

Cape Fear RPO

Brunswick County ❖ Columbus County
Pender County

Rural Transportation Advisory Committee
February 20, 2020, Meeting Minutes
DRAFT

Voting Members Present

Dave DeLong, St. James
Mike Forte, Brunswick County
Fred McCoy, Pender County
Giles Byrd, Columbus County
Don Helms, Surf City
Robert Barnhill, St. Helena
Teresa Batts, Surf City

Jackie Williams-Rowland, Brunswick
(Confer. Call)
Glenn Marshall, Sandy Creek
Edwin Russ, Columbus County
Frank Williams, Brunswick County
Terry Mann, Whiteville

Others Present

Caitlin Marks, NCDOT Division 3
Nazia Sarder, NCDOT TPD (Confer. Call)
Allen Serkin, Cape Fear COG
Darius Sturdivant, NCDOT Division 6
(Confer. Call)
James Knox, Northwest

Chris May, Southport
Patrick Flanagan, Cape Fear COG
Chance Lambeth, Congressman Rouzer's
Office
Chad Kimes, NCDOT Division 3

1. **Introduction and quorum** – Having reached a quorum, Mr. Williams called the meeting to order at 9:01 AM.
2. **Invocation/Pledge of Allegiance** – Mr. Williams led the invocation and the Pledge of Allegiance.
3. **Ethics awareness and conflict of interest statement** – Mr. Williams read the statement to the RTAC. No conflicts of interest were raised and no members recused themselves from any votes.
4. **Additions or corrections to the agenda** – With no proposed changes or additions to the agenda, *Mr. McCoy made a motion to approve the agenda as presented. Mr. Helms seconded the motion. The motion carried.*
5. **Approval of Minutes** – *Mr. Helms made a motion to approve the minutes as presented. Mr. Mann seconded the motion. The motion carried.*
6. **Public comment** – There was no public comment.

7. **Vacancies and appointments** – Discussion began about filling the vacant seats discussed at the previous meeting. Patrick Flanagan reviewed the results of the Mayor caucuses within each county to appoint the various municipal representatives.
8. **Election of Officers** – The group reviewed the current officers and both agreed to serve again. *Mr. Helms made a motion to nominate Frank Williams as the RTAC Chair. Mr. Forte seconded the motion. The motion carried.*
Mr. Russ made a motion to nominate Terry Mann as the RTAC Vice-Chair. Mr. Byrd seconded the motion. The motion carried.
9. **Presentation: Columbus County CTP** – Patrick Flanagan presented on where we are in the process for the Columbus County CTP. The group went through the various project recommendations in the plan. They then discussed the next steps to move toward adoption. *No action was taken.*
10. **Presentation: Complete Street Policy Update** – Patrick Flanagan presented on the update to NCDOT’s Complete Street Policy. The new changes were outlined and match requirements were discussed by the group. *No action was taken.*
11. **Presentation: Prioritization Refresher** – Patrick Flanagan presented on NCDOT’s prioritization process put into place by the 2013 STI legislation. Project submission guidelines, competition tiers, and component weights were all discussed. An open discussion followed about various intricacies of the prioritization system. *No action was taken.*
12. **DRAFT FY 2020-2021 PWP** – Patrick Flanagan again reviewed the draft PWP budget for the next fiscal year with the group. *No action was taken.*
13. **P6.0 New Project Submission List** – Patrick Flanagan reviewed the holding tank projects and the new project ideas with the group. They discussed the draft recommendations for each mode of transportation. Patrick Flanagan answered questions about the various projects as they were discussed. *No action was taken.*
14. **Southport MPO Membership Request** – The group discussed a public comment made during the Town of Southport’s previous board meeting where they were solicited about requesting to join the Wilmington MPO. Chris May, the Southport Interim Manager, gave background about the public comment and the sentiment of the Southport elected officials. The group talked about the varied reasons for the request to join the Wilmington MPO. The group then discussed the pros and cons of MPO membership versus RPO members. *No action was taken.*
15. **Reports/Updates**
 - CFRPO
 - a. 2020 Meeting Schedule: Patrick Flanagan reviewed the schedule, noting our next meeting would be on a Thursday.
 - b. Mobi Award Voting: Patrick Flanagan highlighted to projects in the Cape Fear RPO region that are candidates and encouraged everyone to vote for their favorite projects.

- c. Brunswick County CTP: NCDOT is finalizing the model and we will begin the CTP planning process shortly after they conclude.
- d. Pender County CTP: We are waiting on TPD staffing to begin this plan.
- e. NC 211/East Coast Greenway Feasibility Study: The contract has been finalized and a notice to proceed has been issued. Brunswick County officials asked to be included in communication about this effort.
- f. Strategic Transportation Corridor Master Plans: These should resume in mid-December.
- g. STIP Amendments and Revisions: Patrick Flanagan went over the NCDOT Board of Transportation Item N handouts with the group.
 - o NCDOT Division 3: Caitlin Marks went over project updates and schedules.
 - o NCDOT Division 6: Darius Sturdivant went over project updates and schedules.
 - o NCDOT TPD: Nazia Sarder expanded on the CTP updates, NC Moves progress and the success of the 2020 Transportation Summit.
 - o NC Board of Transportation: No update from the Board members.

16. **Open Discussion** – Patrick Flanagan reminded everyone about the State Ethics requirements to serve on the RPO RTAC and the deadline for Bicycle/Pedestrian planning grant applications.

17. **Adjournment** – *There being no further discussion, the meeting was adjourned without objection at 10:58 AM.*

Minutes prepared by Patrick Flanagan on April 1, 2020.