



**NC 506 CONTINUUM OF CARE BOARD**  
**BI-MONTHLY (every 2 months) MEETING**  
**AGENDA**

**\*\*\*Vote Required**

**<sup>x</sup> Denotes Conflict of Interest Present**

Thursday, November 19<sup>th</sup>, 2020  
10am-12pm

- I. Welcome & Introductions/Attendance (*Meg McBride*)
- II. **\*\*\***Approve September Meeting Minutes (*All*)
- III. **\*\*\***Approve October Meeting Minutes (*All*)
- IV. COC Board Presentation (*Nora Lally*)
- V. Monitoring Committee Request (*Monitoring Committee*)
- VI. Review Short- and Long-Term Goals for the Board (*Maegan Zielinski*)
- VII. 2021 Point in Time Logistics (*Maegan Zielinski*)
- VIII. City of Wilmington's Public Comment/ Action Plan (*Sarah Arthur*)
- IX. Public Comments from Public Attendees
- X. Adjournment

*Next COC Board Meeting*

Thursday, January 28<sup>th</sup> 12-2pm

---

**2021 Schedule**  
**4<sup>th</sup> Thursday Bi-Monthly**  
**12:00-2:00pm**

January 28<sup>th</sup>  
March 25<sup>th</sup>  
May 27<sup>th</sup>  
July 22<sup>nd</sup>  
September 23<sup>rd</sup>  
October 28<sup>th</sup>



## NC 506 Continuum of Care Bi-Monthly Board Meeting

October 14, 2020

Held virtually due to COVID-19

### I. Welcome and Introductions/Attendance

The meeting was called to order by Chair Meg McBride and roll call was completed. Madam Chair read the mission of the CoC Board as well as the conflict of interest statement and made introductory remarks, setting expectations for how the meeting would be conducted.

### II. September minutes were reviewed, discussion was held regarding corrections.

- A. Lee Anna Stoker moved to adjust minutes in section VIII to end with “Maegan Zielinski stated that the conversation regarding good stewardship of funding be continued with the newly forming Monitoring Committee.” for accuracy. Second by Mark Craddock.
- B. Michele Bennett moved that “Robert’s rule of order” be corrected to “Robert’s Rules of Order Newly Revised” in section IX for accuracy.
- C. Secretary, Laura Bullock thanked the Board for making clarifications and welcomed continued feedback as she continues to learn to fill this role.
- D. Lee Anna Stoker requested that links to meeting recordings be sent directly via email rather than embedded in the notes for better access.

Mark Craddock motioned to approve the minutes with the above listed amendments and Lee Anna Stoker seconded. Madam Chair stated, “motions for the September meeting minutes are approved.”

### III. Ranking Committee recommendations for the Emergency Solution Grant Annual Application.

Leslie Smiley presented the Ranking Committee’s recommendations for the ESG grant and answered questions. A motion was brought forward to approve the committee’s recommendation by Michele Bennett and was seconded by Tommy Taylor. Motion carried by vocal vote with no opposition.

### IV. COC Department Budget Presentation

Allen Serkin and

Dawn Tucker gave a budget presentation and answered questions from the board. Maegan Zielinski then presented on CoC NOFA- HUD CoC Program Competition FY-19 and ESG budgets. Note that this year the NOFA competition has been halted as HUD and Senate work out how to hold the competition in light of COVID-19. Maegan will provide updates when more information is made available.

### V. Short and Long-Term Goals for the Board

Sarah Arthur

presented the following recommendations as a starting point

- A. Short Term
  1. Updates and edits to By-Laws/Governance
  2. Monitoring Committee schedule/monitoring to occur
    - a) Scheduling options for first meeting will go out next week
  3. Scorecard edits/adjustments by Ranking Committee
  4. Select speakers/presenters for Tri-HIC meetings
    - a) Email Maegan with recommendations
- B. Long Term
  1. Increase COC funding to retain staff (assessor/HMIS administrator)



2. Increase department funding for creative initiatives
3. Using data to drive and fund grant decision making
4. Build in an advocacy component to the work of the board.

