

CAPE FEAR WORKFORCE DEVELOPMENT BOARD MEETING

Wednesday, April 4, 2018

10:00 a.m. – 11:30 a.m.

MINUTES

**NEW HANOVER COUNTY – HILTON RIVERSIDE
301 N. WATER STREET, WILMINGTON, NC**

Members Present:

Jim Kornegay	Angie Ball	Greg Bland	Jean Duncan
Bob Ferraro	Phillip Hedgepeth	Gary Lanier	Mark Lanier
Melissa Singler	Fred Spain	Greg Washington	Teresa Woods-Cox
Karl Zurl			

Absent:

Gordon Corlew	Jon Hicks	Karen Pleva	Yasmin Tomkinson
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CFWD Staff Present:

Ginger Brick	Chris May	April Johnson	Dawn Tucker
Karen Schraml	Scott Levine	Araceli Matheny	Jim Bradshaw

1. Call to Order, Welcome, & Opening Comments

Mr. Jim Kornegay called the meeting to order at 10:00 a.m. Mr. Jim Kornegay welcomed everyone and asked each board member present to briefly introduce themselves.

Mr. Jim Kornegay introduced Mr. Danny Giddens of NC Department of Commerce, NC Division of Workforce Solutions and asked him to address the board.

Mr. Danny Giddens spoke to the board and thanked them for their service to the region. Mr. Danny Giddens spoke about Governor Cooper's NC Jobs Ready Initiative program.

2. Ethics Awareness & Conflict of Interest Statement

Mr. Jim Kornegay read the Ethics Awareness & Conflict of Interest Statement. There were no conflicts.

Mr. Jim Kornegay asked the board members to sign the newly approved Conflict of Interest policy found in the back of their packets.

3. Consideration of Minutes – February 21, 2018

Mr. Jim Kornegay asked the board if there were any discussion about the February 21, 2018 Minutes. There was no discussion. Ms. Melissa Singler moved to approve the Minutes, seconded by Mr. Gary Lanier. The motion carried unanimously.

MOTION PASSED: Approving CFWDB Minutes of February 21, 2018

4. CFWDB Committee Reports

Ms. Jean Duncan presented the Finance Committee Report. There was no discussion.

Mr. Karl Zurl presented the NCWorks Committee Report. There was no discussion.

Ms. Scott Levine presented the Business Engagement Committee Report. There was no discussion.

Ms. Melissa Singler presented the Youth Standing Committee Report. There was no discussion.



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Ms. Bettina Cox spoke briefly about Governor Cooper being at SECC to discuss the NC Jobs Ready Initiative program.

5. Old Business

Mr. Jim Kornegay discussed upcoming board training. There are two trainings. The first is “Board Training for Local Board Members” in Kinston, NC on April 19th. Ms. Ginger Brick informed the board she was planning a workshop after the BTLBM training for those board members unable to attend the April 19th training in Kinston. Mr. Jim Kornegay asked Ms. Stephanie Deese give a brief introduction as to who she is and to spoke about the second training being held in the Research Triangle Park on May 16th. Each board member should have received an email for Ms. Stephanie Deese about the May 16th training for NC Workforce Boards. Ms. Stephanie Deese also informed the board of the Annual Association meeting is in conjunction with the NCWorks programs conference in Greensboro on October 10th. There were no questions from the board.

Ms. Ginger Brick asked the board member to sign the COI forms in the back of the packets & turn in to Ms. Karen Schraml before leaving.

6. Contractor Reports

Ms. Ginger Brick gave the board a brief report on each Contractor. Ms. Ginger Brick informed the board of the new format for the Contractor Reports. The reason for the new format is to make it easier for the board members to understand the reports, what the contractors do and to make it a uniform report. Ms. Ginger Brick informed the board that going forward we will ask the contractors to do one report for each county they represent. Ms. Ginger Brick asked if any board members had any questions about the new format.

Mr. Karl Zurl expressed his appreciation of new report format, but suggested for clarification of the numbers to better explain the context of the numbers. Ms. Jean Duncan also expressed a desire for more details in the reports.

Mr. Jim Kornegay asked Mr. Karl Zurl to present a brief report on the One Stop Operator. There was no discussion.

7. Staff Report

Ms. Ginger Brick presented a brief staff report. CFWF had their first EO monitoring this year. Ms. Karen Schraml has update all policies required for the EO. Certifications for the Career Centers are on track. The CFWD has applied for two training grants to assist with Workforce Programs.

Ms. Ginger Brick asked Mr. Jim Bradshaw to give a brief Business Services update. Business Services has met with eighteen (18) business in three (3) counties to go over opportunities available to them.

Mr. Jim Kornegay asked Mr. Gary Lanier to briefly talk about Economic Development in his area. Mr. Gary Lanier informed the board things are looking up in the rural areas and discussed setbacks to attracting businesses to the rural areas. The biggest setback is available existing facilities that attract larger businesses.

8. New Business

Ms. Ginger Brick informed the board of the need to update the Strategic Plan, Local Board Plan need to be updated and is in the works. The Policies have been update, but still need minor changes by our Compliance Officer, Ms. Karen Schraml. The CFWDB will need to have a special

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meeting to go over these items. Ms. Ginger Brick informed the RFP time line & the NCETA award nominees are in their packet to be reviewed.

9. Chairman/Member Comments

Mr. Jim Kornegay spoke to the board briefly about the importance of our Chamber of Commerce's and recommended the board members reach out to work with their Chamber of Commerce. Mr. Jim Kornegay acknowledged Mr. Chris May and thanked him for all the hard work he has put in behind the scene to make the board a success. Mr. Jim Kornegay asked Mr. Chris May to speak to the board.

Mr. Chris May spoke briefly about the staff he has working with him and for the board. Mr. Chris May praised his staff for the passion they have for their work and specifically mentioned Ms. April Johnson's goal of becoming a Certified Municipal Clerk to better assist the boards for both the CFWD & CFCOG. Mr. Chris May also spoke of the amazing passion Ms. Ginger Brick has for her job as the CFWD Director. Due to Ms. Ginger Brick's leadership and passion the CFWD and the people it serves the CFWD is on track to being the best in the region.

Mr. Jim Kornegay opened the floor for discussion. Ms. Janice Scarborough of the NCETA spoke of the partnership with the CFWD and the success of the partnership.

Mr. Antoine' Jackson of Telamon made suggestions to add total numbers to the New Contractor Report format.

Mr. Gary Lanier concurred Mr. Chris May's praise of Ms. Ginger Brick.

10. Adjourn

A motion to adjourn the meeting was made by Mr. Gary Lanier and seconded by Mr. Karl Zurl. The motion was approved and meeting was adjourned by Mr. Jim Kornegay at 11:50 a.m.

MOTION PASSED: Approving adjournment of the meeting at 11:50 a.m.

11. Next Meeting Date:

Wednesday, June 13, 2018 3:00PM at the Brunswick County Government Complex 30 Government Center Drive, NE (1st Floor Commissioners Chambers), Bolivia, NC

Respectfully submitted,

April D. Johnson, Clerk to the Board

Jim Kornegay,
CF Workforce Development Chair