CAPE FEAR
COUNCIL OF GOVERNMENTS
1480 Harbour Drive
Wilmington, NC 28401-7776

EXECUTIVE COMMITTEE MEETING

Monday, October 12, 2020 • 11:00 A.M.

AGENDA

1. **Call to Order, Welcome & Roll Call**
2. **Invocation & Pledge**
3. **Approval of Agenda** ***
4. **Approval Minutes** *(see attachment)* ***
   a. August 10, 2020
5. **Finance Reports**
   a. Budget Report through August 31, 2020 *(see attachment)* ***
   b. Budget Ordinance Amendment *(see attachment)* ***
   c. Audit Update *(see attachment)*
6. **Resolution Affirming Executive Director Contracting Authority** (see attachment) ***
7. **Annual Meeting Discussion**
   a. Tentatively scheduled for Thursday, February 25, 2021 at Supply Center in Brunswick County
8. **Staff Reports**
   a. Executive Director
   b. Area Agency on Aging
   c. Homeless Continuum of Care
   d. Local Government Services
   e. Workforce Development
9. **Closed Session** to discuss a personnel matter pursuant to NCGS §143-318.11(a)(6).
10. **Chairman & Member Comments**
11. **Adjourn** ***

Next Meeting: Monday, December 14, 11:00 A.M.

Items marked with *** are actionable items that require a vote.

This meeting will be a remote meeting pursuant to N.C.G.S. 166A-19.24. Members of the public are invited to view a live video stream of the meeting at www.capefearcog.org/live. Public comments received by email to main@capefearcog.org or by mail to 1480 Harbour Dr, Wilmington, NC, 28401 at least 24 hours prior to the meeting will be presented to the Executive Committee. Copies of the minutes of previous meetings are available upon request. For Further Information Call 910-395-4553.

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CAPE FEAR
COUNCIL OF GOVERNMENTS
1480 Harbour Drive
Wilmington, NC 28401-7776

EXECUTIVE COMMITTEE MEETING

August 10, 2020 • 11:00 AM

MINUTES

Executive Committee Present:

Trent Burroughs, Jan Dawson*, Walt Eccard*, Mike Forte*, Lamont Grate*, Charlie Rivenbark

Executive Committee Absent:

Teresa Batts, George Brown, Julia Olson-Boseman

Other General Membership Delegates Present:

John Gunter*, Elton Newkirk*, Jean Toner*

CFCOG Staff Present:

Ginger Brick*, Patrick Flanagan, Jane Jones*, Wes MacLeod*, April Radford, Allen Serkin, Dawn Tucker*, Maegan Zielinski*

Guest Present:

Charlotte Noel Fox, Atty

This meeting was a remote meeting held during a declared emergency pursuant to N.C.G.S. §166A-19.24. Members and others who participated by simultaneous communication are indicated with an asterisk (*).

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1. Call to Order:

Mr. Burroughs, called the meeting to order & welcomed everyone at 11:03AM.

Mr. Serkin did roll call and confirmed quorum. *Present*: *Mr. Burroughs, Ms. Dawson, Mr. Eccard, Mr. Forte, and Mr. Rivenbark. Absent: Ms. Batts, Mr. Brown, Mr. Grate, and Ms. Olson-Boseman.*

2. Invocation & Pledge:

Mr. Rivenbark gave the invocation and led the Pledge of Allegiance.

3. Approval of Agenda:

There was no discussion. Motion by Mr. Rivenbark, second by Mr. Eccard, to approve the agenda carried unanimously by roll call vote. *Ayes: Mr. Burroughs, Ms. Dawson, Mr. Eccard, Mr. Forte, and Mr. Rivenbark. Nays: None. Absent: Ms. Batts, Mr. Brown, Mr. Grate, and Ms. Olson-Boseman.*

4. Approval of Minutes:

There was no discussion. Motion by Mr. Rivenbark, second by Ms. Dawson, to approve May 11, 2020 amended minutes, June 5, 2020 minutes, June 8 minutes, and July 7, 2020 minutes carried unanimously by roll call vote. *Ayes: Mr. Burroughs, Ms. Dawson, Mr. Eccard, Mr. Forte, and Mr. Rivenbark. Nays: None. Absent: Ms. Batts, Mr. Brown, Mr. Grate, and Ms. Olson-Boseman.*

