NC 506 Continuum of Care

City of Wilmington, Brunswick, New Hanover and Pender Counties

FY 2016 HUD CoC Competition

Project Application Process and Ranking Procedure

**CoC Program Competition Overview**

Each year, HUD announces their Notice of Funding Availability for the Continuum of Care grant competition. The CoC Grant is a nationally competitive process, providing funding to designated homeless continuums of care for Transitional Housing, Permanent Supportive Housing, Rapid Re-Housing, HMIS, Coordinated Entry, and CoC Planning activities. The Continuum of Care is responsible for review all new and renewal project applications and scoring them according to performance and alignment with community priorities and HUD goals as outlined in the HEARTH Act and Opening Doors. In the FY 2016 Competition, the Tri-HIC CoC is able to apply for up to $648,502 in funds based on the HUD Annual Renewal Demand and, plus an additional $32,838 in bonus funds that are awarded based on overall CoC Collaborative Application Score in addition to project type and housing first priorities, and $19,703 for CoC Planning. Programs are evaluated using a CoC approved scoring process.

**CoC Program Funding Goals:**

* Provide adequate funding for programs that are effective in ending homelessness and preventing it from recurring
* Encourage reduction in barriers to services and housing, including prioritization of those who are the most vulnerable and lease likely to access services
* Serve populations with specific needs and increased barriers to housing including: veterans, chronically homeless, youth and families, and victims of domestic violence
* Create cost-effective interventions that seek to enhance system-wide performance by reducing the length of time homeless, increase income and benefits, increase housing placement and retention, and leverage community resources and funding

**Criteria for Project Ranking**

Renewal Projects

Projects that are seeking renewal of funding must submit their Project Renewal Application in e-SNAPS by 8/8/16 in order to be considered. In addition, they must submit the following documents to support their project application to the CoC Administrator by 8/9/16 at 12PM to be reviewed and scored by the CoC Ranking Committee:

* Copy of Project Renewal Application Submission Summary from e-SNAPS indicating submission by the above deadline.
* Copies of all match documents.
* Printed screen shot of e-LOCCS draw down summary for the past program operating year
* Copy of APR report from HMIS for reporting year 7/1/15-6/30/16.
* Copy of most recent Federal Partner monitoring report/summary OR most recent approved audit
* Copy of agency self-ranking form (optional)

The ranking committee will consist of all non-funded agencies that have attended 50% or more CoC meetings during the last calendar year. The Project Applications will be scored by a ranking sub-committee as well as the CoC Chair and CoC Administrator. This will produce two scores that will be averaged for a final score. Final Scores as well as copies of two completed scorecards will be presented to the complete ranking committee and Tri-HIC general membership for review during the August meeting. Projects will be ranked from highest to lowest score, using the tie-breaking measure indicated on the form when necessary. Funding for Tier 1 will be up to $603,107 and for Tier 2 is a possible $78,233 (includes 5% of PRN for bonus project funding). Top scoring project amounts will be totaled until the Tier 1 amount is reached, then lower scoring projects with grant amounts past the Tier 1 threshold will be placed in Tier 2. Tier 2 funding is not guaranteed and is based on a HUD formula combining CoC performance and project performance.

NC-506 Continuum of Care

HUD CoC Project Renewal Scorecard

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| Reviewer: |  | |
| Applicant: |  | |
| Project Name: |  | |
| Project Type: |  | |
| Reviewer Signature: |  | Date: |

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| CoC Renewal Projects are required to meet a minimum performance score in order to be considered for renewal. Projects that score below the Minimum Point Threshold will automatically be placed in Tier 2 and will be required to seek HUD Technical Assistance to improve performance should they be funded for an additional year. | Maximum Point Values: PSH = 150, TH = 147 |
| Minimum Point Threshold: 100 |
| Project Score: |

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| **Section 1 - CoC Engagement: The extent to which projects coordinate within the CoC to support system wide strategies and initiatives.** | | Points Available: 24 points  Points Earned: |
| 1a: Attended at least 50% (6/11) of CoC general membership meetings from 1/1/15-12/31/15. | If Yes: 8 Points  If No: 0 Points | Points Earned: |
| 1b: Attend at least 85% (X/X) of CoC Grant Committee meetings from 11/30/14-11/9/15. | If Yes: 8 Points  If No: 0 Points | Points Earned: |
| 1c: Attended at least 75% (X/X) of Coordinated Entry meetings from 11/1/15- 7/1/16. | If Yes: 8 Points  If No: 0 Points | Points Earned: |

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| **Section 2 – Project Performance: The extent to which the project succeeds in moving individuals quickly from homelessness to housing, increasing financial stability, and retaining permanent housing.** | | | Points Available: 55  Points Earned: |
| 2a: Program meets the needs of the homeless population as measured by occupancy. Average of both bed and unit occupancy percentages. Bed occupancy = APR #8 Avg # people ÷ total # beds (app #4B). Unit Occupancy = APR #9 total of HH for all 4 PIT counts ÷ #units x 4 (app 4B) | 91-100% = 15  81-90% = 10  65-80% = 5  0-64% = 0 | | Points Earned: |
| Transitional Housing | | |  |
| 2b: % Exits to Permanent Housing for program leavers staying over 90 days. (APR Q36b1) | | 95-100% = 15 points  90-94% = 12 points  85-89% = 9 points  75-84% = 6 points  65%-74% = 3 points | Points Earned: |
| 2c: % Clients who increased income -all types (APR Q36b2a) | | 90-100% = 15 points  80-89% = 12 points  70-79% = 9 points  60-69% = 6 points  50-59% = 3 points | Points Earned: |
| 2d: % Clients who increased earned income (APR Q36b2b) | | 50-100% = 10 points  26-50% = 6 points  10-25% = 2 points | Points Earned: |
| Permanent Housing | | |  |
| 2b: % of clients who left for another permanent housing destination or stayed in the program. (APR Q36a1) | | 95-100% = 20 points  90-94% = 16 points  85-89% = 12 points  75-84% = 8 points  65%-74% = 4 points | Points Earned: |
| 2c: % of clients who increased income - all types (APR Q36a2a) | | 90-100% = 20 points  80-89% = 17 points  70-79% = 14 points  60-69% = 11 points  50-59% = 8 points  40-49% = 5 points  25-39% = 2 points | Points Earned: |