Additional recommendations for goals were mentioned during discussion

C. Additional possible goals

1. Ask the Structure Committee look at unrestricted funds and propose any feedback to the Board and CFCOG as well as staying attentive to the bigger picture of how funds are designated to stay accountable to the best interest of the population served.
2. Expand accessibility to sheltering for people in outlying areas who lack transportation to the downtown area
3. Investigate ways to establish benchmarks and more clearly determine effectiveness using good data

**VI. First Fruit Ministries- DOJ Sex Trafficking Presentation-** LeeAnna Stoker presented on this new program and on the Collaborative Against Sex Trafficking (CAST). Tommy Taylor offered some staff hours to assist with developing the collaborative flow of resources. Lee Anna welcomed others who are interested in this work to join CAST.

**VII. Public Comments**

- A. Hope Is Not Quarantined- Join United Way for their Virtual celebration/ kickoff on Oct. 20th at 10 am. Access via website or Facebook link that will be emailed out. All are invited.
- B. Salvation Army- Angel Tree applications go live on Friday, October 16th at [www.Buildhope.news](http://www.Buildhope.news). All applications will be done online this year.
- C. Madam Chair asked that "Announcements and Celebrations" be added to the agenda for future meetings
- D. Reminder that any agency is welcome to send announcements to the COC Director to be shared with the listserv.

VIII. Mark Craddock motioned to adjourn the meeting, second by Tommy Taylor and the meeting was adjourned.

IX. Recording:

<https://transcripts.gotomeeting.com/#/s/0d2b41973e2f290eb1a27b223226530ae3cb7d87f8573eca68d38f3a23b39660>

