

The Cape Fear Rural Transportation Planning Organization serves as the intergovernmental organization for local elected officials, the North Carolina Department of Transportation, and residents of Brunswick, Columbus and Pender Counties to work cooperatively to address transportation issues.

Rural Transportation Coordinating Committee (RTCC)

Meeting Minutes

April 1, 2020 • 10:00 AM

Cape Fear Council of Governments • Large Conference Room • Wilmington, NC

Voting Members Present

Helen Bunch, Brunswick County
Jake Vares, Oak Island
Jeff Repp, Boiling Spring Lakes
Samantha Alsup, Columbus County
Robert Lewis, Whiteville
Gordon Hargrove, Lake Waccamaw
Jerome Chestnut, Chadbourn
Sam Shore, Pender County
Mike Rose, Topsail Beach
Andrea Correll, Burgaw

Chad Kimes, NCDOT Division 3
Darius Sturdivant, NCDOT Division 6
Nazia Sarder, NCDOT TPD
Malcolm Charles, MOTSU
Rachel McIntyre, WMPO
Dan Newquist, GSATS
Joy Jacobs, Columbus County Transit
Stephanie Ayers, NC Ports
Patrick Flanagan, Cape Fear RPO

Others Present

Thomas Lloyd, Southport
Ed Dickie, St. James
Gary Lanier, Columbus County
Sean Martin, Whiteville
Amy Kimes, Surf City
Caitlin Marks, NCDOT Division 3
Bill Kincannon, NCDOT Division 3
Bill Hammond, NCDOT Division 6

Ben Hughes, NCDOT Division 3
Alan Pytcher, NCDOT Division 3
Cat Peele, NCDOT Ferry Division
Allen Serkin, Cape Fear COG
Larry Bergman, Wallace
Chance Lambeth, Congressman Rowzer
Fred Fontana, AARP
Brayton Willis, NAACP

1. **Call to Order** – Having reached a quorum, Patrick Flanagan called the meeting to order at 10:01 AM.
2. **Introductions** – A roll call was taken of attendees.
3. **Changes or additions to the agenda** – No changes were made to the agenda.
4. **Approval of the minutes** – *Sam Shore made a motion to approve the minutes as presented. Helen Bunch seconded the motion. The motion carried.*
5. **Public Comment** – There was no comment from the public.

6. **Vacancies and appointments** – The group discussed Gary Lanier serving as an alternate for Columbus County.
7. **Ferry Maritime Administration (MARAD) Marine Highway Program Letter of Support** – Patrick Flanagan discussed the purpose of the letter of support. *Stephanie Ayers made a motion to recommend approval of the Letter of Support to the RTAC, seconded by Helen Bunch. The motion carried.*
8. **FY 2020-2021 PWP** – Patrick Flanagan presented the Planning Work Program (PWP) for the upcoming fiscal year. *Andrea Correll made a motion to recommend approval of the FY 2020-2021 PWP for submittal to the RTAC, seconded by Jake Vares. The motion carried.*
9. **P6.0 New Project Submission List** – Patrick Flanagan reviewed the project list for all modes highlighting the recommended submissions and recommended projects to drop. *Helen Bunch made a motion to recommend approval of the Project Submission List to the RTAC as we have gone through in this meeting. Sam Shore seconded the motion. During discussion Burgaw made a note that they oppose the two rail projects to restore the Wallace to Castle Hayne railroad through Burgaw. The motion carried.*

10. Reports/Updates

- a. 2020 Meeting Schedule: staff reviewed the adopted schedule.
- b. NC FIRST Commission: staff presented on the survey created by the Commission to explore funding options.
- c. Mobi Award Voting: staff went over the results of voting and highlighted the CFRPO project still in the running.
- d. CASSI Application: staff presented the application for areas to petition to have an autonomous shuttle tested in their community.
- e. Columbus County CTP: presentations have been made to all local governments in Columbus County about the draft recommendations in the plan.
- f. Brunswick County CTP: staff reported final adjustments are being made to the model and the plan should begin soon.
- g. Pender County CTP: we are waiting on TPD staffing to begin this plan.
- h. Cape Fear Region State Trails Plan: staff went over the survey and outreach efforts for this plan.
- i. NC 211/East Coast Greenway Feasibility Study: The consultants are collecting GIS data and mapping parcels and future development along the corridor.
- j. US 74 Corridor Master Plans: The consultants presented to the POs along the corridor an overview of the data they have gathered from MTPs, CTPs, Feasibility Studies and Traffic Studies.
- k. SPOT Schedule: staff outlined the remaining deadlines.
- l. Municipal Title VI Survey: Staff informed the municipalities about the upcoming Title VI survey by NCDOT to determine the status of Title VI plans in municipalities across the state.

- m. NC Ports: A short video was played showing two Post-Panamax vessels docking side-by-side at the Port of Wilmington. A first for the State.
 - n. NCDOT Division 3: Caitlin Marks went over project updates and schedules.
 - o. NCDOT Division 6: Darius Sturdivant went over project updates and schedules.
 - p. NCDOT TPD: Nazia Sarder expanded on the CTP updates, NC Moves progress, and COVID-19 response from NCDOT.
 - q. Wilmington Area MPO: Rachel McIntyre gave an update on the MTP public comment period, project process for P6.0 and their Congestion Management Process biennial report.
 - r. Grand Strand MPO: Dan Newquist gave an update on the MTP schedule.
11. **Open discussion** – A reminder was made about Bicycle and Pedestrian Planning Grant Applications for plans funded by NCDOT. A reminder was made to update any changes to the state highway system within corporate limits for Powell Bill funding purposes. There was no other business.
12. **Adjournment** – *There being no further discussion, Jerome Chestnut made a motion to adjourn, seconded by Jeff Repp. The meeting was adjourned at 11:35 AM.*

Minutes prepared by Patrick Flanagan on May 27th, 2020