

Cape Fear RPO

Brunswick County ❖ Columbus County
Pender County

Rural Transportation Advisory Committee
May 18, 2018 Meeting Minutes

Voting Members Present

Robert Barnhill, St. Helena
George Brown, Pender County
Craig Caster, Boiling Spring Lakes
JV Dove, Southport

Mike Forte, Brunswick County
Terry Mann, Whiteville
Frank Williams, Brunswick County

Others Present

Justin Brantley, Cape Fear COG
David DeLong, Town of St. James
Bill Hammond, NCDOT Division 6
Alan Pytcher, NCDOT, Division 3

Nazia Sarder, NCDOT TPB
Allen Serkin, Cape Fear COG
Darius Sturdivant, NCDOT Division 6

1. **Introduction and quorum** – Having reached a quorum, Mr. Williams called the meeting to order at 9:13 AM. The attendees introduced themselves.
2. **Invocation/Pledge of Allegiance** – Mr. Brown led the invocation and the Pledge of Allegiance.
3. **Ethics awareness and conflict of interest statement** – Mr. Williams read the statement to the RTAC. No conflicts of interest were raised and no members recused themselves from any votes.
4. **Additions or corrections to the agenda** – There were no additions or corrections to the agenda. *Mr. Forte made a motion to approve the agenda, Mr. Mann seconded the motion. The motion carried.*
5. **Approval of Minutes** – There were no changes to the minutes. *Mr. Caster made a motion to approve the minutes, Mr. Brown seconded the motion. The motion carried.*
6. **Public Comment** – There was no public comment at this time.
7. **Cape Fear RPO Title VI Program** – Mr. Brantley presented the Title VI program and explained its requirements as well as the role of the RTAC.
8. **Prioritization 5.0 Statewide Tier Results** – Mr. Serkin summarized the Prioritization 5.0 Preliminary Statewide Tier Results. The RPO did not receive any projects at the Statewide Tier.

9. **Prioritization 5.0 Preliminary Regional Tier Point Assignments** – Mr. Serkin went over the methodology of the preliminary point assignments for the regional tier. Mr. Williams asked about the Delco bypass project and the possibility of this project influencing a nearby interchange project. Mr. Serkin recommended taking 11 points from the lowest scoring project receiving points (NC 53 corridor project in Burgaw) and putting them toward the Maco Rd to Mt Misery Rd project to match the 89 points proposed by the WMPO. Mr. Serkin stated that the draft point assignments include assigning the points otherwise eligible for the US 74/NC 11 interchange to the Delco Bypass which includes that interchange. *Mr. Forte made a motion to adopt the preliminary point assignments with proposed changes, Mr. Brown seconded the motion. The motion carried.*
10. **FY 2017-2018 Planning Work Program Amendment** – Mr. Serkin presented the PWP amendment for the current fiscal year and explained that 4,000 dollars is proposed to be transferred from general transportation to administration. He attributes the raise in the administration funding to addressing the FHWA SPR program review recommendations and the Title VI requirements as well as other administrative tasks. *Mr. Brown made a motion to approve the FY 2017-2018 PWP Amendment, Mr. Mann seconded the motion. The motion carried.*
11. **FY 2018-2019 Planning Work Program** – Mr. Serkin presented the PWP for the 2018-19 fiscal year. Mr. Serkin illustrated the line item format changes as well as indicated that although the format is different it was intended that the overall budget be essentially unchanged. *Mr. Brown made a motion to approve the FY 2018-2019 PWP, Mr. Mann seconded the motion. The motioned carried.*
12. **Title VI Documents** – Mr. Serkin reviewed the Title VI documents that need signatures as well as recommended their adoption. *Mr. Mann made a motion to approve signature and adoption of these documents, Mr. Dove seconded the motion. The motion carried.*
13. **I-95 Corridor Coalition** – Mr. Serkin discussed the I-95 Coalition Traffic Flow Data Program and the RPO's ability to access the data through NCDOT's licensing agreement. *Mr. Forte made a motion to recommend approval of the Data Use Agreement. Mr. Brown seconded the motion. The motion carried.*
14. **Reports/Updates** – Mr. Serkin summarized the schedule and process for Prioritization 5.0 as well as discussed the project summary page for each project. Mr. Serkin indicated that these project summaries would be made available online. Mr. Pytcher gave the Division 3 update. Mr. Sturdivant gave the Division 6 update. Ms. Sarder gave the Transportation Planning Branch update as well as an update on the Columbus County CTP and the Brunswick County CTP.
15. **Open Discussion:** There was no open discussion at this time.
16. **Adjournment** – *There being no further discussion, Mr. Brown made a motion to adjourn, Mr. Dove seconded the motion. The meeting was adjourned at 10:18 AM.*

Minutes prepared by Justin Brantley on May 18, 2018 and approved by the RTAC on July 13, 2018.