Mr. Grate joined meeting at 11:12AM

5. Finance Reports:

Ms. Tucker presented the unedited budget report through June 30, 2020. There was no discussion. Ms. Tucker presented the budget amendment and addressed questions from the Executive Committee. Ms. Jones addressed questions about the CARES funds. Motion by Mr. Grate, second by Mr. Eccard, to approve budget report and budget amendment carried unanimously by roll call vote. *Ayes: Mr. Burroughs, Ms. Dawson, Mr. Eccard, Mr. Forte, Mr. Grate, and Mr. Rivenbark. Nays: None. Absent: Ms. Batts, Mr. Brown, and Ms. Olson-Boseman.*

6. Legal service contract:

Mr. Burroughs introduced Ms. Fox from Craige and Foxx PLLC. Mr. Serkin presented the review of the Executive Committee officers' interview of attorneys to represent the CFCOG. Mr. Serkin presented the legal contract for approval to the Executive Committee. Mr. Burroughs explained why the Executive Committee officers unanimously selected Ms. Fox to represent the interest of the CFCOG. Motion by Mr. Rivenbark, second by Ms. Dawson, to approve the legal services contract with Craige and Fox PLLC as presented carried unanimously by roll call. *Ayes: Mr. Burroughs, Ms. Dawson, Mr. Eccard, Mr. Forte, Mr. Grate, and Mr. Rivenbark. Nays: None. Absent: Ms. Batts, Mr. Brown, and Ms. Olson-Boseman.*

7. Personnel Policy amendment:

Mr. Serkin presented proposed amendment to the CFCOG personnel policy. Mr. Serkin addressed questions from the Executive Committee. The Executive Committee asked Ms. Fox to review proposed personnel policy changes. Motion by Mr. Eccard, second by Mr. Grate, to approve changes contingent upon review and approval by legal counsel carried unanimously by roll call. *Ayes: Mr. Burroughs, Ms. Dawson, Mr. Eccard, Mr. Forte, Mr. Grate, and Mr. Rivenbark. Nays: None. Absent: Ms. Batts, Mr. Brown, and Ms. Olson-Boseman.*

8. Position Classification and Pay Plan:

Mr. Serkin presented a position classification and pay plan pursuant to the personnel policy. After discussion a motion by Mr. Rivenbark, second by Mr. Forte, to approve the position classification and pay plan carried unanimously by roll call. *Ayes: Mr. Burroughs, Ms. Dawson, Mr. Eccard, Mr. Forte, Mr. Grate, and Mr. Rivenbark. Nays: None. Absent: Ms. Batts, Mr. Brown, and Ms. Olson-Boseman.*

9. Area Agency on Aging 2020-2024 Area Plan:

Ms. Jones presented the Area Agency on Aging Area Plan 2020-2024 for approval. There was no discussion. Motion by Mr. Forte, second by Mr. Rivenbark, to approve Area Plan carried unanimously by roll call: *Ayes: Mr. Burroughs, Ms. Dawson, Mr. Eccard, Mr. Forte, Mr. Grate, and Mr. Rivenbark. Nays: None. Absent: Ms. Batts, Mr. Brown, and Ms. Olson-Boseman.*

10. Staff Reports:

Mr. Serkin informed the Executive Committee he was still acting as interim manager for the Town of Lake Waccamaw, however the Town had a candidate in mind.

Ms. Jones presented the Area Agency on Aging report and announced her plans to retire on November 30, 2020 after over 30 years of service. Mr. Rivenbark and Mr. Burroughs thanked Ms. Jones for her years of service to area seniors. There were no questions.

Mr. Serkin presented the Continuum of Care report on behalf of Ms. Zielinski. There were no questions.

Mr. MacLeod presented the Local Government Services report. Mr. MacLeod asked Mr. Flanigan to make an announcement. Mr. Flanigan announced that a 2020 NCDOT MOBI Award was awarded to the Town of Surf City and NCDOT Division 3. There were no questions.

Ms. Brick presented the Workforce Development report, including the need for additional Workforce Development Board appointments. There were no questions.

Ms. Zielinski joined the meeting at 11:57AM

Mr. Serkin thanked Mr. Gunter, Mr. Newkirk, and Ms. Toner for joining the meetings and being active in the CFCOG. Mr. Burroughs seconded Mr. Serkin's comment. Mr. Burroughs welcomed and thanked Ms. Fox for agreeing to represent the legal interest of the CFCOG.

