yes

The motion passed.

Chad Kimes, Yes

Darius Sturdivant, Yes

Nazia Sarder, Yes

Rachel McIntyre, Yes

Dan Newquist, Yes

Yvonne Hatcher, Yes

Patrick Flanagan, Yes

11. **Prioritization 6.0 Update** – RPO staff highlighted the changes to the Prioritization 6 schedule due to COVID-19. *No action is required.*

IV. REPORTS/UPDATES

12. Reports/Updates

- a. 2020 Meeting Schedule: staff reviewed the adopted schedule.
- b. Columbus County CTP: progress on hold until public meetings can be held.
- c. Brunswick County CTP: Brunswick County staff is working with NCDOT on how to proceed.
- d. Pender County CTP: we are waiting on TPD staffing to begin this plan.
- e. Cape Fear Region State Trails Plan: staff went over the survey and outreach efforts for this plan. Also, discussed the Southeast Area Trails plan and their public survey.
- f. US 74 Corridor Master Plans: The next meeting is scheduled for 6/10.
- g. STIP Amendments: staff highlighted the projects that had been delayed in the most recent STIP adjustment.
- h. NC Ports: Stephanie Ayers gave an update while a short video played. The south gate to the Port is being reconfigured to be automated. The container yard expansion program is underway, and a study is happening to look at deepening the shipping channel.
- i. NCDOT Division 3: Caitlin Marks gave her update during the NCDOT funding presentation.
- j. NCDOT Division 6: Darius Sturdivant went over project updates and schedules.
- k. NCDOT TPD: Nazia Sarder expanded on the Brunswick County CTP update.
- l. Wilmington Area MPO: Rachel McIntyre gave an update on the MTP that is being revised based on the public comment period, it is scheduled to be adopted

in October. They are restarting their rail trail planning effort and working on a Pender County Streets Plan in the Hampstead area.

- m. Grand Strand MPO: Dan Newquist gave an update on the P 6.0 extension allowing them to do a workshop style meeting to review projects.

IV. OTHER BUSINESS

- 13. **Open discussion** – Cat Peele, with NCDOT Ferry Division, gave an update about their P 6.0 projects. They are working on a long-range plan for the Ferry Division. The new support vessel fleet construction is underway and is going well. The Southport – Fort Fisher ramp project has been delayed by COVID-19. It is expected to be completed in the beginning of July. A reminder was made about Bicycle and Pedestrian Planning Grant Applications for plans funded by NCDOT. There was no other business.
- 14. **Adjournment** – *There being no further discussion, Robert Lewis made a motion to adjourn, seconded by Andrea Correll. The meeting was adjourned at 11:15 AM.*

Minutes prepared by Patrick Flanagan on June 4th, 2020