

EXECUTIVE COMMITTEE MEETING

February 10, 2020 • 11:00 AM

MINUTES

Members Present:

*Teresa Batts	George Brown, Jr.	Trent Burroughs	Mike Forte	Jan Dawson
*Lamont Grate	Charlie Rivenbark	*Julia Olson Bozeman		

(* indicates via remote)

Members Absent:

Walt Eccard

CFCOG Staff Present:

Wes MacLeod	Lashauna Parker	Holly Pilson	April Radford	Allen Serkin
Dawn Tucker	Maegan Zielinski			

Guest:

Phillip King, RSM US LLP	Mayor Glenn Marshall	Commissioner Ryan Merrill
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Call to Order, Welcome, Invocation, Introductions & Pledge:

Mr. Burroughs, called the meeting to order & welcomed everyone at 11:16 am. Ms. Dawson gave the invocation and Mr. Forte led the Pledge of Allegiance. The members, staff, and guests introduced themselves.

Approve FY18/19 Audit

Mr. King from RSM presented the 18/19 audit report. There were no significant items to report. Mr. King addressed questions from the Executive Committee. Mr. Brown moved to approve the audit, and Mr. Forte seconded. The motion carried unanimously.

Approval of December 9, 2019 Minutes:

Mr. Serkin proposed a minor change to the minutes under the Executive Director's Report to reflect the nomination of the at-large Executive Committee members for presentation to the General Membership at the Annual Meeting. Mr. Brown moved to accept the changes and approve the minutes, and Ms. Dawson seconded. The motion carried unanimously.

Finance Report:

Ms. Tucker presented the budget adjustment for the period ending December 31, 2019. There were no questions from the Executive Committee. Ms. Tucker next presented the financial report through December 31, 2019. There were no questions from the Executive Committee. Mr. Brown moved to approve both the budget adjustment and financial report, and Mr. Rivenbark seconded. The motion carried unanimously.

Executive Director's Report:

Mr. Serkin presented a resolution establishing bank signatories to the Executive Committee. There were no questions from the Executive Committee. Mr. Rivenbark moved to approve the resolution and seconded by Mr. Brown. The motion carried unanimously.

Mr. Serkin presented the proposed agenda for the 2020 Annual Meeting. There were no questions from the Executive Committee. Mr. Forte moved to accept the agenda and seconded by Mr. Brown. The motion carried unanimously.

Mr. Grate joined the meeting at 11:50 am.

Mr. Serkin presented the Annual Meeting's program and timeline. The meeting will start at 6:00 pm, 30 minutes earlier than prior years. There will be no tables on the stage. The head table will be head table in front of the stage.


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1480 Harbour Drive
Wilmington, NC 28401-7776

Mr. Serkin informed the Executive Committee that due to the fact the CFCOG office is full and staff members are doubling up in offices and working in other locations, the CFCOG is leasing additional office space in the adjacent building to accommodate the Workforce Development department.

Department Report:

Ms. Jones presented the Area Agency on Aging report. There were no questions from Executive Committee.

Ms. Zielinski presented the Continuum of Care report. Mr. Zielinski addressed questions from the Executive Committee.

Mr. MacLeod presented the Local Government Services report. There were no questions from the Executive Committee.

Ms. Parker presented the Workforce Development report on behalf of Ms. Brick. Ms. Parker addressed questions from the Executive Committee. Mr. Serkin will have Ms. Brick contact Mr. Brown and Mr. Burroughs in reference to Workforce Development Board questions.

Chairman's Comments:

Mr. Burroughs thanked Mr. Serkin for all his work.

Executive Committee Members' Comments:

There were no comments from the Executive Committee.

Next Executive Committee Meeting:

May 11, 2020 11:00 am

Annual Meeting Reminder:

Thursday, February 27, 2020 6:00 pm, at The Brunswick Center 1010 Stone Chimney Road, Supply, NC

Adjournment:

Ms. Dawson motioned to adjourn the meeting, and Mr. Brown seconded. The motion carried unanimously. The meeting ended at 12:29 pm.

Respectfully submitted,


April D. Radford, Clerk to the Board


Trent Burroughs, Chairman