

EXECUTIVE COMMITTEE MEETING

June 8, 2020 • 11:00 AM

MINUTES

Executive Committee Present:

*Teresa Batts *Trent Burroughs *Walt Eccard *Jan Dawson *Mike Forte
*Lamont Grate *Charlie Rivenbark

Executive Committee Absent:

George Brown Julia Olson-Boseman

General Members Present:

*John Gunter *Allen Holden *Glenn Marshall *Ryan Merrill

CFCOG Staff Present:

*Ginger Brick Patrick Flanagan *Jane Jones *Wes MacLeod April Radford
Allen Serkin *Dawn Tucker

This meeting was a remote meeting held during a declared emergency pursuant to N.C.G.S. §166A-19.24. Members and others who participated by simultaneous communication are indicated with an asterisk (*).

1. Call to Order & Welcome:

Mr. Burroughs, called the meeting to order & welcomed everyone at 11:04AM.

2. Invocation & Pledge:

Mr. Rivenbark gave the invocation and Mr. Forte led the Pledge of Allegiance.

3. Introduction & Roll Call:

Mr. Burroughs introduced himself and asked Mr. Serkin recognize on site executive committee member, staff and to do roll call of all participating remotely.

4. Approval of Agenda:

There was no discussion. Motion by Mr. Eccard, second by Ms. Dawson, to approve agenda carried unanimously by roll call vote. *Ayes: Ms. Batts, Mr. Burroughs, Mr. Forte, and Mr. Rivenbark. Nays: None. Absent: Mr. Brown, Mr. Grate and Ms. Olson-Boseman.*

5. Public Comments:

There were no public comments.

6. Approval of Minutes:

There was no discussion. Motion by Mr. Rivenbark, second by Mr. Forte, to approve minute carried unanimously by roll call vote. *Ayes: Ms. Batts, Mr. Burroughs, Mr. Eccard, and Ms. Dawson. Nays: None. Absent: Mr. Brown, Mr. Grate and Ms. Olson-Boseman*

7. Finance Report:

Ms. Tucker presented the finance report through April 30, 2020 and the budget adjustment through May 31, 2020. There was no discussion. Motion by Mr. Forte, second by Mr. Grate, to approve finance report and budget adjustment carried unanimously by roll call vote. *Ayes: Ms. Batts, Mr. Burroughs, Mr. Eccard, Ms. Dawson, and Mr. Rivenbark. Nays: None. Absent: Mr. Brown and Ms. Olson-Boseman*

Mr. Grate joined the meeting while Ms. Tucker was presenting finance report at 11:14AM.

Ms. Tucker presented the FY 20/21 budget Ordinance without changes and requested the executive committee approve ordinance. There was no discussion. Motion by Mr. Rivenbark, seconded by Mr. Eccard to approve budget ordinance carried unanimously by roll call vote. *Ayes: Ms. Batts, Mr. Burroughs, Ms. Dawson, Mr. Forte and Mr. Grate. Nays: None. Absent: Mr. Brown and Ms. Olson-Boseman*

8. Adoption on the 2019 Records Retention & Disposition Schedule:

Mr. Serkin presented the records retention & disposition schedule for approval. There was no discussion. Motion by Mr. Grate, seconded by Ms. Dawson to approve records retention & disposition schedule carried unanimously by roll call vote. *Ayes: Ms. Batts, Mr. Burroughs, Mr. Eccard, Mr. Forte and Mr. Rivenbark. Nays: None. Absent: Mr. Brown and Ms. Olson-Boseman*

9. Staff Reports:

Mr. Serkin presented the executive director report. Mr. Serkin informed the executive committee of his acceptance to a short-term contract to assist Lake Waccamaw as their interim manager and in the hiring a full-time town manager. Mr. Serkin addressed questions from the executive committee. Mr. Serkin informed the executive committee he will send them emails with recommendation on filling the vacant CFCOG staff positions. Mr. Serkin asked the executive committee for their input and involvement in the review of RFP's and hiring of legal council for the CFCOG and the Executive Committee. There was discussion. Motion by Mr. Rivenbark, seconded by Mr. Grate to appoint the executive committee officers (Mr. Burroughs, Mr. Brown & Mr. Rivenbark) to review the RFP candidate's for legal counsel and present their findings to the entire executive committee at the August 10th meeting carried unanimously by roll call vote. *Ayes: Ms. Batts, Mr. Burroughs, Mr. Eccard, Ms. Dawson, and Mr. Forte. Nays: None. Absent: Mr. Brown and Ms. Olson-Boseman.*

Mr. Serkin updated the executive committee on staff working remotely & plans to reopen the office in phases. Mr. Serkin informed the executive committee the CFCOG has an official Facebook page and invited them to like the page. Mr. Serkin informed the executive committee of an economic development/COVID-19 grant. There was no further comments or questions.

Ms. Jones presented the Area Agency on Aging report. There were no questions.

Mr. MacLeod presented the Local Governments Service report and asked Mr. Flanagan to give a brief RPO report. There were no questions.

Ms. Brick presented the Workforce Development report. There were no questions.

Mr. Serkin presented the Continuum of Care report on behalf of Ms. Zielinski. There were no questions.


10. Chairman & Member Comments:

Mr. Eccard informed the executive committee of a letter requesting Governor Cooper to reverse requirement that counties, cities and towns must first apply to FEMA prior to receiving any CARE Act funds (see attached letter) and asked the CFCOG share with all the mayors in the region.

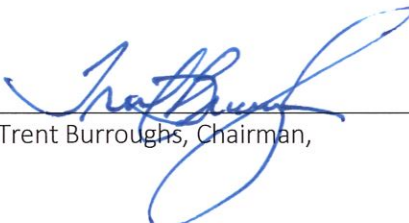
11. Adjournment:

Motion by Mr. Rivenbark, second by Ms. Dawson, to adjourn the meeting. The meeting ended at 11:58AM.

Respectfully submitted,



April D. Radford, Clerk to the Board



Trent Burroughs, Chairman,