Mr. Eccard asked if the CFCOG will take a stand and urge our Congressional delegation to provide revenue replacement funds to state and local governments. Mr. Serkin suggested a resolution supporting funds for revenue replacement for local governments. Motion by Mr. Eccard, second by Mr. Grate, for the CFCOG to draft a resolution and a letter to the congressional delegation urging support for financial assistance to local governments to be signed by the chairman and distributed among the members to encourage local support

carried unanimously by roll call. *Ayes: Mr. Burroughs, Ms. Dawson, Mr. Eccard, Mr. Forte, Mr. Grate, and Mr. Rivenbark. Nays: None. Absent: Ms. Batts, Mr. Brown, and Ms. Olson-Boseman.*

Mr. Rivenbark suggested the CFCOG host legislative breakfast/luncheon possibly virtually.

Mr. Newkirk informed the Executive Committee the following day would be his 65th birthday and said he was glad to work with the CFCOG.

11. Adjournment:

Mr. Burroughs adjourned the meeting at 12:07PM.

Respectfully submitted,

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April D. Radford, Clerk to the Board Trent Burroughs, Chairman

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CAPE FEAR COUNCIL OF GOVERNMENTS
Cash Balance and
Budget/Expenditure Comparison
FY 2020-2021 (as of August 31, 2020)

Cash Balance

Cash Balance in Bank	$ 207,093
North Carolina Cash Management Investments	440,578
Total Cash on Hand	$ 647,671

Budget & Actual Revenues

Departments	Adjusted Budget	Jul - Aug Revenues	Reserve Balance	Remaining Budget	Percent Received
Continuum of Care	$ 340,083	$ 13,269	$ -	$ 326,814	4%
Local Gov Services	$ 539,587	26,538	-	513,049	5%
Area Agency on Aging	$ 6,645,992	429,458	-	6,216,534	6%
Workforce Development	$ 6,556,451	107,806	1,997,706	4,450,939	2%
General Fund	27,000	41,946		(14,946)	155%
Total Revenues	$ 14,109,113	$ 619,017	$ 1,997,706	$ 11,507,336	5%

Budget & Actual Expenditures

Departments	Beginning Budget	Jul - Aug Expenditures	Reserve Balance	Remaining Budget	Percent Expended
Continuum of Care	$ 85,300	$ 6,701		$ 78,599	8%
NHC-Non-County Agency Funding	24,000	1,242		22,758	5%
ESG - CARES	75,000	-		75,000	0%
ESG - HMIS	122,492	20,072		102,420	16%
ESG - ADM	10,614	1,438		9,176	14%
HUD - PLANNING	22,677	4,273		18,404	19%
Continuum of Care	340,083	33,725	-	306,358	10%
Planning Services	157,789	33,171		124,618	21%
Rural Planning Org	205,588	19,294		186,294	9%
MOTSU Follow Up	38,854	108		38,745	0%
EDA Disaster Recovery	65,188	10,403		54,785	16%
EDA CARES	65,000			65,000	0%
Matthew Recovery Grant	7,168	1,093		6,075	15%
Local Gov Services	539,587	64,070	-	475,517	12%
Aging Planning & Admin.	345,608	40,044		305,564	12%
Ombudsman & Elder Abuse	219,152	32,866		186,286	15%
Project Care	109,000	15,839		93,161	15%
Family Caregiver Support	170,291	19,477		150,814	11%
AAA Funds to Counties	4,080,409	285,276		3,795,133	7%
CARES Aging Planning & Admin.	133,393			133,393	0%
CARES Ombudsman	27,405			27,405	0%
CARES Family Caregiver Support	188,143			188,143	0%
CARES AAA Funds to Counties	1,030,566			1,030,566	0%
Area Agency on Aging	6,303,967	393,502	-	5,910,465	6%
WIOA - Admin	485,700	53,076	136,980	295,644	15%
WIOA - Adult	1,803,376	66,678	639,514	1,097,184	6%
WIOA - Dislocated Worker	1,359,299	46,157	511,437	801,705	5%
WIOA - NDWG FLO	64,606	3,052	60,811	744	80%
WIOA - Youth	2,005,231	48,681	648,964	1,307,586	4%
WIOA-2050 Business Services	133,500	18,366		115,134	14%
WIOA-IFA	209,748	26,220		183,528	13%
WIOA-NDWG COVID	250,000	2,886		247,114	1%
WIOA-NC Works Innovation Grant	190,000	13,216		176,784	7%
WIOA-Finish Line Grant	54,991			54,991	0%
Workforce Development	6,556,451	278,330	1,997,706	4,280,415	6%
General Operations	27,000		-	27,000	0%
General Fund	27,000	-	-	27,000	0%
Total Expenditures	$ 13,767,088	$ 769,627	$ 1,997,706	$ 10,999,755	7%
Administration	444,665	49,399	-	395,266	11%

*Administrative costs are allocated to and included in the department, program or project budgets.

