

CAPE FEAR WORKFORCE DEVELOPMENT BOARD MEETING

Wednesday, February 21, 2018

3:00 p.m. – 4:30 p.m.

AGENDA

PENDER COUNTY GOVERNMENT COMPLEX
805 S. WALKER ST. ASSEMBLY ROOM, BURGAW, NC

*** Indicates Action Items

Call to Order, Welcome & Opening Comments:

Jim Kornegay, Cape Fear Workforce Development Board Chair

- Message from the Chair
- Welcome new board members

Ethics Awareness & Conflict of Interest Statement

The following is to be read aloud at the beginning of each meeting:

In accordance with the State Governments Ethics Act, it is the duty of every Board Member to avoid conflicts of interest. Does any Board member have any known conflict of interest with respect to any matter coming before the Board today? If so, please identify the conflict and refrain from any participation in the particular matter involved.

If any member has a conflict of interest, an ABSTENTION FROM VOTING form [attached] is now required to be submitted *prior to the meeting*.

Consideration of Minutes:

- December 6, 2017 (see attachment) ***

Finance Report:

Dawn Tucker, Director Finance, CFCOG (see attachment) ***

Old Business:

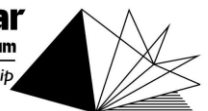
- N/A

Cape Fear Workforce Development Board Committee Reports:

- Committee meeting date schedules

Staff Report:

Ginger Brick, Cape Fear Workforce Development Director



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Contractor Reports:

Ginger Brick, Cape Fear Workforce Development Director

- Education Data Systems Incorporated (EDSI)
- Leading Into New Communities, Inc. (LINC, Inc.)
- South Eastern Community College (SECC)
- Telamon
- Two Hawk
- One-Stop Operator

New Business:

- Presentation from StepUp Wilmington (f/k/a Phoenix Hometown Hires)
- Procurement timeline (Title I Programs and One-Stop Operator)
- Conflict of Interest Policy***
- Training for new board members
- North Carolina Employment and Training Association (NCETA) Conference

Chairman/Member Comments:

Adjourn: ***

Next Meeting: Wednesday, April 4, 2018

10:00AM – 11:30AM (Lunch to Follow)

at the Hilton Riverside, 301 N. Water Street, Wilmington, NC 28401

