**CAPE FEAR WORKFORCE DEVELOPMENT BOARD**

**LETTER OF INTENT FORM**

**WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA) ONE-STOP OPERATOR**

**Program Year 2017 (July 1, 2017 – June 30, 2018)**

Through the completion of this form, our organization is acknowledging an interest to participate in the Cape Fear Workforce Development Board’s Request for Proposal procurement process to provide One-Stop Operator services as outlined in the 2017 Request for Proposal under the Workforce Innovation and Opportunity Act (WIOA).

The counties listed below are open for competitive bid through a Letter of Intent in the CFWDB’s service area. Please indicate which county/counties your organization is interested in bidding upon through the Cape Fear Workforce Development Board’s Request for Proposal by writing or typing yes into any or all of the appropriate blanks.

|  |  |
| --- | --- |
| **County** | **NCWorks Career Center One-Stop Operator** |
| Brunswick County |  |
| Columbus County |  |
| New Hanover County |  |
| Pender County |  |

Authorized representatives of our organization have received and read the accompanying 2017 Request for Proposal regarding the provision of WIOA One-Stop Operator services and we believe our organization is qualified to bid upon these services. We understand that receipt of this completed form by 3:00pm on July 5, 2017 is a prerequisite for our organization’s participation in the CFWDB’s Request for Proposal process.

You may print or type the information in the TABLE below.

|  |
| --- |
| **Organization Name:** |
| **Address:** |
| **Telephone Number:** |
| **Email:** |
| **Signatory Authority Name/Title (Print or Type):** |

|  |  |
| --- | --- |
| **Signature:** | **Date:** |