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CAPE FEAR COUNCIL OF GOVERNMENTS
FISCAL YEAR 2020-2021 BUDGET ORDINANCE AMENDMENT

WHEREAS, the Cape Fear Council of Governments (Council) is a regional council of governments organized pursuant to N.C.G.S. 160A-470 through 478;

WHEREAS, the Council is designated by the State of North Carolina as the Lead Regional Organization for Region O, serving Brunswick, Columbus, New Hanover, and Pender counties;

WHEREAS, the Executive Committee is the governing board of the Council;

WHEREAS, a regional council of governments is a public authority subject to N.C.G.S. 159, Article 3, the Local Government Budget and Fiscal Control Act; and

WHEREAS, N.C.G.S. 159-8(a) requires a public authority to operate under an annual balanced budget ordinance;

NOW, THEREFORE, BE IT ORDAINED by Executive Committee of the Cape Fear Council of Governments that the budget ordinance for the fiscal year beginning July 1, 2020 and ending June 30, 2021 is hereby amended as follows:

SECTION 1: The following General Fund appropriations and revenues are amended as follows:

	Original Budget	Prior Amendments	Current Amendment	Amended Budget
PART 1: Local Government Services				
Expenditures:				
Local Government Services	157,789	-	1,604	159,393
Transportation Planning	283,969	(78,381)	-	205,588
EDA Florence Grant	65,000	188	-	65,188
EDA CARES Act Grant	-	65,000	10,000	75,000
OSMB Matthew Grant	-	7,168	-	7,168
DoD MOTSU Grant	40,000	(1,146)	-	38,854
Department Expenditures	**546,758**	(7,171)	**11,604**	**551,191**
Revenues:				
Dept. of Transportation	257,175	(78,381)	-	178,794
Service Contracts	150,000	-	-	150,000
Federal/State Grant	105,000	71,210	10,000	186,210
Dues/Match/Other	34,583	-	1,604	36,187
Department Revenues	**546,758**	**(7,171)**	**11,604**	**551,191**
PART 2: Area Agency on Aging				
Expenditures:				
Planning & Administration	353,712	133,393	1,438	488,543
Ombudsmen	211,045	27,405	(15)	238,435
Family Caregiver Support	170,294	188,143	-	358,437
Project CARE	109,000	-	-	109,000
Contracts	3,905,770	1,205,205	(55,356)	5,055,619
Department Expenditures	**4,749,821**	**1,554,146**	**(53,933)**	**6,250,034**

	Original Budget	Prior Amendments	Current Amendment	Amended Budget
Revenues:				
State/Federal Grant	4,671,772	1,554,146	(54,319)	6,171,599
Dues/Match/Other	78,049	-	386	78,435
Department Revenues	**4,749,821**	**1,554,146**	**(53,933)**	**6,250,034**
PART 3: Workforce Development				
Expenditures:				
Administration	304,287	44,433	26,034	374,755
Adult	1,267,721	280	(22,710)	1,245,291
Dislocated Worker	983,774	280	(54,763)	929,291
Youth	1,359,229	(496)	78,694	1,437,427
NDWG Florence Grant	587,840	(584,044)	(744)	3,052
NDWG CARES Act Grant	-	250,000	-	250,000
Statewide Activities	539,942	9,489	7,909	557,340
Reserve for next fiscal year	1,851,499	(57,783)	970,010	2,763,726
Department Expenditures	**6,894,292**	**(337,840)**	**1,004,429**	**7,560,881**
Revenues:				
WIOA Funds	6,894,292	(337,840)	1,004,429	7,560,880
Department Revenues	**6,894,292**	**(337,840)**	**1,004,429**	**7,560,880**
PART 4: Homeless Continuum of Care				
Expenditures:				
CoC	109,300	-	(6,000)	103,300
ESG CARES Act Grant	-	75,000	-	75,000
ESG HMIS	122,492	-	-	122,492
Planning	22,677	-	4,268	26,945
ESG Administration	10,614	-	-	10,614
Department Expenditures	**265,083**	**75,000**	**(1,732)**	**338,351**
Revenues:				
Local	109,300	-	(6,000)	103,300
ESG CARES Act Grant	-	75,000	-	75,000
ESG HMIS	122,492	-	-	122,492
HUD Planning	22,677	-	4,268	26,945
ESG Admin	10,614	-	-	10,614
Department Revenues	**265,083**	**75,000**	**(1,732)**	**338,351**
PART 5: General Administration				
Expenditures:				
Operations	27,000	-	-	27,000
Department Expenditures	**27,000**	**-**	**-**	**27,000**
Revenues:				
Miscellaneous & Dues	27,000	-	-	27,000
Department Revenues	**27,000**	**-**	**-**	**27,000**
Total Expenditures	**12,482,954**	**1,284,135**	**960,368**	**14,727,456**
Total Revenues	**12,482,954**	**1,284,135**	**960,368**	**14,727,456**
Administrative Overhead Allocated to Programs	444,665	444,665	-	444,665