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| **Section 3 – Tri-HIC and HUD Priorities: The extent to which projects meet ongoing needs of the region and preferred project types and elements.** | | Points Available: 30  Points Earned: |
| 3a: Project Type (Application 3A,5) | PSH: 5 points  TH: 3 points | Points Earned: |
| 3b: Priority Populations – At least 75% of adult project participants are identified as part of a special population (project application 5B, # adults in special population ÷ total # adults. | Veterans: 4 points  DV Victims: 4 points  Chronically Homeless: 3 points  Youth (up to 24)/ Families: 2 points  (If program has 75% participants that fall into 2+ categories, give 5 points) | Points Earned: |
| 3c: Low Barrier – Project has minimal requirements for entry (Project App, 3b-3b) | Project does not screen out for the following (4 points given for all checked,  -1 for each un-checked box):  current or history of substance abuse  no income  criminal history (other than convictions for sex offense, arson, or manufacturing methamphetamine)  History of DV | Points Earned: |
| 3d: Housing First – Project has minimal requirements for tenancy (Project App 3b-3c) | Project does not terminate resident based on participation requirements (5 points for all, -1 for each un-checked box):  Failure to participate in supportive services  Failure to make progress on a service plan  Loss of income or failure to improve on income  Being a victim of domestic violence  Any other lease restrictions that are not standard elements of a lease in the CoC geographic area (overnight visitors, group/meeting attendance, frequent inspections, etc.) | Points Earned: |
| 3e: Projects will commit to system performance improvement by reallocating to preferred program types. Base points for project reallocation type + points for % of total grant amount. 6A,3 + new project summary budget 6I,8 ÷ grant inventory worksheet total budget) | Project has reallocated funds to:  PSH = 5, RRH = 5, SSO = 3, HMIS = 2  5-10% = +1  11-15% = +2  16-20% = +3  21-35% = +4  36-50% = +5 | Points Earned: |

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| **Section 4 – Cost Effectiveness and Financial Management: The extent to which the project has the capacity to draw down funds provided within the given grant year, structure grants to increase the number of units, and match CoC funding with other sources of project support.** | | Maximum Points: 20  Points Earned: |
| 4a: The entire grant amount is drawn down within 30 days of the close of the grant period, as shown by eLOCCS screen shot. | 100% Funds Drawn = 7 points  <100% Funds Drawn = 0 points | Points Earned: |
| 4b: Project costs are matched to the maximum extent by other sources, including financial and in-kind support and resources (project application 6I, total of 9 & 10 ÷ 6I,8). | 150%+ Match = 4  100-149% Match = 3  75-99% Match = 2  25-74% Match = 1 | Points Earned: |
| 4c: The majority of costs are designated for housing assistance vs. services (Project App 6I,#1a+1b+2+4 ÷ 6I,8). | 91-100% =4  76-90% =3  61-75% =2  51-60% = 1  0-50% = 0 | Points Earned: |
| 4d: The agency adheres to HUD regulations regarding charging only eligible expenses or has completed a financial audit with no findings (as shown by most recent audit or HUD monitoring report) | Monitoring/Audit with No Findings = 5  Monitoring/Audit with Findings = 0 | Points Earned: |

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| **Section 5 – Connection to Mainstream Resources: The extent to which the project assists persons with building their resources to support self-sufficiency.** | | Maximum Points: 7  Points Earned: |
| 5a: The program partners with community organizations to provide referrals for needed services. (project application 4A, 2 - # supportive services provided by a “partner”) | 6+ = 3  3-5 = 2  1-2 = 1 | Points Earned: |
| 5b: Percentage of leavers who are receiving non-cash benefits (APR Q26a.2 1+ sources ÷ total) | 91-100% = 4  76-90% = 3  60-75% = 2  45-59% = 1 | Points Earned: |

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| **Section 6 – HMIS Participation and Data Quality: The project has an ongoing commitment to submitting quality data and staying up-to-date on knowledge and training related to system-wide reporting and developing data-driven solutions for ending homelessness.** | | Maximum Points: 15 Points  Points Earned: |
| 6a: Data quality errors are within the approved range to support the annual AHAR submission (APR Q7, total # elements Missing/Don’t Know/Refused ÷ (#clients x 24)) | 0-5% = 10  6-10% = 8  11-15% = 6  >15% = 0 |  |
| 6b: Attended at least 75% (X/11) of HMIS Agency Administrators meetings from 8/1/15-7/31/16. | If Yes: 5 Points  If No: 0 Points | Points Earned: |

Tie-Breaker Question:

Projects with equal scores will be placed in high to low order based on the lowest cost per permanent housing placement, based on HUD CoC funding awarded in the FY 14 grant year and PSH retention or exit destination from the FY 15-16 APR provided.