



**NC 506 Continuum of Care Bi-Monthly Board Meeting
September 24th, 2020**

I. Meeting was called to order by Maegan Zielinski and introductions were made.

II. Officer Election

Discussion was held to elect board officers and nominations were brought forward:

Leslie Smiley nominated Meg McBride for Chair

Meg McBride nominated Sarah Arthur for Co-Chair

Maegan Zielinski nominated Laura Bullock for Secretary

Mark Craddock seconded the slate and the vote passed with no objection.

III. ESG Scorecards

Maegan provided a brief overview of how the scorecard was developed and noted that the ranking committee recommended the card be approved for this year and that for the next grant cycle, time be taken to make some adjustments. For future years, the ranking committee would like to:

- find a good way to measure agency Coordinated Entry participation to ensure robust engagement
- figure out how to incorporate audit findings in the ranking process
- collect and consider additional objective outcome data

Discussion was held regarding point adjustments needed for sections 4.1 and 2.3. Thom Moton motioned to approve the ESG Scorecard with the recommended adjustments to sections 4.1 and 2.3 to correct point assignment for these questions. Mark Craddock seconded and the vote was approved with no objection.

IV. CE Written Standard Adjustments

Reviewed the recommended adjustments to the CE written standards. Motion to approve by Thom Moton and seconded by Katrina Redmon, Vote was approved with no objection.

V. Future Meeting Dates

Discussion was held to determine future meeting dates. It was agreed that beginning in January 2021, the board will meet from 12-2 on the 4th Thursday of designated months. Dates through 2021 are as follows from 12-2 unless otherwise noted:

- October 14th, 10am-12pm
- November 19th
- January 28th
- March 25th
- May 27th
- July 22nd

- September 23rd
- October 28th

VI. Additional Edits/Updates to the By-Laws

Allen Serkin has recommended to the board that the CoC have a lawyer review the new bylaws. Meg McBride requested information on what it would cost to do this and noted that the budget is minimal. Several members affirmed the recommendation to have a lawyer review the bylaws and Tommy Taylor suggested that if it is cost prohibitive perhaps seeking funding sources that assist with this type of need would be useful. More information will be provided in future meetings. Thom Moton volunteered to participate in the bylaw working group.

VII. Form a monitoring committee per HUD regulation 587,7(a)(6)

Discussion was held about the need to establish a Monitoring Committee to comply with HUD regulations. Maegan will reach out to HUD TA and to this CoC's HUD representative for documents and tools to steer the committee. This is an annual task that would begin in April and run through grant season. The following board members volunteered to participate: Kyle Abrams, Dawn Ferrer, Gloria Garton, Brian Fike, Meg McBride, Tufanna Bradley, Tommy Taylor.

VIII. Drafting a letter to ESG/HUD on recipient audits

The board reviewed the drafted letter and held discussion to make clarifications. Specific concerns were raised regarding what auditing and accountability should look like for board members as well as agencies represented. After much discussion, it was clarified that the focal question at present is how to best confirm that funded board members remain in good standing. Leslie Smiley moved to remove Back at Home Florence Grant from the letter. Tommy Taylor seconded the motion and recommended that the Monitoring Committee further explore how best to ensure board members are in good standing moving forward. The motion was approved by vote with none opposed.

Maegan Zielinski stated that the conversation regarding good stewardship of funding be continued with the newly forming Monitoring Committee.

IX. Public Comments- Allen Serkin apologized to the board for making comments before time for open comments.

Lee Anna Stoker asked if a proxy could be sent on behalf of a board member and it was confirmed that per by-laws and Robert's Rules of Order Newly Revised, a proxy could be sent to gather information but could not vote or participate in the board discussion outside of designated open comment time.

Mark Craddock motioned to adjourn the meeting, second by Tommy Taylor and the meeting was adjourned.

Next meeting: October 14th, 2020 10 am-12 pm.

<https://transcripts.gotomeeting.com/#/s/f5609a78538ed8e4a58b01abc157988bf814169b277b52caa474331af695c0f4>

Minutes respectfully submitted by

A handwritten signature in black ink, appearing to read 'Yan' with a stylized flourish extending to the right.