SECTION 2: The Budget Officer is hereby authorized to transfer appropriations within any of the parts in Section 1 without the approval of the Executive Committee.

Adopted this 12th day of October 2020.

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Trent Burroughs, Chairman	April D. Radford, Clerk

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September 23, 2020

Executive Committee
Cape Fear Council of Governments
1480 Harbour Dr.
Wilmington, NC 28401

Attention: Trent Burroughs, Chairperson

This letter is intended to communicate certain matters related to the planned scope and timing of our audit of Cafe Fear Council of Government's financial statements as of and for the year ending June 30, 2020.

Communication
Effective two-way communication between our firm and the Executive Committee is important to understanding matters related to the audit and developing a constructive working relationship.

Your insights may assist us in understanding Cape Fear Council of Governments and its environment, identifying appropriate sources of audit evidence and providing information about specific transactions or events. We will discuss with you your oversight of the effectiveness of internal control and any areas where you request additional procedures to be undertaken. We expect that you will timely communicate to us any matters you consider relevant to the audit. Such matters might include strategic decisions that may significantly affect the nature, timing and extent of audit procedures, your suspicion or detection of fraud, or any concerns you may have about the integrity or competence of senior management.

We will timely communicate to you any fraud involving senior management and other fraud that causes a material misstatement of the financial statements, instances of noncompliance with laws and regulations that come to our attention (unless they are clearly inconsequential), and disagreements with management and other serious difficulties encountered in performing the audit. We also will communicate to you and to management any significant deficiencies or material weaknesses in internal control that become known to us during the course of the audit. Other matters arising from the audit that are, in our professional judgment, significant and relevant to you in your oversight of the financial reporting process will be communicated to you in writing.

Independence
Our independence policies and procedures are designed to provide reasonable assurance that our firm and its personnel comply with applicable professional independence standards. Our policies address financial interests, business and family relationships, and non-audit services that may be thought to bear on independence. For example, partners and professional employees of RSM US LLP are restricted in their ability to own a direct financial interest or a material indirect financial interest in a client or any affiliate of a client. Also, if an immediate family member or close relative of a partner or professional employee is employed by a client in a key position, the incident must be reported and resolved in accordance with firm policy. In addition, our policies restrict certain non-audit services that may be provided by RSM US LLP and require audit clients to accept certain responsibilities in connection with the provision of permitted non-attest services.

RSM US LLP is the U.S. member firm of RSM International, a global network of independent audit, tax, and consulting firms. Visit rsmus.com/aboutus for more information regarding RSM US LLP and RSM International.

The Audit Planning Process
Our audit approach places a strong emphasis on obtaining an understanding of how your business functions. This enables us to identify key audit components and tailor our procedures to the unique aspects of your business. The development of a specific audit plan will begin by meeting with you and with management to obtain an understanding of your business objectives, strategies, risks and performance.

As part of obtaining an understanding of your business and its environment, we will obtain an understanding of internal control. We will use this understanding to identify risks of material misstatement, which will provide us with a basis for designing and implementing responses to the assessed risks of material misstatement. We will also obtain an understanding of the users of the financial statements in order to establish an overall materiality level for audit purposes. We will conduct formal discussions among engagement team members to consider how and where your financial statements might be susceptible to material misstatement due to fraud or error.

