

# Cape Fear RPO

Brunswick County ❖ Columbus County  
Pender County

Rural Transportation Coordinating Committee  
October 7, 2015 Meeting Minutes

## Members Present

Samantha Alsup, Columbus County  
Stephanie Ayers, NC Ports  
Joe Bailey, NCDOT Division 6  
Kyle Breuer, Pender County  
Helen Bunch, Brunswick County  
Trey Burke, Cape Fear COG  
Jim Donnelly, St. James  
Nastasha Earle-Young, NCDOT TPB

Harry Foley, Lake Waccamaw  
Hiram Marziano, Whiteville  
Suraiya Rashid, Wilmington MPO  
Jeff Repp, Boiling Spring Lakes  
Patrick Riddle, NCDOT Division 3  
Rebekah Roth, Burgaw  
Allen Serkin, CFRPO

## Non-members Present

John Allen, Southport  
Gary Brown, St. James

Josh Lopez, Wilmington MPO  
Brian Slattery, Brunswick Beacon

- 1. Introduction and quorum** – Having reached a quorum, Mr. Serkin called the meeting to order at 10:04 AM. The attendees introduced themselves.
- 2. Changes or additions to the agenda** – No changes to the agenda.
- 3. Approval of the minutes** – *Mr. Marziano made a motion to accept the minutes, Ms. Bunch seconded the motion. The motion carried.*
- 4. Public Comment** – There was no comment from the public.
- 5. Prioritization 4.0 New Projects** – Mr. Serkin informed the TCC about looming P4.0 deadlines and the number of projects the RPO may submit for each mode of transportation. Mr. Serkin then reviewed new projects and those submitted by the airports in our region. Ms. Roth submitted a list of sidewalk and intersection improvements that could be added to the list. Mr. Serkin suggested no tweaks to those submissions.

Mr. Serkin noted that the RPO is limited to 11 bike/ped projects. Mr. Riddle replied that while NCDOT Division 3 is allotted 7 bike/ped projects, they have not submitted any. As such, the RPO could ask the Division to submit projects on their behalf.

Mr. Serkin noted that Pender Adult Services (the public transit provider in Pender County) submitted a new intermodal facility as a project. The current facility has problems with security, a lack of office space and no garages.

*Mr. Riddle made a recommendation to approve the New Projects list as presented and to give staff flexibility to make changes as needed, Mr. Marziano seconded the motion. The motion carried.*

6. **Prioritization 4.0 Local Input Methodology** – Mr. Serkin informed the TCC that the local input methodology is due on April 1, 2016, and that a Local Input Methodology Subcommittee meeting would be scheduled. *No action was requested or taken.*
7. **Lake Waccamaw Bike/Ped Planning Grant** – Mr. Serkin informed the TCC that the deadline for submitting Bike/Ped Planning Grant applications had been extended to November 20, 2015, and that Lake Waccamaw was looking for RPO support of its grant application. Ms. Earle-Young suggested that any municipalities hoping to receive grant funding have their application reviewed by RPO staff before submitting to NCDOT. *Mr. Marziano made a recommendation to approve the resolution in support of the grant application, Mr. Donnelly seconded the motion. The motion carried.*
8. **Comprehensive Transportation Plan Needs** – Mr. Serkin reviewed CTPs and the CTP needs list. Responding to a point Mr. Serkin made about possibly combining the Brunswick and Columbus plans or making the efforts concurrent, Ms. Bunch said that Brunswick County would prefer its own plan but was not concerned about the planning efforts being simultaneous.

In response to a point Mr. Serkin made about the potential improvements that would come with the adoption of CTP 2.0 standards, Ms. Earle-Young suggested that municipalities not wait for said adoption. She cited the fact that the updates could take years and is not guaranteed. Mr. Breuer asked if small updates could work to improve the plans in the short term. Mr. Serkin replied that updates could work, but the RPO is focused on getting plans for Columbus and Brunswick County first. *Mr. Foley made a motion to recommend approval of the CTP needs list. Mr. Repp seconded the motion. The motion carried.*

9. **Reports/Updates** -- NCDOT Division staff and others updated the committee on various projects and on-going issues.

## **10. General Discussion**

11. **Adjournment** – There being no further discussion, the meeting was adjourned.

*Minutes prepared by James Burke on February 10, 2016.*