

EXECUTIVE COMMITTEE MEETING

May 11, 2020 • 11:00 AM

MINUTES

Executive Committee Present:

Teresa Batts	Trent Burroughs	Walt Eccard	Mike Forte	Jan Dawson
Lamont Grate	Charlie Rivenbark	Julia Olson-Boseman		

Executive Committee Absent:

George Brown

General Members Present:

Kathy Ashley	Brenda Bozeman	John Gunter	Allen Holden	Donna Long
Glenn Marshall	Ryan Merrill	Elton Newkirk	R. Wayne Rowell	

CFCOG Staff Present:

Ginger Brick	Patrick Flanagan	Jane Jones	Wes MacLeod
April Radford	Allen Serkin	Dawn Tucker	Maegan Zielinski

1. Call to Order & Welcome:

Mr. Burroughs, called the meeting to order & welcomed everyone at 11:32AM.

2. Invocation & Pledge:

Mr. Forte gave the invocation and Mr. Rivenbark led the Pledge of Allegiance.

3. Introduction & Roll Call:

Mr. Burroughs introduced himself and asked Mr. Serkin to go over meeting etiquette and to do roll call. Mr. Serkin requested an amendment to the agenda; adding 7f Audit Engagement Letter & Contract with RSM to perform 20/21 audit. *Motion by Ms. Dawson, second by Mr. Grate, to approve agenda amendment carried unanimously by following roll call vote. Ayes: Ms. Batts, Mr. Burroughs, Mr. Forte, Mr. Rivenbark, and Ms. Olson-Boseman. Nays: None. Absent: Mr. Brown and Mr. Eccard.*

4. Resolution Amending Electronic Meeting Participation Policy:

Mr. Serkin presented the resolution amending the meeting participation policy to the executive committee. There was no discussion. *Motion by Mr. Forte, second by Mr. Grate, to approve policy amendment carried unanimously by roll call vote. Ayes: Ms. Batts, Mr. Burroughs, Ms. Dawson, Mr. Rivenbark, and Ms. Olson-Boseman. Nays: None. Absent: Mr. Brown and Mr. Eccard.*

5. Public Comments:

There were no public comments.

6. Approval of December 9, 2019 & February 10, 2020 Minutes:

There was no discussion. *Motion by Mr. Rivenbark, second by Ms. Dawson, to approve both sets of minutes carried unanimously by roll call vote. Ayes: Ms. Batts, Mr. Burroughs, Mr. Forte, Mr. Grate, and Ms. Olson-Boseman. Nays: None. Absent: Mr. Brown and Mr. Eccard.*

7. Finance Reports:

Ms. Tucker presented the budget adjustments through March 31, 2020 and April 30, 2020. There were no questions from the board. *Motion by Mr. Rivenbark, second by Mr. Grate, to approve both budget adjustments*

carried unanimously by roll call vote. Ayes: Ms. Batts, Mr. Burroughs, Mr. Forte, Ms. Dawson, and Ms. Olson-Boseman. Nays: None. Absent: Mr. Brown and Mr. Eccard.

Ms. Tucker presented the Budget Report through March 31, 2020. Mr. Serkin & Ms. Tucker addressed questions from the Executive Committee. *Motion by Mr. Forte, second by Ms. Dawson, to approve budget report carried unanimously by roll call vote. Ayes: Ms. Batts, Mr. Burroughs, Mr. Grate, Mr. Rivenbark and Ms. Olson-Boseman. Nays: None. Absent: Mr. Brown and Mr. Eccard.*

Mr. Eccard joined the meeting at 11:35 A.M.

Mr. Serkin and Ms. Tucker presented the proposed FY 2020-2021 Budget to the Executive Committee. There was no discussion.

Mr. Serkin informed the Executive Committee of the newly adopted remote public meeting requirements of Session Law 2020-03 (SB 704) requiring at least 24 hours between a public hearing conducted at a remote meeting and any action on the public hearing item. The Executive Committee discussed the requirement and Mr. Serkin proposed scheduling the budget public hearing for 10 AM on Friday, June 5th, more than 24 hours prior to the regularly-scheduled meeting on June 8th at which the Executive Committee had planned to take action on the proposed budget ordinance. *Motion by Mr. Grate, second by Mr. Rivenbark, to schedule the budget public hearing for 10 AM on June 5th carried unanimously by roll call vote. Ayes: Ms. Batts, Mr. Burroughs, Mr. Eccard, Mr. Forte, Ms. Dawson, and Ms. Olson-Boseman. Nays: None. Absent: Mr. Brown.*

8. Resolution Amending Personnel Policy:

Mr. Serkin presented a resolution amending the personnel policy broadening Section K from "Inclement Weather" to "Emergency Closure". There were no questions. *Motion by Mr. Rivenbark, second by Mr. Forte, to approve personnel policy amendment carried unanimously by roll call vote. Ayes: Ms. Batts, Mr. Burroughs, Mr. Eccard, Ms. Dawson, Mr. Grate and Ms. Olson-Boseman. Nays: None. Absent: Mr. Brown.*

9. Staff Reports:

Mr. Serkin presented Executive Directors report to the Executive Committee, discussing changes implemented due to Coronavirus and working remotely. There were no questions.

Ms. Jones presented the Area Agency on Aging report. There were no questions.

Ms. Zielinski presented the Continuum of Care report. There were no questions.

Mr. MacLeod presented the Local Government Services report. There were no questions.

Ms. Brick presented the Workforce Development report. Ms. Brick addressed questions from the executive committee.

10. Chairman & Member Comments:

Mr. Forte thanks Ms. Radford for putting together the remote meeting. There were no other comments.

11. Adjournment:

Motion by Mr. Forte, second by Ms. Dawson, to adjourn the meeting carried unanimously by roll call vote. Ayes: Ms. Batts, Mr. Burroughs, Mr. Eccard, Ms. Dawson, Mr. Grate and Ms. Olson-Boseman. Nays: None. Absent: Mr. Brown. The meeting ended at 12:30PM.

Respectfully submitted,


April D. Radford, Clerk to the Board


Trent Burroughs, Chairman