**Next COC Board Meeting: Thursday, November 19th 12-2 pm**

*Minutes respectfully submitted by*



# NOVEMBER COC BOARD MEETING

November 19, 2020  
12-2pm



# Welcome and Introductions

**\*\*\*Approve  
September Meeting  
Minutes**



# \*\*\* Approve October Meeting Minutes



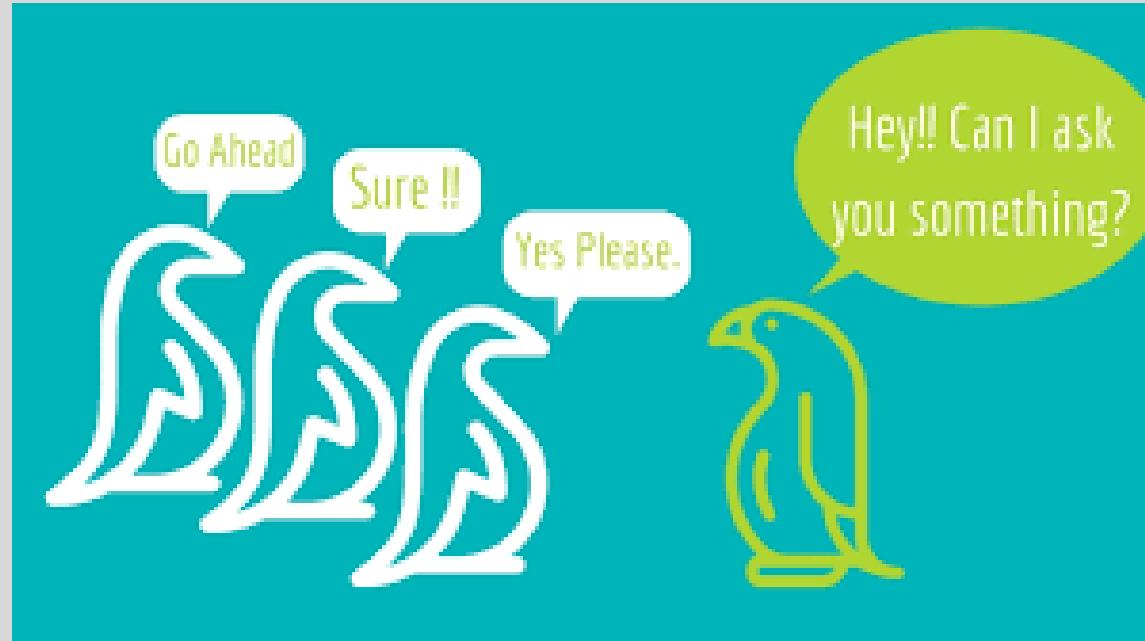


# NORA LALLY HUD TA PRESENTATION





# MONITORING COMMITTEE REQUEST





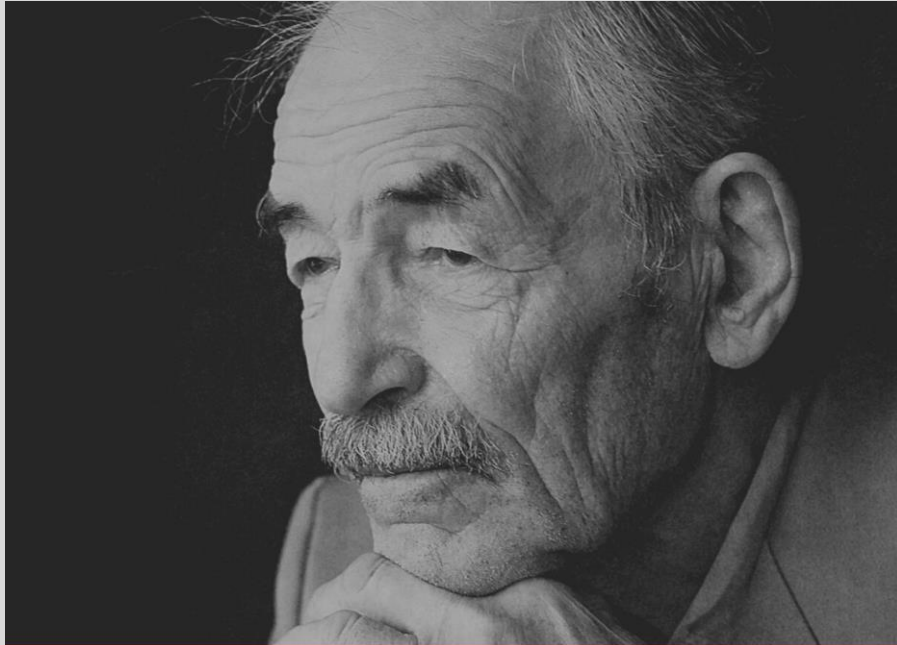
# **SHORT + LONG TERM GOALS REVIEW**

# SHORT TERM GOALS

- Updates and edits to By-Laws/Governance: **In progress**
- Monitoring Committee schedule/monitoring to occur: **In progress**
- Scorecard edits/adjustments by Ranking Committee: **Need to schedule**
- Speakers/presenters for Tri-HIC: **In progress – any recommendations?**

# LONG TERM GOALS

- Increase COC department funding to retain staff (assessor/HMIS admin)
- Increase department funding for creative initiatives (buy-downs, landlord mitigation funds, etc): **In progress – working with CoW on data report**
- Using data to drive and fund grant decision making
- Build in an advocacy component to the work of the Board: **any results from NHC housing survey or committee?**



**2021  
POINT IN TIME COUNT**

*Please reach out to Maegan Zielinski if  
you are interested in volunteering  
[maeganz@capefearcog.org](mailto:maeganz@capefearcog.org)*

# 2021 POINT IN TIME

**CITY OF WILMINGTON  
PUBLIC COMMENT FOR  
ACTION PLAN**

# PUBLIC COMMENTS





Next Board Meeting/Adjournment

**JANUARY 28TH**

**12-2pm**

**Virtually/CFOCG**