

CAPE FEAR WORKFORCE DEVELOPMENT BOARD MEETING

Wednesday, October 18 2017

3:00 p.m. – 4:30 p.m.

AGENDA

BRUNSWICK COUNTY GOVERNMENT COMPLEX, 30 GOVERNMENT CENTER DR., NE
(1ST FLOOR COMMISSIONERS CHAMBERS), BOLIVIA, NC

*** Indicates Action Items

Call to Order, Welcome & Opening Comments:

Acting Chairman Greg Bland & Ginger Brick, Workforce Development Director

Mr. Craig Umstead resignation letter

Chairman & Vice-Chairman Elections ***

Ethics Awareness & Conflict of Interest Statement

The following is to be read aloud at the beginning of each meeting:

In accordance with the State Governments Ethics Act, it is the duty of every Board Member to avoid conflicts of interest. Does any Board member have any known conflict of interest with respect to any matter coming before the Board today? If so, please identify the conflict and refrain from any participation in the particular matter involved.

If any member has a conflict of interest, an ABSTENTION FROM VOTING form [attached] is now required to be submitted *prior to the meeting*.

Consideration of Minutes:

August 9, 2017 ***

Finance Report:

Ginger Brick & Gordon Corlew ***

Old Business:

Amendment to June 14, 2017 Minutes ***

Board Vacancies

Cape Fear Workforce Development Board Committee Reports:

- Contractor/Service Operations-Oversight Committee
- Board Recruitment/Retention/Nomination Committee
- Budget & Finance Committee
- Monitoring & Performance Reporting Committee
- Community Engagement, Marketing & Communications Committee
- By-Laws & Rules Committee
- Facility Utilization & Allocation of Allocation of Space Committee
- Youth Subcommittee



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Staff Report:

Ginger Brick, Cape Fear Workforce Development Director

Contractor Reports:

Ginger Brick, Cape Fear Workforce Development Director

- Education Data Systems Incorporated (EDSI)
 - Leading Into New Communities, Inc. (LINC, Inc.)
 - South Eastern Community College (SECC)
 - Telamon
 - Two Hawk
 - NCWorks Career Center/One Stop Operator
-

New Business:

Conflict of Interest Policy

Committees Restructure Proposal by Ginger Brick

Chairman/Member Comments:

Adjourn: ***

Next Meeting: Wednesday, December 13, 2017 3:00PM
at Columbus County SECC T-Building,
Room 120/122, 4564 Chadbourn Hwy., Whiteville, NC