The Concept of Materiality in Planning and Executing the Audit
We apply the concept of materiality in both planning and performing the audit; evaluating the effect of identified misstatements on the audit and the effect of uncorrected misstatements, if any, on the financial statements; and forming the opinion in our report. Our determination of materiality is a matter of professional judgment and is affected by our perception of the financial information needs of users of the financial statements. We establish performance materiality at an amount less than materiality for the financial statements as a whole to allow for the risk of misstatements that may not be detected by the audit. We use performance materiality for purposes of assessing the risks of material misstatement and determining the nature, timing and extent of further audit procedures. Our assessment of materiality throughout the audit will be based on both quantitative and qualitative considerations. Because of the interaction of quantitative and qualitative considerations, misstatements of a relatively small amount could have a material effect on the current financial statements as well as financial statements of future periods. We will accumulate misstatements identified during the audit, other than those that are clearly trivial. At the end of the audit, we will inform you of all individual uncorrected misstatements aggregated by us in connection with our evaluation of our audit test results.

Significant Risks of Material Misstatement
Our audit of the financial statements includes the performance of risk assessment procedures in order to identify risks of material misstatement, whether due to fraud or error. As part of these risk assessment procedures, we determine whether any risks identified are a significant risk. A significant risk is an identified and assessed risk of material misstatement that, in our professional judgment, requires special audit consideration. As part of our risk assessment procedures, we identified management override of controls and fraudulent revenue recognition as significant risks. Additional significant risks may be identified as we perform additional audit procedures.

Our Approach to Internal Control Relevant to the Audit
Our audit of the financial statements will include obtaining an understanding of internal control sufficient to plan the audit and determine the nature, timing and extent of audit procedures to be performed. An audit is not designed to provide assurance on internal control or identify significant deficiencies or material weaknesses. Our review and understanding of Cape Fear Council of Government's internal control is not undertaken for the purpose of expressing an opinion on the effectiveness of internal control.

Timing of the Audit
We have scheduled field work for the week of September 21, 2020. Management's adherence to its closing schedule and timely completion of information used by us in performance of the audit is essential to timely completion of the audit.

Closing
We will be pleased to respond to any questions you have about the foregoing. We appreciate the opportunity to continue to be of service to Cape Fear Council of Governments.

This communication is intended solely for the information and use of the Executive Committee and is not intended to be, and should not be, used by anyone other than this specified party.

RSM US LLP

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CAPE FEAR COUNCIL OF GOVERNMENTS
RESOLUTION AFFIRMING CONTRACTING AUTHORITY
OF THE EXECUTIVE DIRECTOR

WHEREAS the Cape Fear Council of Governments (Council) is a regional council of governments organized pursuant to N.C.G.S. sections 160A-470 through 478;

WHEREAS the Council is designated by the State of North Carolina as the Lead Regional Organization for Region O, serving Brunswick, Columbus, New Hanover, and Pender counties;

WHEREAS the Executive Committee is the governing board of the Council;

WHEREAS the Executive Committee is responsible for appointing the Executive Director, who shall serve as the Chief Administrative Officer of the Council; and

WHEREAS the Executive Committee desires to affirm the contracting authority it has granted to the Executive Director;

NOW, THEREFORE, BE IT RESOLVED that Executive Committee of the Cape Fear Council of Governments hereby authorizes the Executive Director to execute contracts on behalf of the Council in any of the following circumstances:

1. Where the contract includes a provision that allows the Council to terminate the contract without penalty if adequate funds are not appropriated or available for the contract purpose ("funding availability clause")
2. Where the contract includes a provision stating that payments will not be made by the Council prior to the Council receiving reimbursement by the funding agency ("prior reimbursement clause").
3. Where the Council is the recipient of the contracted funds, including contracts for services with member jurisdictions and contracts with granting agencies, except where matching funds are required and are to be provided from fund balance;
4. Where the contract is a subcontract for a project for which the Council is the recipient of sufficient revenues to fund the subcontract and where the contract contains a funding availability clause or a prior reimbursement clause;
5. Where the dollar value of the contract is less than $50,000.

Adopted this 12th day of October 2020.

BY: ATTEST:

_____ _____

Trent Burroughs, Chairman April Radford, Clerk

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